

BURLINGTON TOWNSHIP BOARD OF EDUCATION

AGENDA

BUDGET MEETING

March 8, 2023

- I. Call to order by the President in Executive Session - 6:00PM
- II. Statement of Conformance
- III. Flag Salute
- IV. Roll Call
- V. Executive Session
- VI. **Call to order by the President in Public Session - 7:00PM**
- VII. **Reiteration of Statement of Conformance**
- VIII. **Second Flag Salute**
- IX. **Second Roll Call**
- X. **Open to the Public**
 - A. The Board President will seek comments from members of the public present in the meeting room and ask the Board Secretary if any members of the public submitted comments via [the form](#) (form available until 5:00pm on Wednesday, March 8, 2023 per [meeting instructions](#)).
- XI. **Action Items**
 - A. Recommend approval of **Samantha Zayas** as Elementary Teacher at Fountain Woods School, effective May 8, 2023 through June 30, 2023, at the BA level, Step E, prorated, salary as negotiated, pending meeting employment requirements.
 - B. Recommend approval to authorize submission of the referendum projects to the New Jersey Department of Education.
 - C. Recommend approval of the settlement agreement with JUUL labs for the district's share of the mass action lawsuit.
- XII. **Presentation**
 - A. [JROTC](#)
 - B. [Transportation Tracking](#)
- XIII. **Board Discussion**
- XIV. **Open to the Public**
 - A. The Board President will seek comments from members of the public present in the meeting room and ask the Board Secretary if any members of the public submitted comments via [the form](#) (form available until 5:00pm on Wednesday, March 8, 2023 per [meeting instructions](#)).
- XV. **Executive Session (if needed)**
- XVI. **Adjournment**

SPECIAL NOTE REGARDING PUBLIC COMMENT

The public comment portion of the meeting is provided under law to ensure citizens have the opportunity to express their opinions to their elected and appointed officials. This time is not meant to be a question and answer period.

The Board will accept input and comments, but will not engage in discussion except with one another.

Out of respect to everyone who may wish to address the Board, please keep your comments to under 3 minutes each speaker.

It is required to state your name and address for the record, unless you are a student, in which case, only state "I am a student at ____ School".

Comments during public sessions are entered into the minutes of the Board of Education. These comments will be summarized unless a written statement is provided to the Board Secretary. If you would like to provide a written

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statement to be included please include your name and address as well as your comments. This will be entered into the minutes as submitted without alteration except for size limitations.

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Mr. Bice's Report of the Status of the 2023-2024 Budget:

The administration is presenting a proposed budget for 2023-2024 that is balanced with the understanding that the outstanding items and final budget is determined by the Board of Education. The proposed budget was developed utilizing the goals that were established by the Board of Education. The administration is prepared to answer questions from the Board regarding the proposed budget and how it supports the district goals.

1. [Review of Board Budget Goals, Challenges and Calendar](#)
2. [Enrollment Projections 2023-2024](#)
3. [Proposed Budget 2023-2024](#)
4. [Revenue Trend 2015-2024](#)
5. [Expense Trend 2015-2024](#)
6. [Impact of Budget Changes 2022-2023](#)
7. [Letter to Board of Education Regarding 2023-2024 Budget](#)
8. [Fiscal Year 2023-2024 State Aid Allocations](#)
9. [2023-2024 Budget Proposed Tax Impact](#)
10. **Answers to questions posed by public**
 - a. [Google Form to Submit Questions](#)

11. Budget Resolution (to be adopted when the budget is adopted)

BE IT RESOLVED, that the Burlington Township Board of Education approves the tentative budget for the 2023-2024 school year and authorizes the Board Secretary to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law:

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2023-2024	TOTAL	ANTICIPATED REVENUES	LEVY
General Fund	73,887,688.00	28,758,504.00	45,129,184.00
Special Revenue Fund	4,718,742.00	4,718,742.00	0.00
Debt Service Fund	2,894,130.00	470,997.00	2,423,133.00
TOTAL	81,500,560.00	33,948,243.00	47,552,317.00

No waivers to be taken. No banked cap to be used. The 2023-2024 budget includes revenue in the amount of \$470,000.00 to be withdrawn from Maintenance Reserve for the purpose of required maintenance of the school district's facilities. The 2023-2024 budget also includes a transfer of \$653,130.00 from the General Fund to the Special Revenue Fund to cover the cost of preschool students with disabilities in general education classrooms.

BE IT FURTHER RESOLVED, that a public hearing be held at Thomas O. Hopkins Building, 710 Jacksonville Road, Burlington, New Jersey on April 26, 2023 at 7:00PM for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

BE IT FURTHER RESOLVED, that the Burlington Township Board of Education approves travel and related expense reimbursements, in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$40,000 for all staff and board members.

12. Public Comment

- a. The Board President will seek comments from members of the public present in the meeting room and ask the Board Secretary if any members of the public submitted comments via [the form](#) (form available until 5:00pm on Wednesday, March 8, 2023 per [meeting instructions](#)).

13. Questions from Board Members and discussion**14. Other documents for quick reference:**

- a. [Demographic Study - February 2020](#) and [Addendum](#)
- a. [Demographic Study - February 2018](#)
- b. [Demographic Study - December 2015](#)
- c. [History of Budget Reductions/Changes 2010-2019](#)