

To:

The Professor Doctor or Hospital Incharge
Hospital Name,
Address,

Subject: **Job Application for Ward Boy in Hospital**

Respected Sir,

With due respect, I would like to say that I saw your advertisement for the job of Ward Boy on your official website. My educational qualification is intermediate and I have two years of experience working in a medical store. I request you to give me chance for the job Ward Boy in your Hospital. My necessary document are attached with this application for your kind and favouable view.

I hope you will provide me the opportunity to do so. Thanking in anticipation.

Yours Truly,
Sohail Ahmed,

Signature _____

Contact No. 0300-1234567

Postal Address _____