



## EXECUTIVE OFFER SUMMARY

Subject: Offer for [Property Address] - Let's Make This Happen!

Hi, Hey, Dear, (Listing Agent),

I hope this email finds you well. I wanted to submit an offer on behalf of my clients for the property located at [Property Address]. My clients have fallen in love with the home and are excited about the possibility of making it their own.

Here are the key terms of our offer:

*Offer Price:* [\$amount]

*Financing:* [State if it is a cash offer or if there is financing involved]

*Earnest Money Deposit:* [\$amount]

*Inspection Contingency:* [Include if an inspection contingency is included in the offer]

*Closing Date:* [Include a tentative closing date]

***Additional Terms:*** [If there are any additional terms or requests that the buyer would like to include]

The pre-approval letter is attached.

If you have any questions or concerns, or if you want to make a counteroffer, please don't hesitate to reach out. I'm always here to help, and I'm looking forward to working with you to make this sale a success!

Thanks so much for your time and attention.

Best regards,

[Your Name]

[Your Company]

[Your Contact Information]