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Mentoring Development Program Self Evaluation

Note: This document is for general use in the ATA and is **NOT open for EDITS**. To fill it in with your personal information, you can [DOWNLOAD IT](#) to use in your Microsoft Word or [MAKE A COPY](#) to use in your Google Drive. [Find HERE](#) a short video about this process.

- [Mentoring Program Checklist](#) — [MDP Overview](#)

Legal and Spiritual Name:

Date:

Email address:

Mentees:

As a participant in the program, you will need to have ONE or TWO mentees. At least one of the mentees must be an ATA Applicant, Intern, or Associate. The other one of the two allowed could be a professional. Please complete the information regarding your potential mentees in the [CRM Trainer Portal](#) **MDP Entry Application**.

Recommendations:

Provide the names and email addresses of a Lead Trainer and another Academy member who will be completing the [Letters of Reflection](#) on your behalf. These two documents must be uploaded to the MDP Entry Application

- 1.
- 2.

Self-Evaluation Questions

1. What has inspired you to apply to be a Mentor in the ATA?

Please consider the following when answering questions 2 and 3:

- a. Coaching: Ability to reflect back to the mentee in order to set clear goals; identify strengths and weaknesses; create a development plan; successfully follow through on the completion of that plan.

- b. Counseling: Ability to identify and support a mentee through personal transformation issues which arise during the mentoring process.
 - c. Training: Organization, Time Management, Accountability Skills.
 - d. Communication: Multiple communication skills and the capacity to know when to utilize each. (Give feedback, receive feedback, active listening, be directive, be open to dialogue...)
2. In past Teacher Training Programs, have you assisted in mentoring? If so, please list your responsibilities and what you learned during this process about yourself as a Mentor.
3. Describe any mentoring/counseling/coaching experience you've had outside the Academy.
4. One important responsibility as a Mentor is to train mentees in the proper use of the Development and Admin Tools. These include the Competency Evaluation Form, Units of Study-Content Credit Form, Individual Development Plan (IDP) and the Mentor-Mentee Operating Agreement
- Please describe your experience using these tools and any challenges you've encountered.
5. Describe your experience of participating on an Interview Team. What did you learn, and what were your challenges?