

Iron Ridge Secondary Campus

Cell Phone Policy

At IRSC, Students will be expected to adhere to each section of the personal mobile device policy as listed below:

Mobile phones, smartwatches, and wireless earbuds are to be "off and away" or in their lockers during class times. All classrooms have been provided with a wall organizer that students can utilize if they do not want to leave their device in a locker. Devices placed in the **organizer** will be turned off and facing the wall.

If any device is seen or heard in class, the teacher will direct the student to take their mobile phone, Smartwatch, or earbuds to the office for the remainder of the day. Students may use digital devices during breaks between classes.

Procedure:

1. When a device infraction occurs: Staff will write the student name on a "Device Pickup" slip for the student to take to the office.
2. The student will bring the device and the Pickup Slip to the office where the phone will be put into storage. The Pickup slip will be signed by the office and the student will bring it back to the staff member. Admittance to the classroom will not be permitted if the student cannot provide a signed Pickup slip.
3. The device will remain in the office until the end of the day when the student uses the Pickup Slip after 2:45.

4. Cell Phone infractions will be tracked in the office. After 3 infractions, parents will need to meet with Admin to make a plan to move forward.

Students may use their devices outside of scheduled class times and on spares.