

AGENDA

The agenda for each board meeting shall state the topics for discussion and action at the board meeting. It shall be kept continuously current and shall be readily available for public inspection at the office of the superintendent during normal business hours. The agenda shall be placed on the school district's website at least 24 hours before the meeting.

Persons requesting to place an item on the agenda shall submit a written request to the office of the superintendent at least five (5) days before the meeting. The written request must state the person's name, purpose and rationale of the agenda item, action desired, and pertinent background information. Requests to place an item on the agenda will be at the discretion of the superintendent after consultation with the board president.

The tentative agenda and supporting documents shall be made available to the board members three (3) days prior to the scheduled board meeting. These documents are the private property of the board member.

The board shall take action only on the items listed on the tentative agenda posted with the public notice. Items added to the agenda may be discussed or taken under advisement by the board. If an added item is acted upon, the minutes of the board meeting shall state the reason justifying the immediate action. Only items of an emergency nature may be added to the agenda later than twenty-four hours before the scheduled meeting.

It shall be the responsibility of the board president and superintendent to develop the agenda for each board meeting.

A consent agenda may be used by the board for non-controversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

Legal Reference: Neb. Statute 84-712
84-1408 to 1414

Cross Reference: 203-Organization of the School Board
403.05-Public Complaints about Employees
503-Student Rights and Responsibilities
1003-Public Examination of District Records

Approved: 12-11-2006

Reviewed: 03-14-2022

Revised: 04-11-2022