

Screencastify Usage Instructions

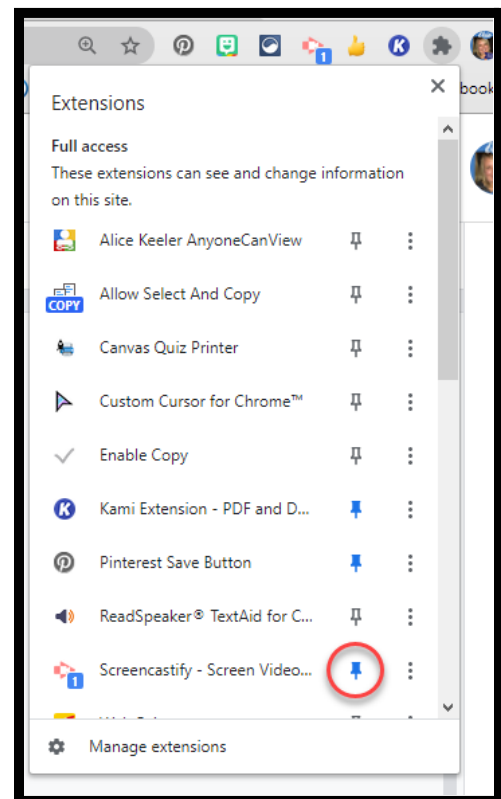
Screencastify is a quick and easy method for video (and audio) capture & editing. Students have access to the paid version that allows students to record over the free version 5-minute limits. The app allows users to pause as needed during recordings and has an extension for the Google Chrome browser.

- Capture your tab, whole screen, or webcam only
- Embed your webcam anywhere in your recording
- Narrate with your microphone
- Record offline (no internet required!)

To fully utilize Screencastify, please follow these directions to get it set up. (Note: These directions were shared in face to face instruction in many circumstances. However, this direct instruction is not necessary if you follow these simple instructions.)

Set-up:

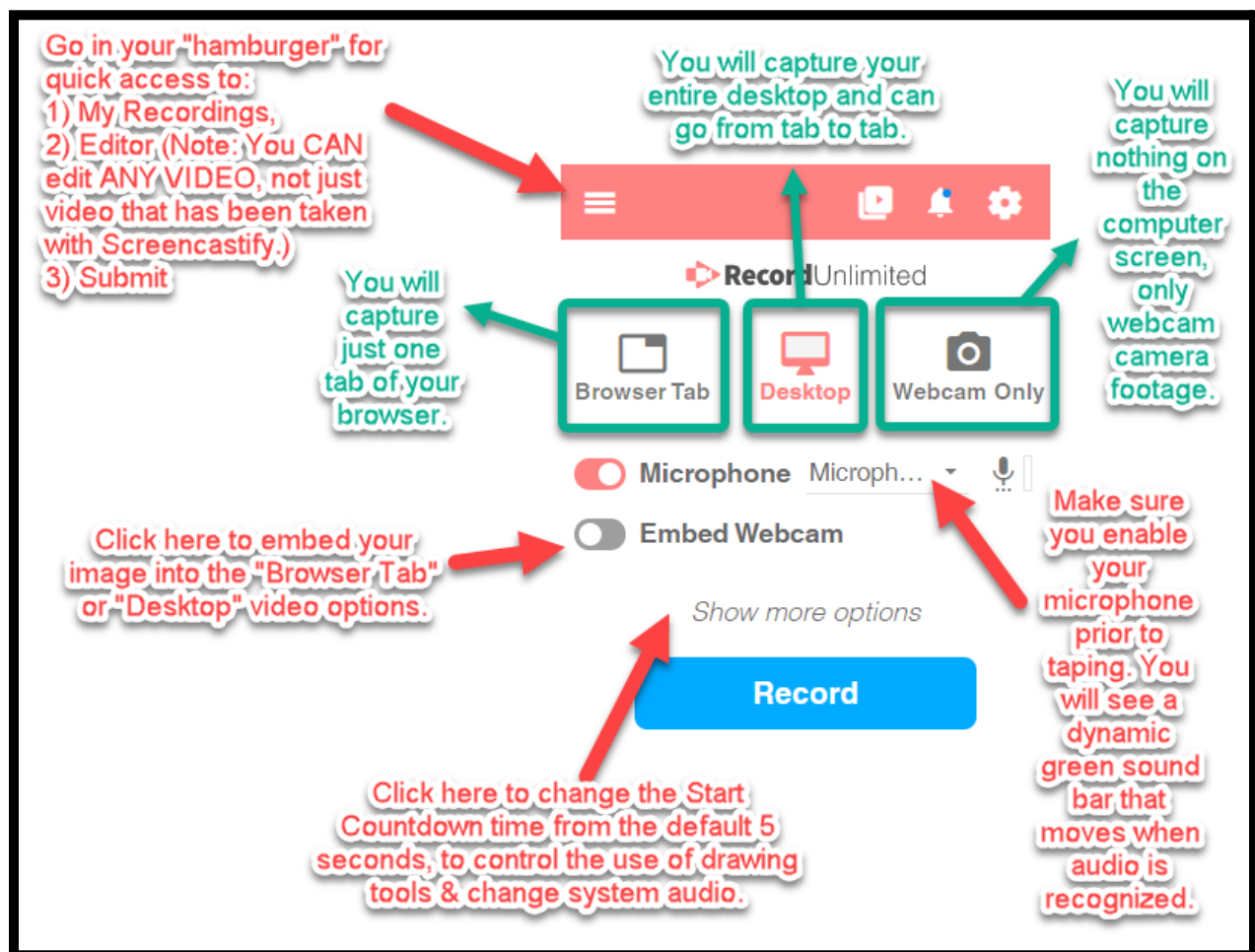
1. In your Google Chrome browser, go to the puzzle icon for Chrome extensions. It's located in the top right of your screen in the Chrome Toolbar. The puzzle piece houses all of your extensions. 
2. Find the Screencastify extension. (It looks like a pink arrow with the image of a white video camera in it.) BEFORE clicking on the Screencastify extension, please “pin” it to your toolbar. You are doing this for quick and easy access in the future.
3. Now go ahead and click on Screencastify directly to the left of the pin or click on the Screencastify icon in your toolbar. The first time you do this, it will ask you to log in using your Google account. Please use your school gmail account for access to premium Screencastify features. (Note: After the first time you sign in, it should automatically recognize you.)



