



Board of Directors Meeting Agenda
Tuesday, March 14, 2023
in-person and via teleconference

Welcome & Roll Call

RW called to order at 7:05

Approve Minutes and Agenda

JH moved to approve, RW seconded, all were in favor

Strategic Plan Update & Discussion

- Additional Board of Directors
 - Basam Habib, VOTE:
 - RW expressed good impression of Basam
 - Referred to JR by someone engaged with Arabic-speaking communities in south Nashville; he has worked with public library; he has experience with wellness
 - SC moved to approve; AB seconded; unanimously approved
- New Timeline and Milestones (Jay)
 - March 1: Enrollment has begun!
 - 115 students have applied of 162 enrollment target; notices of admission have been sent; some applications started but incomplete for 128 total; registration and open houses underway
 - March 13-15: Spring Break Camp!
 - 28 kids attending camp this week allowing for space and systems testing
 - March 15: Drawings submitted for permit
 - Space won't require much renovation; structural engineer has signed off on the space; many expected upgrades won't be needed to save up funds for use on other expenses
 - worked with architect and contract for an additional scope of work with a goal of July 1st for CO
 - July 1: Certificate of Occupancy
 - Feedback from experts indicate this is reasonable
 - July 17: First Day of in-service
 - Established strong founding team and scheduled ample in-service time together for establishing strong culture; continue to receive applications from candidates allowing us to be selective for alignment and experience; we may hire more based on need given the funding availability
 - Aug 2: First day of school!



- we are on schedule
- Pre-opening Checklist (Jay)
 - Board Representative at future meetings
 - Thanks to JH for attending finance and budget meeting with charter school commission
 - Monthly check ins with CC to prepare for successful startup; they request Board Director attendance going forward; Jay will invite us to attend future meetings with CC

Financial Report (Scott)

- Financial Update
 - ___ net income \$299K; YED revenue \$216K; \$___ balance
 - Reimbursement received from State as well as City fund
 - Pinnacle loan paid in full; line of credit is currently at zero balance
- Awarded: Charter School Facilities Grant (\$700,000)
 - Significant grant received to cover facility renovation needs
 - JR to confirm if grant must be used by end of school year '24 or '25
 - SC recommendation to consider those facility costs that can be transferred to the permanent site
- Finalist: Charter School Growth Fund (amounts vary)
 - LC and SC participated in application process
 - SC discussed revenue implications with enrollment being biggest factor
 - TNA is currently in a good position financially
 - JR shared that TNA was invited to apply for another ~\$400K grant

Contracts (Jay)

- TN State Benefits Package
 - SC moved to discuss the TN State Benefits Package
 - JR offered information comparing alternatives including MNPS benefits; State package has some exciting perks not included in MNPS package (e.g. free continuing education options); RW expressed satisfaction with his experience using the benefits package; SC asked about costs and shared that charter networks can broker their own package with providers; JR indicated that TNA can determine the portion of the cost to cover for employees
 - VOTE:



- JH moved that we select the TN State Benefits Package; SC seconded; unanimously approved
- Incubator Facility
 - Completed covered by Charter School Facilities Grant
 - RW moved to open for discussion; SC seconded
 - Board reviewed/discussed contract from architects: Gilbert, McLaughlin, Casella
 - JR discussed use of approximately \$300K of the grant funds could be reallocated to other expenses; proposal was competitive and vetted and will be covered by secured grants and not impact our operating funds/budget; JR is confident that this is a good bid from a good firm;
 - VOTE:
 - SC moved to approve the contract; RW seconded; all were in favor
- Future contracts:
 - JR provided updates on the following upcoming contracts, some of which are out for bid now. The permanent site will require guidance and input from Board; Press Release forthcoming about land gift/acquisition
 - RFP for food services (one board member needed to review bids)
 - RFP for e-rate/technology bids (Ready March 17, 2023)
 - We likely won't need to purchase much technology hardware for incubator site
 - SC recommended a committee to attend to facility matters and decisions and bring updates to the Board
 - JR recommended a parent could join the Board and serve the facility committee
 - RW will add to future agenda the topic of committees
- RFP for permanent site engineer/architect

Open Discussion, Future Agenda Items, Action Items, Good News Adjourn

- Future agenda items to include committees; perhaps committees for facilities, Board recruitment, finance
- Meeting frequency to increase as well as ad hoc meetings; including a next meeting within a month; feedback from CC included more frequent meetings
- SC suggested a routine day/time; RW will send a poll for scheduling
- DH shared that MRP to open in April; grand open in May!



- JH moved to adjourn; SC seconded; all in favor 7:58

Meeting

Member	Present
Alice Haston (vice-chair)	x
Amanuel Benti	x
Bassam Habib (new Director)	Absent
Darrell Hawks (secretary)	x
Jay Renfro	x
Jenna Henderson	x
Laurel Creech	Absent w Notice
Roger Waynick, Jr. (chair)	x
Scott Campbell (treasurer)	x

The following Board meeting agenda was provided to the meeting attendees:

**Board of Directors Meeting Minutes
Tuesday, August 9th, 2022
*via teleconference***

Agenda

Welcome & Roll Call

- Unable to record - will follow notes
- Roger - Call meeting, 2nd by Jenna

Approve Minutes and Agenda

- Motion to approve - Scott



- 2nd - Alisha
- Unanimous vote

Strategic Plan Update & Discussion

- A year in review
 - [Jay Renfro](#) - Shares Slides - [Slides Attached](#)
 - Denied - 5-4 vote
 - Sept 7 - Public Hearing
 - Sept 13 - Capacity Interview
 - Oct. 18 Charter Commission Vote
- New Timeline and Milestones
 - How to help?
 - Send email and recruit 4 others
 - Attend hearing and recruit others
 - Get 3-5 grader intent to enroll forms
- VOTE: Approve bylaw Amendments
 - Motion to approve - Roger
 - Second - Laurel
 - Unanimously approved - 8-0
- Officer Elections
 - VOTE: Chair (Roger)
 - VOTE: Vice-chair (Alice)
 - VOTE: Treasurer (Scott)
 - VOTE: Secretary (Darrell)

Motion to approve - Scott

Second - Amanuel

Unanimous Approval

- Additional Board of Directors
 - VOTE:

Financial Report

- Annual Budget Review
 - VOTE: Approve Budget FY2022
 - Overview by Scott
 - Will want to look at budget revisions in Dec.
 -
 - Motion to approve by Scott
 - Second by Roger
 - Unanimous approval



**Open Discussion, Future Agenda Items, Action Items, Good News
Adjourn**

Next Board Meeting is Sept 29 at 7pm

Jay will send follow up email

Good News - Jay & Wife won a free cruise - legit cruise

Motion to Adjourn - Adjourn

Meeting

Member	Present
Alice Haston (vice-chair)	x
Alisha Keig	x
Amanuel Benti	x
Darrell Hawks (secretary)	A
Jay Renfro	x
Jenna Henderson	x
Laurel Creech	x
Roger Waynick, Jr. (chair)	x
Scott Campbell (treasurer)	x