

Open Pedagogy Rubric + Consent Pack

A ready-to-adapt bundle for any discipline. Use the rubric to assess renewable assignments and the consent form to support ethical, student-centered publishing.

How to use this pack

- **Who this is for:** Faculty, librarians, designers, GTAs.
 - **When to use:** Any time students may create work for real audiences.
 - **What you can change:** Criteria weights, point scales, language, examples, links.
 - **Equity first:** Publishing is optional. Always offer a private alternative of equal value.
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Part 1. Open Pedagogy Rubric (discipline-agnostic)

Default scale: 4 = Exemplary, 3 = Proficient, 2 = Developing, 1 = Emerging.

Suggested weights: Purpose 10, Accuracy 15, Usefulness 15, Openness 10, Accessibility 15, Evidence 10, Reflection 10, Collaboration 15. Total 100. Adjust as needed.

Criterion	4 - Exemplary	3 - Proficient	2 - Developing	1 - Emerging
Purpose and audience fit	The product clearly serves a real audience beyond the grader. Audience and use case are named on the first page.	The audience is identified and mostly addressed.	The audience is implied but not named.	No clear audience beyond the grader.
Accuracy and depth	Claims are accurate, well explained, and anticipate common misconceptions.	Mostly accurate with minor gaps.	Some inaccuracies or thin explanations.	Substantial errors or superficial coverage.
Usefulness and reusability	Immediately helpful to future learners or educators. Modular, editable, and includes guidance for use.	Helpful with small edits needed.	Somewhat helpful but incomplete or hard to reuse.	Not useful beyond the original context.
Openness and licensing	Correct CC license chosen and stated on the work. Attribution for all sources is	License and attribution present with minor issues.	License or attribution missing pieces.	No license or attribution.

Criterion	4 - Exemplary	3 - Proficient	2 - Developing	1 - Emerging
	complete. Version note included.			
Accessibility and inclusivity	Headings, alt text, captions, contrast, and link text meet baseline. Representation is thoughtful and respectful.	Most accessibility features are present.	Some features present but inconsistent.	Accessibility not considered.
Evidence and attribution	Sources are credible, diverse, and cited in a consistent style. Figures and media include captions and credits.	Credible sources with minor style issues.	Limited or outdated sources.	Citations largely missing.
Reflection and process	Brief reflection explains choices, tradeoffs, and future improvements.	Reflection notes what worked and what did not.	Reflection is descriptive but shallow.	No reflection.
Collaboration and project management (omit for solo work)	Roles are clear. Drafts and feedback are documented. Timelines met.	Roles mostly clear, minor slips.	Roles unclear or uneven contribution.	Collaboration not evident.

Instructor notes - Align one or two rubric rows directly to course outcomes.

- Share exemplars and a checklist before students start.
- Grade the learning and usefulness, not the choice to publish.

Part 2. Student Publishing and Co-creation Consent Form

Use this with any open pedagogy task. Replace bracketed text.

A. Plain-language overview

This assignment invites you to create work that can help future learners. You choose whether your work is shared publicly or kept private. If you choose to share, you can also choose a Creative Commons license that tells others how they may reuse your work. You keep your copyright.

Publishing is optional. If you prefer not to publish, you will complete an equivalent private assignment for full credit.

B. Your choices

1) Sharing preference

- ☐ I agree to publish my work for a public audience.
- ☐ I prefer to keep my work private and complete the private alternative.

2) Name display

- ☐ Use my full name.
- ☐ Use a pseudonym. My chosen name is _____.
- ☐ Use my initials only.

3) License for my work if published

Choose one. Creative Commons licenses are free and worldwide. They are non-exclusive and irrevocable. You keep your copyright.

- ☐ **CC BY 4.0** Credit me. Others can use, adapt, and share, including commercially.
- ☐ **CC BY-SA 4.0** Credit me and share adaptations under the same license.
- ☐ **CC BY-NC 4.0** Credit me. No commercial use.
- ☐ **CC BY-NC-SA 4.0** Credit me. No commercial use. Share adaptations under the same license.
- ☐ **CC0 1.0** I waive rights where allowed. My work is in the public domain. Credit appreciated but not required.
- ☐ **All rights reserved** Do not publish or reuse. This option is only for the private alternative.

4) Permissions to host and format

If I choose to publish, I grant **[Instructor or Department]** a non-exclusive permission to host my work on **[platform]**, to make minor edits for clarity, formatting, or accessibility, and to include my work in future course materials. Major content edits will be requested from me first when feasible.

5) Media and privacy

If my work includes photos, video, or audio of people, I confirm I have permission to include them, or I will use media that is licensed for reuse. I understand that removing work from public sites may not remove copies made by others. Contact: **[email]**.

Signature _____ Date _____

Printed name _____ Course _____

For group work, each contributor signs and selects a name display and license.

Part 3. Attribution, credit lines, and versioning

Attribution templates

- “Case by [Student Name or Pseudonym], [Year], CC BY 4.0.”
- “Glossary entry by [Student Name], used with permission, All rights reserved.”
- “Adapted by [Your Name], from [Title] by [Author], [License]. Changes: [brief list].”

Version note stub

- “Version 1.0 [Date]. First public release. Future edits will be logged in the changelog.”

Changelog table

Version	Date	Summary of changes	Sections affected	Reviewer
1.0	Initial Publication			

Part 4. Quick checklists

Student preflight

- ☐ Audience named on page 1
- ☐ License and credit line on page 1
- ☐ Sources and figure credits complete
- ☐ Accessibility: headings, alt text, captions, contrast, link text

- ☐ Reflection paragraph attached

Instructor publishing checklist

- ☐ Consent form on file
 - ☐ License and credit line verified
 - ☐ Accessibility spot-check complete
 - ☐ File format consistent and editable
 - ☐ Resource posted with metadata and persistent link
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Part 5. FAQ snippets you can paste in your LMS

- **Do I have to publish** No. A private alternative is available for full credit.
- **Can I change my mind later** Creative Commons licenses cannot be revoked for existing copies. We can remove your name or take down our copy upon request.
- **Can I use a pseudonym** Yes. Choose “pseudonym” on the consent form.
- **What if I used an image I found online** Replace it with your own image or one with a reuse license and add attribution.