4. When you first get into Screencastify you will come to a blank white screen with a pink bar that says “My Recordings.” It won’t have anything yet since you are using Screencastify for the first time. When you get this screen, don’t worry, just click on the Screencastify icon that you just pinned in your toolbar.

Video Recording:

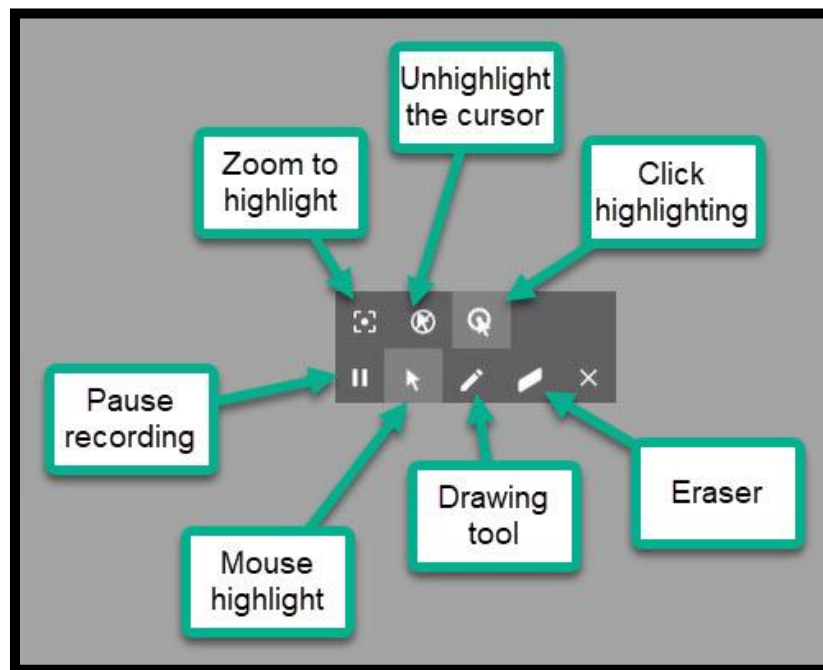
1. A small pop-up will appear with the image I captured below.
 - a. For students who are demonstrating a skill or process, they will want to use “Webcam Only.”
 - b. Desktop mode is good for bee bopping between multiple sources. Once all video capture & device preferences have been established, click the blue record button.



