



# Novi Community School District

## Schoology Parent Directions



Dear Parents/Guardians,

Novi Community School District uses Schoology as its Learning Management System (LMS). Each teacher has a Schoology page to which your child has been added (K-4 teachers may use Seesaw instead of Schoology). To access your child's Schoology classes, please follow the directions below. You will need a Parent Access Code, which has been specifically assigned for your child. This access code is in the PowerSchool Public Portal (see screenshot below). **If your child is a new student, it takes approximately 24-48 hours to get your information into PowerSchool.**

### Instructions for new families to register for Schoology:

1. Go to <https://app.schoology.com/register.php>
2. Select **Parent**
3. Enter your **Parent Access Code**. This Is a 12-digit code in xxxx-xxxx-xxxx format
  - You can find your student access code in the PowerSchool Public Portal. Log into the [PowerSchool Public Portal](#), choose your child and it will be listed at the top of the landing page.
  - If you need additional assistance or would like to access our FAQ, please visit our [PowerSchool page](#) on the Novi Community School District site.
  - Still have questions? Put in a [PowerSchool Ticket](#).

PowerSchool SIS

Welcome: [Redacted] | Help | Site Map | Sign Out

Students

Aniken Luke

Navigation

- Grades and Attendance
- Historical Grades
- Attendance History
- Email Notification
- Document Library
- Teacher Comments
- Forms
- Student Reports

**Grades and Attendance:** [Redacted]

Student ID number: [Redacted]

Student Email Address: [Redacted]

Clara's web password: [Redacted]

**Schoolology Parent Access Code:** [Redacted]

Grades and Attendance

Exp	Last Week					This Week					Course	S1	S2	Y1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F						
P2(A-B)											TV News and Production (A)	[S]	[I]		0	0
											Email Letarte, Nicholas - Rm: 154					
P3(A-B)											AP Calculus AB (A)	[S]	[I]		0	0
											Email Brach, Catherine - Rm: 248					

4. Fill out the form with your information

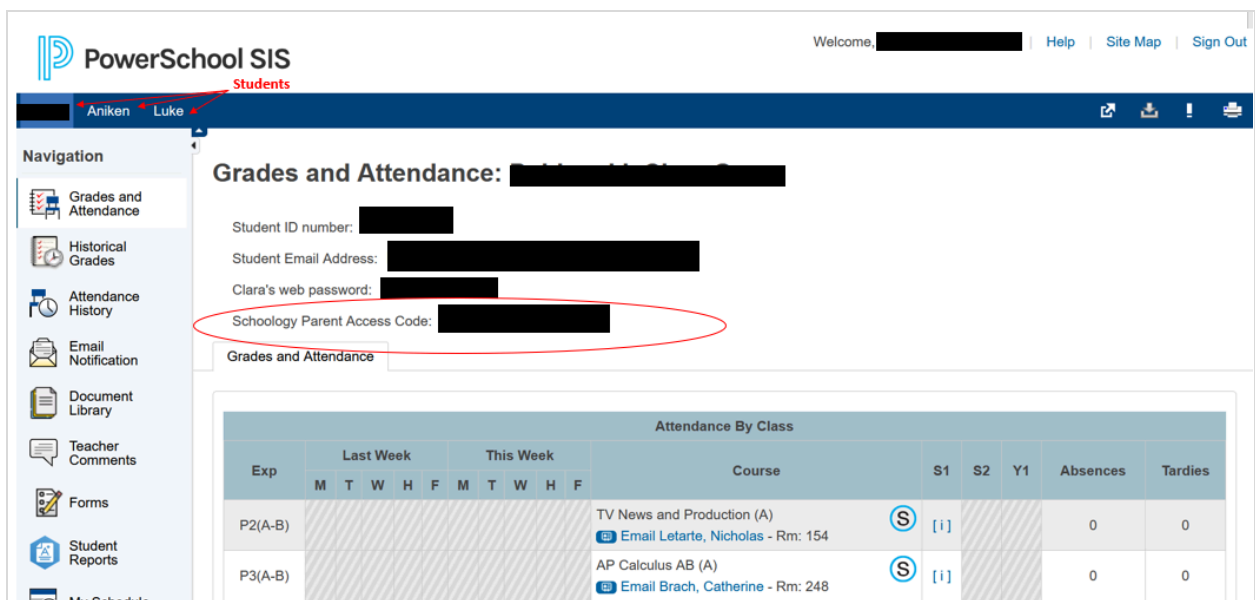
- Click **Register** to complete

*You can add additional children to your account by clicking your name, located at the top right of your Schoology account. Then select the Add Child button to enter the Parent Access Code for your other child/children.*

 Watch this [video](#) on how to navigate Schoology.

## Instructions for families that already have Schoology accounts:

- Go to <https://app.schoology.com/login>
- Use your Schoology login credentials
- If you already have a parent Schoology account, click **Login**
- Click **your name**, located at the top right of your Schoology account
- Select **Add Child**
- Enter your **Parent Access Code**. This Is a 12-digit code in xxxx-xxxx-xxxx format
  - You can find your student access code in the PowerSchool Public Portal. Log into the [PowerSchool Public Portal](#), choose your child and it will be listed at the top of the landing page.
  - If you need additional assistance or would like to access our FAQ, please visit our [PowerSchool page](#) on the Novi Community School District site.



The screenshot shows the PowerSchool SIS interface. The top navigation bar includes the PowerSchool SIS logo, a welcome message, and links for Help, Site Map, and Sign Out. The main content area is titled 'Grades and Attendance' and displays student information for 'Aniken' and 'Luke'. The 'Schoolology Parent Access Code' field is highlighted with a red circle. Below this, there is a table titled 'Attendance By Class' showing attendance data for two classes: P2(A-B) and P3(A-B).

Exp	Last Week					This Week					Course	S1	S2	Y1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F						
P2(A-B)											TV News and Production (A)	S	[i]		0	0
P3(A-B)											AP Calculus AB (A)	S	[i]		0	0

- Click **Use Code**

**For Parents to receive email notifications on your child's progress:**

1. Log into your Schoology Account at <https://app.schoology.com/login>
2. Click **your name** displayed on the top right
3. Select your **child's account** from the dropdown menu
4. Once in your child's account, click **their name** displayed on the top right
5. Select **Settings** from the dropdown menu
6. Click **Notifications** tab
7. Choose either **Email Summary** and/or **Overdue Submissions**
  - Email Summary: Receive a weekly or daily email report of your child's activity, including grades
  - Overdue Submissions: Receive an email when an item's due date has passed without a submission from your child
8. Be sure to scroll to the bottom and click **Save Changes**

For more Schoology support, view the [Parent Guide](#) in the Schoology Help Center.