

The monthly meeting of the West Fallowfield Township Board of Supervisors was held on December 17, 2025 in the township meeting room. Chairman Hershey called the meeting to order at 6:32 PM. Duane Hershey, Curt King, Doug Engle, Secretary Wheeler, Solicitor Crotty, Jerome Liss, Hannah LeVasseur, Chief Lowery, John Romano, Matthew Esh and Phillips Thompson were in attendance.

Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room.

Chairman Hershey asked for comments on the agenda items. There were no comments on agenda items.

Curt King made the motion to approve the November 3, 2025 Budget Meeting Minutes and the November 19, 2025 regular monthly meeting minutes as presented by the secretary. The motion was seconded by Doug Engle and passed.

Duane Hershey made the motion to adopt the 2026 State Fund Budget in the amount of \$257,633. The motion was seconded by Doug Engle and passed.

Curt King made the motion to adopt the 2026 General Fund Budget in the amount of \$1,017,042. The motion was seconded by Doug Engle and passed.

Doug Engle made the motion to approve a partial escrow release to John Romano in the amount of \$16,663 with \$3,096 remaining held in escrow. The motion was seconded by Curt King and passed.

Roadmaster Thompson arrived at the meeting.

The Board discussed at length the requested waiver requests for the Christ S. Kauffman Subdivision. Duane Hershey made the motion to table these requests until the January 5, 2026 meeting of the Board of Supervisors with the stipulation that if an extension letter is not received for the time for review, the Board will deny the plans and waivers. The motion was seconded by Doug Engle and passed.

Chief Lowery gave the regular monthly report. The Dodge Charger has been repaired and is running great.

Roadmaster Thompson reported the Loader has been looked over. The Sterling is repaired and the F550 is still in need of repair; they are still working to find the issue and repair it.

Tax Collector LeVasseur reported that she is in the last couple of weeks of collecting for the last few taxes for 2025. Everything else is fine.

Duane Hershey made the motion to approve the PECO Road Occupancy Permit to replace one pole at 210 Highland Road. The motion was seconded by Curt King and passed.

Curt King made the motion to pay the year end invoices. The motion was seconded by Doug Engle and passed.

The Board of Supervisors will meet on Monday, January 5, 2026 at 6:30 PM to reorganize for 2026.

The Board of Auditors will meet on Tuesday, January 6, 2026 at 3:00 to reorganize for 2026.

The following correspondence was read:

- A copy of the West Fallowfield Township Ordinance #96 and letter which was sent to the Chester County Law Library was received from Solicitor Crotty.
- Proof of Publication was received from Daily Local News for the Budget Notice & Meeting Schedule and the Public Hearing Notice for the Ordinance to Amend the West Fallowfield Township Zoning Ordinance of 1997 as Amended.

- The November SCCEMS Medic 94 monthly report was received. There were 265 incidents.
- The Chester County Planning Commission review letter of the proposed Christ S. Kauffman Subdivision was received. They have no planning issue with the design of the proposed subdivision.
- The November monthly report was received from Christiana Community Ambulance. There were 102 calls; 23 were in West Fallowfield Township.
- Confirmation of terms of our engagement with Solicitor Crotty for 2026 was received with a 3% increase to his per hour rate.
- Notice was received from NCS, Inc. that they intend to submit an NPDES permit application to DEP for the Jay Smoker Turkey Farm.
- Holiday cards were received from Solicitor Crotty, White Horse Construction and White Tip Power Washing.
- The Community Care Center Newsletter was received.
- The PIRMA ON PULSE newsletter was received.
- The Moving Forward Newsletter was received.
- The Chester County Ledger Newsletter was received.
- The Cochranville Fire Company November monthly report was received. There were 14 calls; 5 were in West Fallowfield Township.
- Information was received on the 2026 PSATS Conference and Exhibit Show.
- Information of sales and services offered were received from several businesses.
- The Oxford Area Senior Center Newsletter was received.

Duane Hershey asked for comments from the floor. There were no comments from the floor.

After reviewing the invoices, Curt King made the motion to approve payment of the bills as presented. The motion was seconded by Doug Engle and passed.

As there was no further business, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,

Gina M. Wheeler, Secretary