

Pella Community School Board of Directors
Regular Meeting Minutes
February 29, 2024 Meeting Minutes

Item	Item Description
1	Roll Call: President Joan Corbin called the meeting to order at 5:30 PM. Members answering rollcall are Elisa Klahsen, Jesse Peterson, Paul Weesner, and Travis Thompson.
2	Receive Visitors/Public Forum: President Joan Corbin welcomed the media attending the meeting and invited any in attendance to speak on any agenda items. No comments were received.
3	Consent Agenda:
a	Approve minutes of previous meetings: Board members reviewed the minutes of the February 5, 2024 Meetings. Vote: To approve the minutes as presented. <ul style="list-style-type: none"> <u>February 5, 2024 - Meeting Minutes</u>
b	Approve invoices for payment: Board members reviewed the invoices for February payment. Vote: To approve invoices as presented for payment. <ul style="list-style-type: none"> <u>February 26, 2024 Bills to Pay</u> <u>February 26, 2024 Prepaid Bills</u> <u>February Wells Fargo Transactions</u>
c	Approve personnel changes: Board members reviewed personnel changes for February. Vote: To approve personnel changes as presented. <ul style="list-style-type: none"> Leave of Absence/Resignations <ul style="list-style-type: none"> <u>Samantha Sheldon</u> - HS Math Teacher/Varsity Volleyball <u>Taylor Richards</u> - JV Volleyball Coach <u>Nicole Ellis</u> - Special Education Behavior Teacher <u>Jessica Satterlee</u> - JI Special Education Associate <u>Annette Smith</u> - JI Associate <u>Josh Mayhew</u> - Assistant Wrestling Coach New Hires <ul style="list-style-type: none"> Josh Mayhew - Volunteer Girls Track Coach Brooke Gritters - Volunteer Girls Track Coach Jose Carballo - Assistant Boys Tennis Coach Nicholas Struve - Bus Monitor Shannon VanWyk - ME Special Education Associate Cody Huisman - Co-Assistant MS Track Coach (50%) John Kramer - Co-Assistant MS Track Coach (50%) Emily Gibbs - MS Assistant Softball Coach Lindsay Brandt - HS Volunteer Assistant Tennis Coach Tait Smock - Volunteer Girls Tennis Coach - (Pending Authorization) Josh McCollum - Volunteer Girls Tennis Coach Scott Tjeerdsma - Volunteer MS Track Coach <u>Dana Johnson</u> - 3-Year-Old Preschool Teacher <u>Victoria Joy</u> - Preschool SpEd Teacher <u>Alexis VenHuizen</u> - LE 1st Grade Teacher <u>Abbey Jackson</u> - ME 2nd Grade Teacher Transfers

	<ul style="list-style-type: none"> ○ Brianna Schroder - from Resource to Special Education Behavior ○ Thea Wisse - from MS Coach to HS JV Softball Coach ○ Beth Bartels - from LE 3rd Grade to LE 2nd Grade ○ Morgan Marburger - from LE 1st Grade to LE 3rd Grade
d	Approve 2022-23 Fundraisers: Board members reviewed Fundraiser Requests for February. Vote: To approve fundraisers as presented, including: <ul style="list-style-type: none"> • Fundraising Request Form
e	Approve Change Orders: Board members reviewed Change Orders. Vote: To approve Change Orders as presented, including: <ul style="list-style-type: none"> • Jefferson-MS CO15 • Jefferson-MS CO16 • Jefferson-MS CO17 • Early Childhood CO34 • Early Childhood CO35 • Contingency Report
4	Consent agenda approval: Motion by Klahsen, Second by Peterson to approve the consent agenda as presented. All in favor, motion carried: 5-0.
5	Place additional items on agenda - adjust sequence, if necessary: None
6	Unfinished Business: None
7	New Business:
a	Review K-5 Class Size Guidelines: <ul style="list-style-type: none"> • Current Guidelines • Current Class Size Enrollment and Projection • Comparison of like size schools
b	DCI Construction Update: <ul style="list-style-type: none"> • February Construction Progress Report • Stadium Exhibit
c	Approve District Career and Academic Plan: Motion by Klahsen, Second by Thompson to approve the district career and academic plan for 2023-2024 as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • 2023-24 Plan
d	Approve 2024 Contract with Training Wheels Driver Education: Motion by Klahsen, Second by Peterson to approve the 2024 contract with Training Wheels Driver Education as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • Agreement
e	Approve 2025 Choir Trip to Orlando: Motion by Klahsen, Second by Peterson to approve the 2025 choir trip to Orlando as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • Bob Rogers Travel Suggested Itinerary • Tour Proposal
f	Approve 2022-23 Audit Report: Motion by Peterson, Second by Thompson to approve the 22-23 audit report as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> • Audit

g	Review and Approve Policy 505.08R(1): Motion by Klahsen, Second by Peterson to approve the Policy 505.08R(1) as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> IASB sample policy 505.08-R(1) from <u>B-F</u>.
h	Approve User Agreement with City of Pella/Bos Landen: Motion by Klahsen, Second by Peterson to approve the user agreement with the City of Pella/Bos Landen for the golf agreement as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> <u>Golf Agreement</u>
i	Approve Health Insurance Renewal and Vision Plan Change for 24-25: Motion by Klahsen, Second by Peterson to approve the health insurance renewal and vision plan change for 2024-2025 as presented. All in favor, motion carried: 5-0. <ul style="list-style-type: none"> <u>2024-25 Health Plan Renewal</u> <u>2024-25 Vision Plan Renewal and Change</u>
8	Information & Discussion:
a	<u>Certified Budget Timeline changes</u>
9	Tentative future meetings (all in High School Media Center): <ul style="list-style-type: none"> Thursday, March 7, 2024 at 5:30 PM: Work Session (Thursday to miss Spring Break) Monday, March 25, 2024 at 5:30 PM: Regular Meeting
10	Adjournment: Motion by Thompson; Second by Klahsen to adjourn the meeting. Meeting adjourned at 6:56 PM.
11	Board went into the Exempt Session at 7:00 PM.

Approved: _____

Board President: _____

Board Secretary: _____