Board of Directors Meeting Agenda
Tuesday, March 14, 2023
in-person and via teleconference

Welcome & Roll Call
RW called to order at 7:05
Approve Minutes and Agenda
JH moved to approve, RW seconded, all were in favor
Strategic Plan Update & Discussion

- Additional Board of Directors
    - Basam Habib, VOTE:
    - RW expressed good impression of Basam
    - Referred to JR by someone engaged with Arabic-speaking communities in south Nashville; he has worked with public library; he has experience with wellness
    - SC moved to approve; AB seconded; unanimously approved
- New Timeline and Milestones (Jay)
    - March 1: Enrollment has begun!
    - 115 students have applied of 162 enrollment target; notices of admission have been sent; some applications started but incomplete for 128 total; registration and open houses underway
    - March 13-15: Spring Break Camp!
    - 28 kids attending camp this week allowing for space and systems testing
    - March 15: Drawings submitted for permit
    - Space won't require much renovation; structural engineer has signed off on the space; many expected upgrades won't be needed to save up funds for use on other expenses
    - worked with architect and contract for an additional scope of work with a goal of July 1st for CO
    - July 1: Certificate of Occupancy
    - Feedback from experts indicate this is reasonable
    - July 17: First Day of in-service
    - Established strong founding team and scheduled ample in-service time together for establishing strong culture; continue to receive applications from candidates allowing us to be selective for alignment and experience; we may hire more based on need given the funding availability
    - Aug 2: First day of school!

- we are on schedule
- Pre-opening Checklist (Jay)
  - Board Representative at future meetings
  - Thanks to JH for attending finance and budget meeting with charter school commission
  - Monthly check ins with CC to prepare for successful startup; they request Board Director attendance going forward; Jay will invite us to attend future meetings with CC

Financial Report (Scott)

- Financial Update
  - __ net income $299K; YED revenue $216K; $___ balance
  - Reimbursement received from State as well as City fund
  - Pinnacle loan paid in full; line of credit is currently at zero balance
- Awarded: Charter School Facilities Grant ($700,000)
  - Significant grant received to cover facility renovation needs
  - JR to confirm if grant must be used by end of school year '24 or '25
  - SC recommendation to consider those facility costs that can be transferred to the permanent site
- Finalist: Charter School Growth Fund (amounts vary)
  - LC and SC participated in application process
  - SC discussed revenue implications with enrollment being biggest factor
  - TNA is currently in a good position financially
  - JR shared that TNA was invited to apply for another ~$400K grant

Contracts (Jay)

- TN State Benefits Package
  - SC moved to discuss the TN State Benefits Package
  - JR offered information comparing alternatives including MNPS benefits; State package has some exciting perks not included in MNPS package (e.g. free continuing education options); RW expressed satisfaction with his experience using the benefits package; SC asked about costs and shared that charter networks can broker their own package with providers; JR indicated that TNA can determine the portion of the cost to cover for employees
  - VOTE:

    - JH moved that we select the TN State Benefits Package; SC seconded; unanimously approved
- Incubator Facility
    - Completed covered by Charter School Facilities Grant
    - RW moved to open for discussion; SC seconded
    - Board reviewed/discussed contract from architects: Gilbert, McLaughlin, Casella
    - JR discussed use of approximately $300K of the grant funds could be reallocated to other expenses; proposal was competitive and vetted and will be covered by secured grants and not impact our operating funds/budget; JR is confident that this is a good bid from a good firm;
    - VOTE:
    - SC moved to approve the contract; RW seconded; all were in favor
- Future contracts:
    - JR provided updates on the following upcoming contracts, some of which are out for bid now. The permanent site will require guidance and input from Board; Press Release forthcoming about land gift/acquisition
    - RFP for food services (one board member needed to review bids)
    - RFP for e-rate/technology bids (Ready March 17, 2023)
    - We likely won't need to purchase much technology hardware for incubator site
    - SC recommended a committee to attend to facility matters and decisions and bring updates to the Board
    - JR recommended a parent could join the Board and serve the facility committee
    - RW will add to future agenda the topic of committees
- RFP for permanent site engineer/architect

Open Discussion, Future Agenda Items, Action Items, Good News
Adjourn

- Future agenda items to include committees; perhaps committees for facilities, Board recruitment, finance
- Meeting frequency to increase as well as ad hoc meetings; including a next meeting within a month; feedback from CC included more frequent meetings
- SC suggested a routine day/time; RW will send a poll for scheduling
- DH shared that MRP to open in April; grand open in May!

- JH moved to adjourn; SC seconded; all in favor 7:58

Meeting

Member	Present
Alice Haston (vice-chair)	x
Amanuel Benti	x
Bassam Habib (new Director)	Absent
Darrell Hawks (secretary)	x
Jay Renfro	x
Jenna Henderson	x
Laurel Creech	Absent w Notice
Roger Waynick, Jr. (chair)	x
Scott Campbell (treasurer)	x

The following Board meeting agenda was provided to the meeting attendees:

Board of Directors Meeting Minutes
Tuesday, August 9th, 2022
via teleconference

Agenda

Welcome & Roll Call

- Unable to record - will follow notes
- Roger - Call meeting, 2nd by Jenna

Approve Minutes and Agenda

- Motion to approve - Scott

- 2nd - Alisha
- Unanimous vote

Strategic Plan Update & Discussion

- A year in review
    - Jay Renfro - Shares Slides - Slides Attached
    - Denied - 5-4 vote
    - Sept 7 - Public Hearing
    - Sept 13 - Capacity Interview
    - Oct. 18 Charter Commission Vote
- New Timeline and Milestones
    - How to help?
        - Send email and recruit 4 others
        - Attend hearing and recruit others
        - Get 3-5 grader intent to enroll forms
- VOTE: Approve bylaw Amendments
    - Motion to approve - Roger
    - Second - Laurel
    - Unanimously approved - 8-0
- Officer Elections
    - VOTE: Chair (Roger)
    - VOTE: Vice-chair (Alice)
    - VOTE: Treasurer (Scott)
    - VOTE: Secretary (Darrell)

Motion to approve - Scott
Second - Amanuel
Unanimous Approval

- Additional Board of Directors
    - VOTE:

Financial Report

- Annual Budget Review
    - VOTE: Approve Budget FY2022
    - Overview by Scott
        - Will want to look at budget revisions in Dec.
        -
    - Motion to approve by Scott
    - Second by Roger
    - Unanimous approval

Open Discussion, Future Agenda Items, Action Items, Good News
Adjourn

Next Board Meeting is Sept 29 at 7pm
Jay will send follow up email
Good News - Jay & Wife won a free cruise - legit cruise

Motion to Adjurn - Adjurn

Meeting

Member	Present
Alice Haston (vice-chair)	x
Alisha Keig	x
Amanuel Benti	x
Darrell Hawks (secretary)	A
Jay Renfro	x
Jenna Henderson	x
Laurel Creech	x
Roger Waynick, Jr. (chair)	x
Scott Campbell (treasurer)	x