(Note: There are two video editing models within Screencastify.):

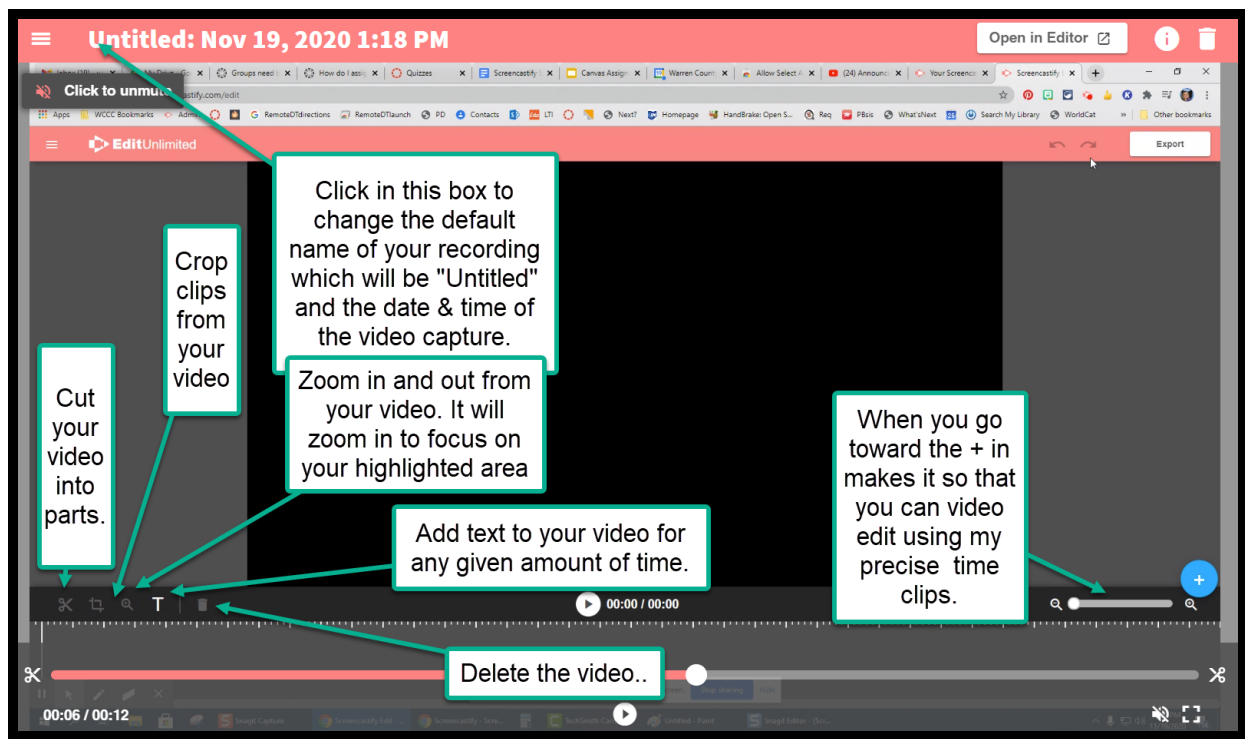
- Editing footage taken with Screencastify
- Editing method is using imported video/ MP4 from another source.

2. Feel free to pause to start & stop throughout your video. When you are finished videoing. Click the “Stop” icon. It will go directly into edit mode and will look like this.
3. Also to highlight concepts you might want to consider using the highlight tools below.



