



BAY LANE ELEMENTARY
PTO MEETING AGENDA/MINUTES
November 19th @ 6:00 PM
Bay Lane Library

Introductions -

I. Approve the minutes from the [October 2024 Meeting](#)

Motioned by: Dana H.

Approved by: Jody R.

II. Treasurer's Report -

a. [November Budget Report](#)

i. Beginning Balance: \$40,920.12

ii. End Balance: \$41,005.79

1. Income from Holiday Gift Giving + Front Row Raffle Fundraiser

2. Still have some costs that will subtract from this total from Fall Book Fair + Boo Bash
Final Costs

b. [Annual Report](#)

i. Forecast: \$22,641

ii. Forecasted Closing Balance: \$18,365

III. Ongoing Updates -

A. School Updates (Sara/Josh/Josh):

a. BLE report card ranking

b. Bus company collaboration / Student expectations and recognition

c. Thankful assembly on Tuesday @ 9:15 AM

B. Sunshine Updates: Office to fill out [form](#) and send to Stacie McCord for updates

IV. Old Business -

A. Fall Book Fair

a. \$14,921 in sales

b. Splitting up Scholastic dollars by grades (K5, 2nd, 4th) worked out well - never ran out of books

c. Grades K4, 1st, 3rd will receive their scholastic dollars for spring book fair

B. Boo Bash: Kelly/Mandy

a. Feedback/Updates

i. Improved spooky walk this year with room dividers

ii. Need to be more strategic with blocking off halls- perhaps with hall monitors?

V. New Business - [2024 - 2025 Calendar](#)

A. Front Row Winner Raffle Winners: Jody

a. K5

i. Ezra Kurdziel (Walker)

ii. Walker Delgado (Walker)

- iii. James Halversons (Gawronski)
 - iv. Audrey Boland (Gawronski)
 - b. 1st
 - i. Nora Fjeld- (Schilz)
 - ii. Ava Brulz (Radomski)
 - iii. Ariana Mazoch (Dinnel)
 - iv. Sam Young (Teske)
 - c. 2nd
 - i. Monroe Roush (Baker)
 - ii. Alex Feagles (Ausprung)
 - iii. Hazel Johnson (Drifka)
 - iv. Cameron Emmrich (Baker)
 - d. 3rd
 - i. Emmitt Groff (Leong)
 - ii. Evelyn Lang (Leong)
 - iii. Ava Wisniewski (Jett)
 - iv. Fiona Bruce (Munzel/ Maurer)
 - e. 4th
 - i. Nolan Tode (Prync)
 - ii. Owen Derry (Harrison)
 - iii. Lydia Moore (Witkowski)
 - iv. Claire Miller (Prync)
- B. Birthday Table (occurs the 3rd Monday of every month): Dana
 - a. December Birthdays: 12/16
- C. Holiday Gift Giving (11/4-11/25): Jody
 - a. Information went home with students on 11/1
 - b. Will need volunteers to help purchase gift cards
 - c. Closes 11/25!
- D. Winter Spirit Wear: Becky Bolt
 - a. Will run 11/4-11/25
 - b. Delivery prior to holiday break (w/o 12/9)
 - c. Will include JD Jewelry Designs (formerly Beckhillco)
- E. Holiday Gift Drive: Mandy/Courtney/Shawna
 - a. Communications sent home with students on 11/18
 - i. Sign up genius for coat drive, Amazon wish list, general items needed
 - b. Bins set up in BLE to collect coats and general items
 - c. Collection will run through 12/13 (Winter concert)
- F. Pool Party: Feb. 6th 5:30-7:30 @ MHS Pool
 - a. Start sending out communications in January
 - b. Chair: Looking for volunteer to handle parent/student communication/sign up
 - c. Food: Confirm Brigitte Tazilla will handle pizzas
 - d. Games: Brittany Groff
- G. 4th Grade Celebration: Tuesday, 6/3 @ MHS Field House (9AM - 12PM): Kelly Shaffer & Dana Hoeffler
 - a. Planning for initial committee meeting in January

- b. Plan to host 4th Grade Celebration at the MHS Field House
- H. Bobcat Expo Kickoff: March 3rd (Kelly Reed)
 - a. Seeking Co-Chair that can be at school during the school day
 - b. Bobcat Expo: March 13th
 - c. March 12th–Student set-up
 - d. March 13th–Family viewing 4-7pm
 - e. March 13-14th–Classroom viewing
- I. Upcoming Events:
 - a. No December PTO meeting
 - i. Next PTO Meeting: 1/21/25
 - b. Thanksgiving Break: November 27-December 2nd
 - c. Winter Concert: 12/13
 - d. Winter Break: 12/23-1/1
 - e. *Friday Backpacks* Partnership with PTO: discuss at January meeting
 - f. Will plan to continue to sponsor Boy Scouts Charter

Please contact board members with PTO-related questions/concerns at BayLanePTO@gmail.com:

- Mandy Rogers, Co- President
- Courtney Geiger, Co-President
- Kelly Schaffer, Vice President
- Leah Reitz, Treasurer
- Brittany Groff, Secretary

IX. Adjournment: @ 6:50 pm

Attendance:

Mandy Rogers

Kelly Schaffer

Leah Reitz

Courtney Geiger

Brittany Groff

Jody Rosemeyer

Sara Stanley

Josh Griffey

Josh Hoff

Stephanie Tresp

Erin Sirovina

Nicole Sekach

Amy Reno

Susan Shipley

Stacie McCord

Amanda Tucker

Denise Orlowski

Dana Hoeffler
Amber Pedretti
Eric Flejd