

Change the sensitivity of your template

You can change anytime the sensitivity of your form by:

1. On your dashboard, click on '**Templates**' in the header Or **Templates** in '**All services**' section and select "**Manage templates**", or simply click on "**Manage template**" in the left menu shortcut.

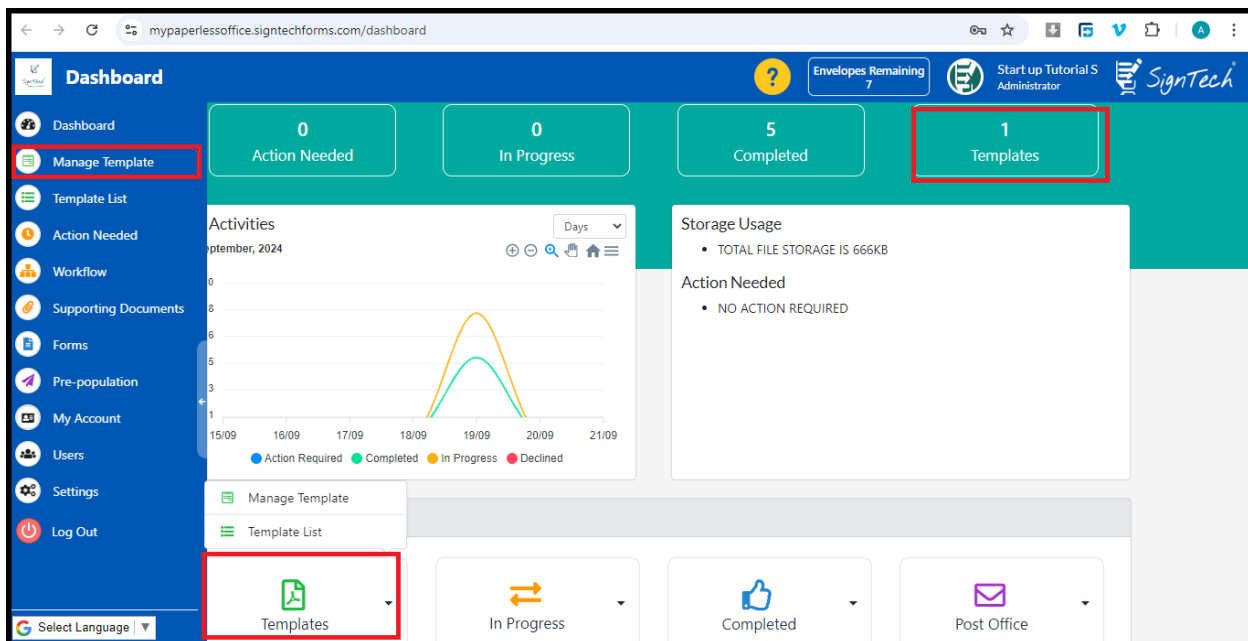


Image 1: View of the dashboard; highlighted in red is the access to the 'Manage Template'

2. Look for the row corresponding to the template you want to change the sensitivity
3. Open the dropdown under the '**sensitivity**' column (if you cannot see the column, scroll to the right of your screen) and select the **sensitivity** of your choice.



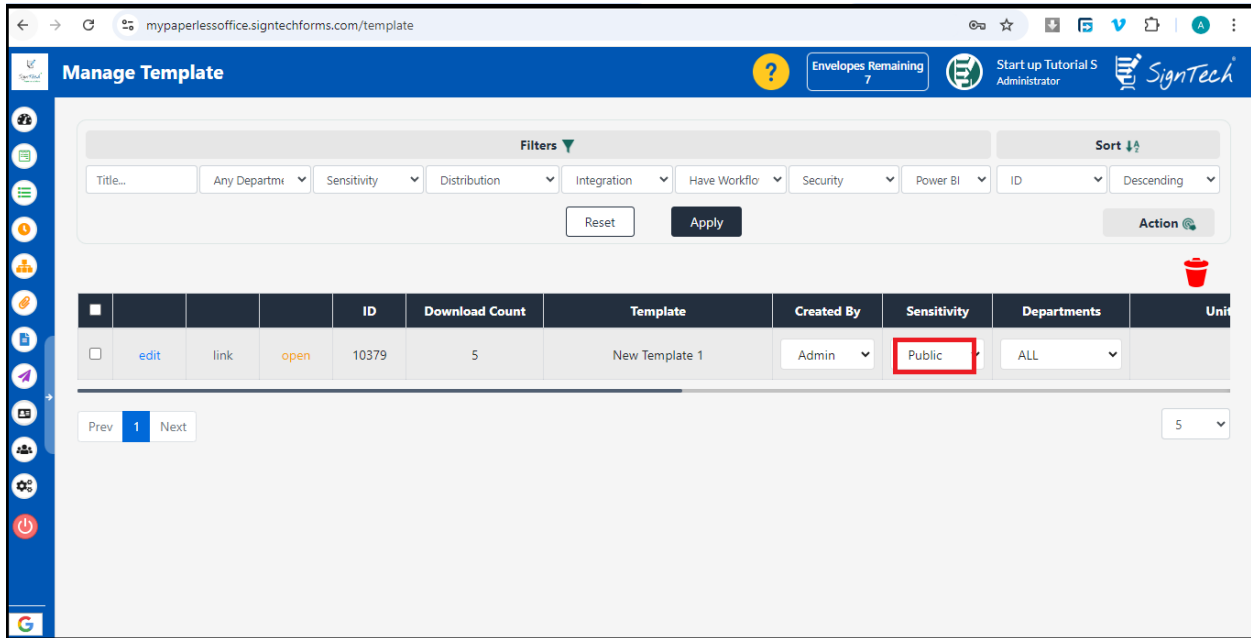


Image 2: View of the “Manage Template” page, highlighted in red is the sensitivity option for the first template

Please note that:

- **Secret:** only people with whom you have shared the unique template URL (per email, clickable link on your website, QRcode) will be able to download, complete and submit the template.
- **Public:** In addition to the accessibility offered by the secret mode, any Signtech app users can see and download your template into their mobile application.
- **Private:** Only users registered with your organisation will be able to download, complete and submit the template