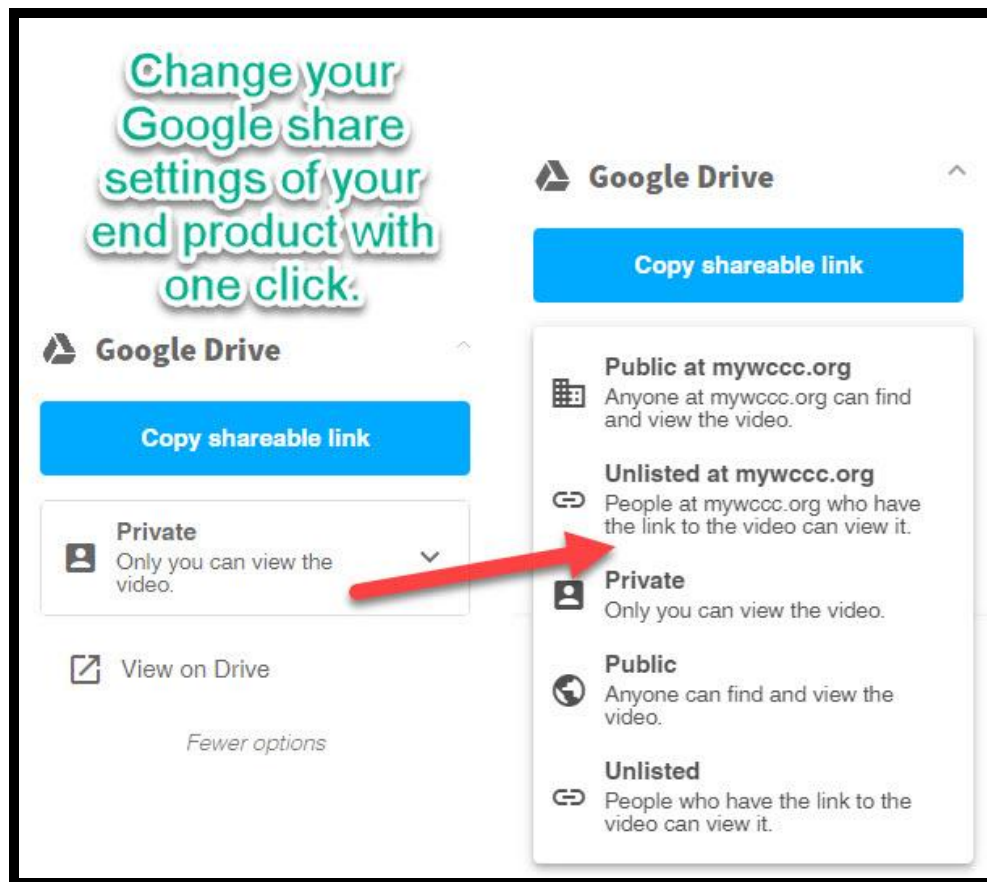
Video Editing:

1. In all practicality, most videos will probably not be edited, but here are the basic and easy to use features that Screencastify offers.



Video & Audio Sharing:

1. The ease of sharing final products is one of the big reasons why students & staff are better off using Screencastify instead of their phones.
2. There is simplified Google Drive sharing. By clicking on the blue "Copy Shareable Link" below, students can easily share the URL link in Canvas. (Teachers can also quickly & easily add Google Classroom as a sharing option. See #7.)



4. Please make sure that you specifically title each video. You will be happy in the long run when you don't have a ton of videos in your drive called "Untitled" with only a date and time.

5. I also would not recommend having videos go longer than 30 minutes. When you want your videos to be longer than 30 minutes, stop the first video and then begin another. Just make sure that you make the video name reflect that it is a part of another video.

6. Keep in mind that you can capture video offline.

7. There is automatic sharing to a multitude of other tools with only a click. Users can customize what apps are added to their Screencastify account.

The screenshot shows the 'App Smash Library' interface. On the left is a 'Share' sidebar with options: 'Publish to YouTube', 'Get embed code', 'Send in email', 'Generate QR code', 'Share to Classroom', 'Upload to Edpuzzle', 'Share to Wakelet', and 'Share on Remind'. Below these is a '+ Add more share options' link and a 'Fewer options' link. The main area is titled 'Add Share Buttons' and contains a list of integrations with toggle switches: 'Google Classroom', 'Edpuzzle', 'Wakelet', and 'Remind'. Each integration has a brief description. At the bottom of the list is a link 'here' for suggesting new apps. Red arrows point from text annotations to specific elements: one to the 'Share' sidebar, one to the 'Add more share options' link, one to the 'Remind' integration, and one to the 'here' link.

Quickly share your final product with one click.

App Smash Library

Add Share Buttons

When turned on, these integrations add a button to the Video Page that you can use to share videos directly with that application.

- ☐ Google Classroom
Add links to your videos to Classroom assignments, material, and more
- ☐ Edpuzzle
Enhance your videos with questions and track your students' comprehension!
- ☐ Wakelet
Save, organize and share content from across the web.
- ☐ Remind
Add links to your videos to Remind's messaging platform.

Don't see the app you wanted? Suggest it [here](#).

I requested to have the ability to Share directly to Canvas.

I added extra apps that I use on a regular basis.

Other Resources:

- [Five Minute Intro Video](#)
- [A Beginner's Guide to Screencastify](#)