

**BOARD OF EDUCATION MEETING MINUTES**  
**ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT**  
**JUNE 17, 2024**

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:00pm on Monday, June 17, 2024.

Roll call was taken and the following members were present:

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|-----------------|---|
| ➤ Mike Meeusen  | ➤ Amanda Gebert                                 |
| ➤ Sarah Tegen   | ➤ Sarah Rudnick                                 |
| ➤ Grant Stecker | ➤ Ryan Vanderkin                                |
| ➤ Erica Spatz   | ➤ District Administrator, Dr. Adam Englebretson |

Also in attendance were:

- |                     |                  |
|---------------------|------------------|
| ➤ Debbie Hammann    | ➤ Alicia Schwinn |
| ➤ Jeanne Courneene  | ➤ Bill Foster    |
| ➤ Ryan Faris        | ➤ Sarah Hall     |
| ➤ Kayla Groh-Bardon |                  |

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mr. Vanderkin seconded the motion. Motion carried, 7 ayes.

Mrs. Spatz offered a motion to approve the minutes of the May 20, 2024, Board meeting. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

**TREASURER'S REPORT**

The treasurer's report and voucher review were presented showing:

As of May 1, 2024 -

Cash balance on 5/1/24	\$4,642,502.85
February receipts	\$ 62,495.12
Interest received	\$ 20,319.96
February disbursements	<u>\$ 640,942.78</u>
Cash balance on 5/30/24	\$4,084,375.15

Cash balance on 5/1/24 comprised of:

Local Government Investment Pool account #1 (general)	\$3,760,790.77
Account #2 (technology)	\$ 240,177.96
Account #3 (HVAC)	\$ 58,704.87
General fund checking account	<u>\$ 24,701.55</u>
Total	\$4,084,375.15

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

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Mrs. Groh-Bardon presented the year-to-date status of revenues and expenses. The total District revenues and expenses are comparable to the previous years. Grant claiming, final payrolls and other work need to be done to close out the year.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Community UCC: Laundry soap for the family assistance program
- 29 Online Donors: \$3,812 – Baseball
- 3C Services LLC: \$500 – Boys Basketball
- Elkhart Lake Lions Club: \$100 – Band
- Grace Lutheran Church: \$1,000 – Educational Field Trips
- Natural Resources Foundation of Wisconsin: \$500 – 7th Grade Marsh Trip
- St. Peter Evangelical Church: \$100 – Band
- Sue Ann and William Rathman: \$25 – Family Assistance Program
- The Sheboygan County Conservation Association: \$350 – Camp Anokijig Field Trip
- The Well: \$2,500 - School Needs (presentation podium)

Mr. Vanderkin offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

### **GUEST CORRESPONDENCE**

Public Comment: None

Written Comment:

- Thank you note from the family of Roxann Ruechel for funeral arrangement
- Letter from Ralph Christianson inquiring about the required DPI financial forms

### **SCHOOL REPORTS**

Under Celebrate Elkhart Lake-Glenbeulah Schools: Mr. Faris shared the students who represented ELG at the WIAA state tournaments this spring. Congratulations to Carson Mersberger (2nd in the state for golf) and Brody Feldmann (podium in all three events at state track). He also congratulated Jenna Dirks, Kaitlyn Feldmann and Fiona Shields who also competed at the state track.

Mrs. Hamman's grades 4K-2 activities report included end of the year field trips and the first grade pen pal visit from the students in Mrs. Tegen's first grade class in Kiel. She shared that report cards were sent home with students on the last day of school, June 5. She also thanked the board for their support and friendship the last 26 years as an administrator in the district.

Dr. Courneene's grades 3-8 activities report included on site work with grades 6-8 math teachers and CESA 7, grade 5 VEX IQ competition and Keys to Literacy training for K-3 staff in early August. She complimented Mr. Hill for this year's Middle School field day and grade 8 30-mile bike ride. Mrs. Wagner was also recognized for her work with eighth grade recognition night. She congratulated the students of the month for May, Mason Kracht as this year's Outstanding 8th Grader and the top three 8th grade students who received Presidential Academic Education Honors as Isabelle Auch, Addison Spatz and Mason Kracht.

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Mr. Faris' grades 9-12 activities report included discussion on the block schedule for the 2024-2025 school year. Michelle Ring Hansen will be onsite this summer to work with staff to assist with lesson plan templates, pacing course curriculum and developing an effective academic resource period. He thanked several individuals who helped make this year's class of 2024 graduation successful and a memorable event for all involved: Nik Yasko, Jodi Voss, Holly Green, Anthony Summers, Josh Fogarty, Fuzzy Feldmann, Matt Cain and the setup crew. He congratulated all students who participated at spring sport state events and all athletes who received all conference recognition. The 2024 - 2025 fall athletic meeting will take place on Tuesday, August 6.

