MY ATTENDANCE SUCCESS PLAN

POSSIBLE STRATEGIES TO REACH MY ATTENDANCE GOALS

- I will make attending school and every class on time every day a priority.
- I will keep track of my attendance and absences.
- I will maintain a bedtime routine and set my alarm for _____ a.m.
- I will find a relative, friend or neighbor who can take me to school if I miss my bus.
- When I am struggling with a challenge that is keeping me from school, I will confide in an adult at school and seek help. I can list adults and friends on the Help Bank (attached).
- I will try to set up medical and dental appointments for weekdays after school.
- I will attend school every day unless I'm sick with a contagious illness, including Covid-19.
- If I cannot avoid missing school, I will contact my teachers to ask for materials and find out what I missed.

To improve my attendance, I commit to the following **(pick three from above or create your own!)**:

1. _____
2. _____
3. _____

We will review progress to meet this goal in one month.

Student Signature:_____Date: _____

School Staff Signature:_____Date: _____

Attendance Works
Advancing Student Success By Reducing Chronic Absence

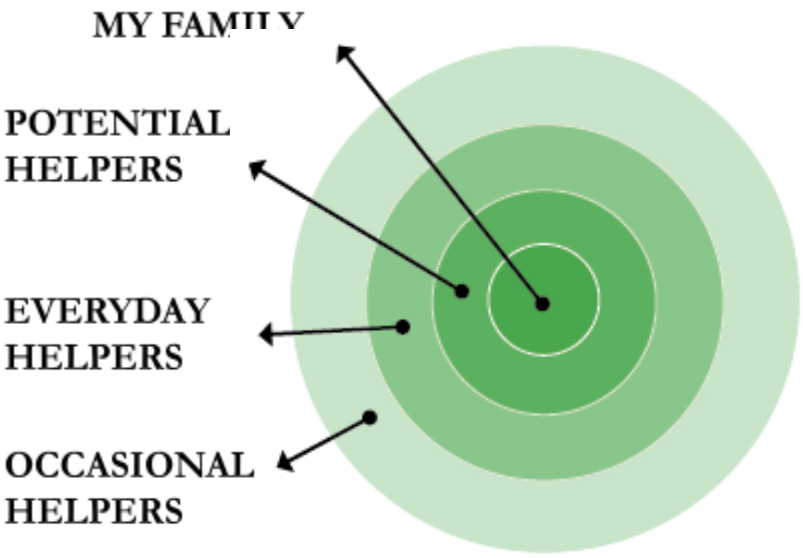
To learn more, please visit www.attendanceworks.org

Adapted from materials created by Early Works at Earl Boyles Elementary School in Portland, Oregon (http://www.childinst.org/our-initiatives/early-works)

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MY HELP BANK

CREATE BACKUP PLANS FOR GETTING TO SCHOOL



My Family: List who lives in your house.

Everyday Helpers: Identify who you can call on to help you get to school or resolve a problem. These are people like friends, neighbors, school staff and relatives who can help regularly.

Occasional Helpers: Identify people who probably cannot help every day but can help in a pinch. Maybe it's a godparent, a relative or a friend who lives outside your neighborhood but can be there for short stints.

Potential Helpers: Identify people who are part of your school community, place of worship or neighborhood who are able to help if you ask.

1. **My Family**:

2. **Everyday Helpers**:

3. **Occasional Helpers**:

4. **Potential Helpers**:

If I need help getting to and from school or with a barrier to attendance, I will ask the following people to help me out:

Name:_____ **Best Contact Number:** _____

Name:_____ **Best Contact Number:** _____