

Business Meeting for Newly Elected and Returning Officers

11/10/21

Zoom Meeting -- 11:00PM - 12:00PM

Attendees

Name	Position/	Email	Institution
Megan Palmer	President/ Incoming Immediate Past President	mpalme4@clemson.edu	Clemson University
Sara DeSantis	1st VP/Incoming President	sarabd@uscupstate.edu	USC Upstate
Jimmie Epling	Incoming 2nd Vice President/Membership Chair	jimmie.epling@darlington-lib.org	Darlington County Library System
Danielle Thornton	Incoming ALA Councilor	dthornton@greenvillelibrary.org	Greenville County Library System
Heath Ward	Association of Public Library Administrators Liaison	h.ward@saludacounty.sc.gov	Saluda County Library
Jessica Kohout-Tailor	Secretary/Incoming SCASL Representative	jkohout@clemson.edu	Clemson University
Cathi Mack	Scholarship for Diversity	ccoopermack@scsu.edu	South Carolina State University
April Akins	Incoming Secretary	aakins@lander.edu	Lander University
Jonathan Newton	ALA Councilor/ Sponsorship Committee	jdn3@uscupstate.edu	USC Upstate
Donald Wood	Executive Secretary	scla@capconsc.com	SCLA

Minutes

- President Megan Palmer began the meeting at 11:01 a.m.
- Megan opened the meeting by discussing the conference for next year.
 - Discussion centered on potential venues in the Columbia area and selecting dates that would accommodate surrounding regional

conferences (GA State Library Association, Charleston Conference). Possible dates included October 5, 6, 7 and October 19, 20, 21. Another possibility was the last week of October.

- Changing the length of the conference and selecting different days of the week instead of the Thursday-Friday, such as a Tuesday-Thursday was discussed. The group was open to these ideas but weren't sure how that would affect vendors/exhibitors. Jonathan Newton said he would make inquiries.
- Executive Secretary Donald Wood gave a deadline of November 19th for potential conference venues to respond to their availability with the dates listed above. Donald has yet to hear back from the Marriott, but hopes he does by the deadline.
- It was discussed that there is a need to organize the calls for proposals, posters, and awards by the end of the year. Megan Palmer said they could easily duplicate calls and could start sending these now. Group decided that early December might be best after conference dates are confirmed.
- Group will meet again on 11/22 to solidify conference dates.
- Jonathan and Megan can then start contacting vendors to be exhibitors as soon as they have the date. Jonathan shared [timeline for preparing](#) for the next conference.
- Megan asked if there are other conferences that do a good job getting sponsors. Some suggestions for vendors included having a vendor breakfast and/or special presentations given to conference attendees. Megan will be reaching out to some of her contacts to get some advice and suggestions on how to secure sponsorships.
- Having a virtual component of the conference was discussed, but there were concerns about being able to pay for technology and make sure that technology works. Currently, we do not have the money unless we get sponsorships, according to Donald.
- Group then discussed when the Leadership Retreat would be held.
 - Meeting typically takes place in late January/early February
 - The size of how many sections/roundtables may need to be rethought, as Megan didn't hear back from many section chairs last year and we are not sure what group is active.
- Meeting adjourned at 12:00 PM.