Dr. Englebretson gave a maintenance project update: HS gym LED lighting installation, HS gym floor project, purchase of new ES/MS library furniture, staff office needs and the acquisition of 250 gently-used student desks from a neighboring school district.

### **NEW BUSINESS**

Bill Foster from School Perceptions presented data on the **facility study / referendum surveys** and provided insight on how this may impact the voting results for the possible capital referendum in November.

This is normally the meeting to approve a **line-of-credit** borrowing option to make sure bills, salaries and benefits are paid on time. We have not utilized this option for the past two years.

The Department of Public Instruction and U.S. Department of Agriculture sent schools the recommended **meal prices for the 2024-2025 school year**. The recommendation is to gradually increase the prices, but to do so incrementally and avoid a large impact to families over one year. Recommended prices would be \$3.15 for child care - grade 4 and \$3.40 for grades 5 - 8. Mr. Vanderkin made a motion to increase the price of school lunches by \$.15 for the 2024 - 2025 school year. Mrs. Gebert seconded the motion. Motion carried, 7 ayes.

We are looking to purchase **two (2) new passenger vans** to transport academic, athletic, music and 4K students each day. Our current larger vans are 11 and 13 years old, do not have the modern-day safety devices and are starting to show their age (rust, mechanical issues). We are looking for two vans capable of transporting 10 people to give us more flexibility over the current vans which transport 7 and 8 people. Mrs. Gebert offered a motion to approve the purchase of two new school vans as presented. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

We will need to **transfer funds from Fund 10 (General Fund) to Fund 27 (Special Education Fund)** to have the balance of Fund 27 at \$0.00. The actual amount will not be known until the auditors complete their work this summer. Mrs. Rudnick offered a motion to approve the transfer of funds from Fund 10 to Fund 27 to have zero balance. Mr. Stecker seconded the motion. Motion carried, 7 ayes.

Every year in June, a **2024 -2025 budget** is presented to estimate revenues and expenses for the following school year. This budget is also presented at the District Annual meeting. The actual budget is set in the fall when the budget is finalized, equalized property values are set and the third (3rd) Friday student enrollment count is determined. While state aid is not known at this time, we are estimating a

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3% increase constant from 2023-2024. Mrs. Rudnick made a motion to approve the budget as presented with a Tax Levy of \$6,551,279 and a mill rate of \$6.18. Mr. Vanderkin seconded the motion. Motion carried, 7 ayes.

A possible ***School Board meeting schedule*** was shared with the new School Board member contact list last month. We need to formally declare when the meetings will take place for the 2024-2025 school year. All of the dates are corresponding dates we are currently using, with only the October date being moved back a week to accommodate DPI funding release dates.

- Meeting dates: 3rd Monday of Each Month Unless Noted - 6:00pm start time
  - July 15, 2024
  - August 19, 2024
  - September 16, 2024 (annual meeting & budget hearing followed by regular monthly meeting)
  - October 28, 2024 (4th Monday due to DPI funding release date)
  - November 18, 2024
  - December 16, 2024
  - January 20, 2025
  - February 17, 2025
  - March 17, 2025
  - April 21, 2025
  - May 19, 2025
  - June 16, 2025

Mrs. Spatz made a motion to set the 2024-2025 School Board meeting dates as listed. Mrs. Stecker seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick made a motion to approve the following ***resignations / retirements*** as presented and to thank the staff members for their service to the District:

- JV Volleyball: Drew Green
- JV Boys Basketball: Mitch Hassinger
- JV Girls Soccer: Wendy Kossman
- Varsity Girls Soccer: Kevin Ruh

Mrs. Gebert seconded the motion. Motion carried, 7 ayes.

Mr. Vanderkin offered a motion to approve the ***staffing hires*** as presented:

- Freshman Class Advisor (50%): Elizabeth Hill
- Freshman Class Advisor (50%): Amanda Wohlers
- Possible Child Care Director: Karren Cobble

Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

There being no further business to come before the meeting, Mr. Meeusen offered a motion to move into closed session to discuss teacher compensation model and educator effectiveness ties for the 2024 - 2025 school year.

### **CLOSED SESSION**

The Board moved into closed session at approximately 7:00pm. The entire Board as well as Dr. Engelbretson, Mr. Faris and Dr. Courneene were present.

Mr. Vanderkin made a motion to move back into open session at approximately 7:26pm. Mrs. Rudnick seconded the motion. Motion passed, 7 ayes.

Action taken on closed session discussion:

Mrs. Rudnick made a motion to accept the evaluation model that will be used in the salary steps developed by the District Leadership team. Mrs. Gebert seconded the motion. Motion passed, 6 ayes and 1 abstention.

Mrs. Tegen made a motion to adjourn at approximately 7:30pm. Mrs. Rudnick seconded the motion. Motion passed, 7 ayes.

Respectfully submitted,

Diane Hassinger  
Secretary of the Meeting