Pit Orchestra Information Packet - Music Man

www.lewisburgmusical.org

Important information at a glance:

“To do” checklist:

- ❏ Fill out Pit Orchestra Application Form on Google Forms
- ❏ Print, sign and turn in Signature page to Mr. Schwanger

All materials are posted on www.lewisburgmusical.org under “audition info”

Important upcoming dates:

- Complete forms and paperwork – by Thursday November 12th
- Cast/Crew/Pit List Posted – online November 17th (late evening)
- Cast, Crew, Pit and Parent Organizational Meeting – WEDNESDAY, November 18th, 6:00pm @ HS Auditorium MANDATORY
- Pit Rehearsals (HS students only) - Tuesdays in January and February, 3p-5p.

Show dates

February 6th, 9a-1p - Sit and Sing MANDATORY REHEARSAL
February 21, 22, 22 are -MANDATORY REHEARSALS
Please note these rehearsals are extended rehearsals
February 24th: Sr Matinee 2:00pm
February 25th: Evening Show 7:00pm
February 26th: Evening Show 7:00pm
February 27th: Matinee 2:00pm, Evening show 7:00pm
February 28th: Set strike 12:00pm MANDATORY
Full Calendar Link (rough draft)

Directors’ Contact Information

Director
Mrs. Sarah Tiede
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570-522-3212 ex 2131

Assistant director
Mr. Jonathan Walz
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570-523-3220 ext. 1401

Backstage Manager
Mrs Lindsey Eischeid
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570-522-3212

Pit Orchestra
Mr. Daniel Schwanger
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570-523-3220 ex 1404

Tech Manager
Phill Haney
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Pit Orchestra Information

Instrumentation

Reed 1*: Flute, Piccolo
Reed 2*: Clarinet, English Horn, Oboe
Reed 3*: Clarinet, Eb Clarinet, Soprano Sax
Reed 4*: Bass Clarinet, Piccolo, Flute, Eb Clarinet
Reed 5*: Clarinet, Bassoon, Bari Sax

Trumpet 1, 2, 3
Trombone 1, 2, 3
Percussion (2-3 players)
Piano (1 players)

Violin (3-6 players)
Cello (1-2 players)
String Bass or Electric Bass

** indicates these parts are included as part of a larger "Reed" book.. Your playing time would be limited to certain selections unless you are comfortable and competent performing on multiple instruments*

Please note: due to the limited instrumentation, physical space, limited rehearsal time, and the advanced difficulty of performing in the pit orchestra, **submitting an application does not guarantee that you will be selected.** Consideration will be given to prior pit orchestra members, current and past performance competency in other ensembles, and past attendance and reliability. Please also note: though we do our best to use student musicians in the pit orchestra, we do ask adult/professional musicians to be a part of the pit orchestra. The number of professionals depends on the difficulty of the books, and the abilities of the high school students who apply to be in the pit.

Schedule Information

1. Everyone interested in playing in the pit orchestra must complete the online form and signature sheet to be considered for the pit orchestra. The deadline for submitting the online form and signature sheet is Thursday, November 12th. The final pit orchestra roster will be posted with the cast list. *No substitute sheets or forms will be accepted.*
2. A **MANDATORY** cast/crew/pit/tech **student** and **parent** organizational meeting will be held Wednesday, November 18th at 6:00pm in the high school auditorium.
3. Starting immediately after Winter Break, the pit orchestra will rehearse **Tuesday afternoons** through the first week of February, 3:00p-5:00p. Production dates for ***MUSIC MAN*** are listed above. You must be available for every date, no exceptions. A detailed schedule for Pit Orchestra members will be distributed after cast/crew/pit/tech selections have been announced.

General Production Information

The spring musical is a major extracurricular activity that will require a considerable amount of your time and energy. Careful attention must be given to your employment, extracurricular and academic schedules when considering participation in the spring musical.

