

WAUPACA CHAIN O'LAKES SANITARY DISTRICT

P0 Box 71, King WI 54946

BOARD MEETING MINUTES

2/4/25 ~ 9:00 A.M.

644 Hillcrest Drive, Suite 2, Waupaca, WI 54981

Call to order: The meeting was called to order at 9:05 A.M. President Robert Ellis presided. Notices were properly published and posted.

Roll call: Robert Ellis-president, James Larson-commissioner, Joseph DeYoung-commissioner, Julie PrahL-District administrator, Bill Woolsey-District plumbing inspector, Angel Gebeau-District engineer, Sam Woolsey-District plumber.

Open meeting statement: This meeting and all meetings of the Waupaca Chain O'Lakes Sanitary District are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin Statutes so that citizens may be aware of the date, time, place, and agenda of this meeting.

Approval of agenda: A motion was made by Larson and seconded by DeYoung to approve the 2/4/25 agenda. The motion was carried by unanimous voice vote.

Review and approval of meeting minutes: A motion was made by Larson and seconded by DeYoung to approve the 1/6/25 meeting minutes. The motion was carried by unanimous voice vote.

Public comment: None.

President's report: None.

Financial reports and investments: PrahL presented the December 2024 financial reports. A motion was made by DeYoung and seconded by Larson to approve the financial report subject to audit. The motion was carried by unanimous voice vote. DeYoung reviewed November and December checks written. PrahL presented details regarding the monthly expenses and income. PrahL will continue to monitor rates as CDs mature.

AECOM report:

Work in progress and projects completed – Gebeau contacted the high school regarding sharps and improper disposal.

Lift station and communication project – Gebeau presented options for upgrades. Gebeau will prepare the controls package specifications for bid.

Wastewater treatment plant discharge meter – 2/5/25 meeting is scheduled with the city of Waupaca to discuss options.

King Invoice – Gebeau presented the reconciled invoice amounts for 2024 and updated monthly billing recommendations.

Woolsey report:

Work in progress and projects completed – None.

Old generator – Sam Woolsey will research listing this on the Wisconsin Surplus auction site.

Lift stations 5 and 7 – update – Crane Engineering assisted Woolsey with repair of the suction pipe at lift station 5. Crane Engineering is fabricating new pipes for inside the wet well at lift station 7.

Date for next meeting: Regular board meeting March 5th, 2025, 9:00 A.M.

Adjournment: The meeting was adjourned at 10:25 A.M.

Julie PrahL
District Administrator

Approved: _____
