

## **MINUTES**

**Mannion Middle School  
School Organizational Team Meeting  
Mannion Library  
October 15, 2025  
3:30 PM**

2025-2026 School Organizational Team Members:

Dianne Day, Parent Representative  
Nicole Espinoza, Parent Representative  
Dawn Friedel, Parent Representative  
Carrie McEntire, Parent Representative  
Mitzi Tolzin, Parent Representative  
Tammy Waldron, Parent Representative  
Victor Willert, Parent Representative  
Michelle Oblad, Teacher Representative  
Liza Soares, Teacher Representative  
Robynn Grattini, Teacher Representative  
Stephanie VanDyke, Teacher Representative  
Brandy Moon, Support Professional Representative  
Sandy Wilson, Support Professional Representative  
Daphne O'Dell, Student Representative  
Todd Petersen, Principal

This meeting agenda is posted publicly on the school website at:  
<https://mannionmiddleschool.com/school-organizational-team/>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Sandy Wilson, (702) 799-3020 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**I. Welcome & Roll Call - Todd Petersen**

**Called to order at 3:30 p.m.**

**Present:**

Dianne Day, Parent Representative  
Nicole Espinoza, Parent Representative  
Dawn Friedel, Parent Representative  
Carrie McEntire, Parent Representative  
Mitzi Tolzin, Parent Representative  
Tammy Waldron, Parent Representative  
Victor Willert, Parent Representative  
Michelle Oblad, Teacher Representative  
Liza Soares, Teacher Representative  
Stephanie VanDyke, Teacher Representative  
Brandy Moon, Support Professional Representative  
Sandy Wilson, Support Professional Representative  
Daphne O'Dell, Student Representative  
Todd Petersen, Principal

**Absent:**

Robynn Grattini, Teacher Representative

**II. Approval of Minutes: [September 15, 2025](#)**

- SOT Comments
  - Public Comments
  - Vote
- Motion to approve: Brandy Moon  
Seconded: Dawn Friedel  
Vote: Unanimous

**III. Student Report - Daphne O'Dell**

- Football season is coming to an end. Basketball intramurals have started. Cross country had a meet last Friday that had several finalists from Mannion.
- 7th grade is having a holiday themed movie night coming up.
- There was a recent arts concert with the advanced programs.
- Students recently had their Canes lunch recognition for growth on SBACs.
- 8th graders have a Disneyland trip they are planning for the end of the year.
- PSATs are next week for 8th graders.
- NJHS induction happened with Mrs. Miller as a guest speaker. Officer elections have occurred.

**IV. New Items:**

- Function of the School Organizational Team:
  - Comments & discussion explaining the function of the SOT and scope of team's advisory authority

- Comments & discussion outlining voting process & procedures
- Comments & discussion of norms to guide behaviors of members and public
- Comments & discussion regarding SOT attendance policy

Mr. Petersen reviewed documents that the district has previously put out regarding the rules and responsibilities of the SOT.

○ Selection of SOT Chairperson, Vice Chairperson, Minute Keeper

■ Responsibilities

Chairperson-Call the meeting to order; keep the meeting moving through the agenda; call for motions for votes; end the meeting

Vice Chairperson-take over the duties of the chairperson if they are unable to attend.

Minute Keeper-document votes and any additional information shared beyond what is written in the agenda.

■ Nominations

- SOT Comments
- Vote for Chairperson:  
Motion to approve **Dawn Friedel** as Chairperson: Michelle Oblad  
Seconded: Brandy Moon  
Vote: Unanimous
- Vote for Vice Chairperson:  
Motion to approve **Liza Soares** as Vice Chairperson: Dawn Friedel  
Seconded: Mitzi Tolzin  
Vote: Unanimous
- Vote for Minute Keeper:  
Motion to approve **Michelle Oblad** as Minute Keeper: Liza Soares  
Seconded: Sandy Wilson  
Vote: Unanimous

○ Invitation to Community Member

■ Responsibilities

- SOT Comments
- Vote  
Motion against adding a community member: Dawn Friedel  
Seconded: Sandy Wilson  
Vote: Unanimous

■ If approved, discuss process to nominate & approve **N/A**

V. Next Meeting(s):

- Thursday, November 6, 2025 @ 3:30 PM
- Monday, November 10, 2025 @ 3:30 PM
- Wednesday, November 12, 2025 @ 3:30 PM
- Thursday, November 13, 2025 @ 3:30 PM
- Tuesday, November 18, 2025 @ 3:30 PM
- Wednesday, November 19, 2025 @ 3:30 PM

Motion to approve Wednesday, November 12, 2025 @ 3:30 PM : Michelle Oblad

Seconded: Sandy Wilson

Vote: Unanimous

**VI. Additional Public Comment Period**

A question about the surplus meeting was asked. Mr. Petersen explained that due to some budget changes, we lost one teacher. The surplus meeting for that teacher will happen next week. Schedule changes occurred at the quarter to make the transition smoother for students.

Mr. Petersen found a way to add an additional SPTA 4 hour position that is being flown.

**VII. Adjournment**

Motion to adjourn: Michelle Oblad

Seconded: Liza Soares

Adjourned at 4:15 pm