School Guidelines and Policies
All school guidelines and policies will be enforced throughout the production including:

District Activity Fee: All cast, pit orchestra, and crew members are required to have paid their district activity fee to be eligible for the spring musical production.
Academic Probation will result in dismissal from the production.
Alcoholic Beverages are not allowed. Violation of this will result in immediate action according to school board policy. The parents of the offending student will be notified and school officials will also be notified.
Drugs are not allowed.
Smoking is not permitted at any time on school property.
Use of school facilities: During production rehearsals, the only areas inside the school that you are allowed to use are the auditorium, music rooms and rest rooms. All other areas are off limits unless the directors give special permission. You are expected to abide by the same rules that are in effect during regular school hours concerning the use of school facilities.

Remember that once a part of the cast you are a representative of all those associated with the spring musical. Your behavior and attitude should be dictated with this in mind.

Attendance Requirements and Absences
Attendance at rehearsals is essential to our success. We are an ensemble cast that will depend on each other to succeed. Our schedule is very condensed and as a result laden with essential content. The directors understand that occasions do arise that could require your absence from rehearsal, at which time the directors will be as flexible as possible. However, this flexibility of schedule is a two-way street. There are circumstances that are beyond our control that will affect the schedule, please be understanding when we have to change the schedule.

If you are repeatedly absent you will be dismissed from the production. **No excuses or absences will be permitted during the week of dress rehearsals and productions. Even one missed rehearsal during this week will result in your dismissal from the production and a substitute will assume your role.**

Examples of Excusable Absences: Medical emergency or serious personal injury, death in the family, absence from school the day of rehearsal. If in doubt, you should speak with a director in advance (when possible).
Examples of Inexcusable Absences and tardiness, but are not limited to: work, oversleeping, transportation not arranged, extended family vacations, birthday parties, shopping trips, baby-sitting, etc.

What to expect
For this year's production, leads will rehearse three to four times per week, two or three hours per rehearsal. Chorus members will be required to attend fewer rehearsals than leads. All cast members should anticipate occasional Saturday rehearsals. **The week prior to production, as well as the week of the production, are usually extended rehearsals. Be sure your parents/guardians understand this before they sign your permission slip.**

Patrons Ads

Every cast/crew/pit member is **EXPECTED** to sell patron ads for the musical program. These patrons help fund the various items for the production including costumes, make-up, programs, and scenery materials. If sufficient funds are not raised through patron ads, you may be asked to contribute towards the cost of the above- mentioned items. We, as directors, do our very best to keep costs minimal, but the musical budget only stretches so far. Your selling of patron ads is crucial to the success of the production.

T-shirts

Every cast/crew/pit member is required to purchase a t-shirt as part of their participation in the musical. Cast, crew and pit members can receive their show t-shirt for free by collecting & submitting $75 in PATRON ADS, otherwise the t-shirt must be purchased. The cost to purchase a t-shirt is $17. Any student may request a custom name to be printed on the back of the t-shirt for an additional $6 fee.

Parental/Guardian Involvement

If any parent/guardian has concerns and wishes to read the script prior to auditions please notify one of the directors as soon as possible.

Parents play a very important part in the success of the production; in fact, we will be counting on it! At the Organizational Meeting parents/guardians will be able to volunteer their services for various committees and crews Crews include:

- Ticket sales- box office
- Food team- Gathering food, beverages and paper goods. Feeding musical team during tech and show week
- Costumes- Gathering from thrift stores, shopping, cutting fabric, altering, if skilled: sewing and alterations.
- Props- finding and Gathering items needed in the show
- Set build- Saturday build and paint sets- ALL SKILL LEVELS NEEDED! Many hands make light work Volunteer your friends!
- Public relations- Poster distribution, contact newspaper, CATV 8, set up radio and newscasts, needs to be self motivated workers.
- Memory team- Take Photos, Make promo video to show at schools/post on website, make slideshow for school TV screens, make cast Photo board
- Concession stand- gather, organize, and handle refreshments and fundraising ideas on show nights
- Daytime helpers- Available to run errands because we are teaching during business hours and we need help sometimes! (clearances needed, and help is upon request)
- Electronic patron advertisements- Technical skills needed for pre show scrolling ads.
- Fundraising- Arrange fundraisers for the musical (i.e.: Sweet frog night, Chipotle night, Hoss' night)
- Cast party chaperones- needed to serve food, facilitate activities, and clean up