

FRIENDS OF COEUR D'ALENE AVENUE ELEMENTARY
A California Nonprofit Corporation
Meeting of the Membership
February 11, 2025

A meeting of the Members of the Friends of Coeur D'Alene Avenue Elementary ("**School**"), a California nonprofit corporation ("**FOCDA**" or the "**Club**"), was held on February 11, 2025, at 6.00 pm, PST, by Zoom teleconference (the "**Meeting**"). Prior notice was given in accordance with the Club's Bylaws.

Executive Officers Present:	Alexandria Zech, President Natalya Matyak, Vice President Alexandra Shapiro, Secretary Jane Hinton, Co-Secretary Beau Yarrow, Treasurer
Committee Leaders:	Erin Harnisch, VP of Enrichment Fund Pete Williams, Co-VP of Enrichment Fund Mara Quinn-Porzig, VP of Programs Georgina Goodwin, VP of Fundraising
Not Present:	Adam Blakis, Co-Treasurer Meg Scheduling - VP of Communications
Others Present	Various Other Members
Total in Attendance:	23 members including the Executive Officers, Committee Leaders, and Others Present attended online
On the Agenda:	<ol style="list-style-type: none"> 1. What is the Booster Club? 2. Rules of Engagement/Code of Conduct 3. Approve Meeting Minutes from December 11, January 21, January 30 Meetings : https://cdavenicees.lausd.org/apps/pages/index.jsp?uREC_ID=4372025&type=d&pREC_ID=2573980 4. Updates to the current Booster Board 5. Recap Family Movie Night and coming up Family Movie Night info 6. Vote: Family Dance Budget & Join the Dance Committee 7. Financials Updates

	8. Enrichment Fund Updates 9. Committee Updates: Auction, Yearbook, Lost and Found 10. General Announcements 11. Calendar in review 12. Other business & questions
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1. CALL TO ORDER

The meeting was called to order 6.05 pm. The President (Alexandria Zech) provided a brief introduction and an overview of agenda items. Jane Hinton was present to take the minutes.

2. BOOSTER CLUB; CODE OF CONDUCT REVIEW: FRIENDS OF THE CDA BOARD

The President briefly described the Booster Club and reviewed the Club's Code of Conduct and the expected Rules of Engagement for the Meeting. The President also noted that we have had some changes in the leadership of FOCDA and she shared the current makeup of what we have been calling the Board, its Executive Officers, and the Committee Leaders. It was noted that nominations are being sought for the Officer positions for the 2025-26 school year.

3. MOVIE NIGHT

The President shared that the next movie night would be on February 22, and Inside Out had been chosen. The Members were encouraged to attend and share with the community. The Treasurer shared that the first event had been break even so we needed to increase awareness and attendance.

4. SPRING DANCE

The President invited Danielle Freeman to present details about the Family Dance which is scheduled for April 5th with a theme of "Dance through the Decades". Danielle presented the event, theme, and budget of \$4,800 with an expected funds raised of approximately \$9,000.

5. VOTE ON FAMILY DANCE BUDGET

The President proposed a motion to approve the budget, the motion was seconded by Alex Shapiro. The motion passed unanimously without any nays and the budget was therefore approved for the event.

6. ENRICHMENT FUND UPDATE.

Since the financials were not loading, Erin Harnish provided an update on the new campaigns which had begun in February including the extension of the Ice Cream Party incentive since some classes are close to 75% participation, and she also shared that Miss Jenkin's class had completed 75% participation and is to receive the ice cream party. She provided further details on the commencement of a February Locks of Love fundraiser.

7. FINANCIALS and FUNDING GAP

Beau Yarrow provided a brief review of the budget. It was noted that we have a gap between our budget of \$330,000 and current donations of \$167,893 to raise to meet the budgeted expenses. It was noted that we are now behind anticipated fundraising goals by \$18k.

8. Yearbook

Cynthia Marsden provided an update on yearbook purchase rates, noted that the deadline to place recognition ads is coming up and she asked parents to upload pictures to the Yearbook.

9. Key Dates and Events; Auction

The President shared the Spring Events Calendar and Georgina Goodwin provided an update on the Spring auction.

10. PRINCIPAL UPDATE & MISCELLANEOUS

The President explained that Principal Fang was unable to attend due to a conflict but she recommended parents attend Coffee with the Principal for updates. The President shared slides provided by the Principal about upcoming OLSAT and GATE information events. Check the slide deck for more details. The President encouraged members to check lost and found.

11. ADJOURNMENT

The President thanked everyone for attending, and the meeting was adjourned at 6.42 pm.

**** The next Booster Club Members Parents' Meeting will be held on March 14th at 8:45 am in person and on zoom in the school library.***