

**School to Work Activities – March 28, 2013 – April 18, 2013**  
**JoAnn Runyan, School-to-Work Coordinator**  
**School Phone Number 712-249-6145**

- **Approved the following School-to-Work requests for funds:  
Meryl Hopper-Henningsen and a foods class – to our the Culinary department at Iowa Western Community College in Council Bluffs to learn about their program. They will also tour the food service and the house restaurants at the Ameristar Casino. Students have experience in running their own Trojan Diner. – transportation costs**

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- **Went to Chamber Ambassadors meetings on Thursdays at the following locations:  
Precision Construction and Utilities with Don Brownsberger,  
Production Manager  
Cherry Corner Insurance Office – George Howard  
Partner’s Insurance – Ken Christiansen**
- **Made contacts with Dori Hillestad, Iowa author from Coralville of the book “The Truth About Truman School” – book read by Marnie Leiferman’s eighth graders to determine if an author visit is possible; schedule conflicts and price concerns; classes may get to visit with her on Skype**
- **Took eighth grade career student to the high school to visit with Steve Bair, physics teacher**
- **Met with Jessica Fincel, Craig Fredin, Jessica Ehrman, and Heather McCue in regard to Career Day planning**
- **Have spent numerous hours since March 25th making contacts with businesses/individuals for possible presenters.....  
phone....e-mail...personal contact -----175 contacts documented (some several times) Have visited numerous businesses including Dee’s Dog Grooming, the Cass County Courthouse, Ziegler, etc.**
- **Wrote and posted the March School-to-Work Advisory minutes from March on the district website.**
- **Continue to work with Jessica Fincel, technology resource integrationist, with list of presenters on Google Docs for website regarding high school Career Day**

- **Wrote grant application for the middle school to the Cass County Master Gardeners in regard to funding for landscaping an area at the corner of Tenth and Linn Streets**
- **Delivered note regarding Career Day to approximately 70 local presenters (Monday, April 15<sup>th</sup>) giving them updated information and consideration questions....e-mailed the others out-of-town**
- **Had an hour visit in my office this week with Roger Underwood**
- **Have spent mornings in the high school working with Jessica Finsel, guidance secretary**

(90 hours in March  
84 hours in April)