

MARIGONDON NATIONAL HIGH SCHOOL

Marigondon, Lapu-Lapu City, Cebu, Philippines 6015
Telephone Number: 254 -4295

ACTION PLAN
S.Y. 2020-2021
School Disaster Risk Reduction and Management

Date	Place/Venue	TASK/ACTIVITIES PERFORM	RESOURCES	Persons Involved	MOV's
JUNE 2020	Marigondon National High School	<ul style="list-style-type: none"> • 2ND Quarter School Building and school site Inspection • Annual inspection of the functionality of fire extinguishers mounted in accessible areas of the building • Conduct Monitoring and Evaluation of School DRRM practices 	Other school funds, MOOE	SDRRM Team SH's-SDRRM team MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> • Submission of required reports • Maintain a Safe school • Recommendations submitted to school head
JULY 2020	Marigondon National High School	<ul style="list-style-type: none"> • Secure IEC materials for COVID 19 to be displayed on visible areas • Install/mount traffic signs to ensure one-way flow of traffic inside the school campus • Install hand washing facilities in compliance to IATF protocol upon entrance of any person inside the school campus 	Other school funds, MOOE	SDRRM Team SH's-SDRRM team MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> • IATF safety protocols in place • Hazard-free school • Submission of recommendations for improvement to

		<ul style="list-style-type: none"> Secure PPE and thermal guns for security personnel use Conduct Monitoring and Evaluation of School DRRM practices 			the principal's office
August 2020	Marigondon National High School	<ul style="list-style-type: none"> Attend virtual meetings/webinar in relation to SDRRM functions in the new normal Mount IEC materials in the visible areas of the school Re-structure the new SDRRM office Conduct of national simultaneous earthquake drill (NSED) Conduct Monitoring and Evaluation of School DRRM practices 	Other school funds, MOOE	SDRRM Team SH's-SDRRM team MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> Well capacitated SDRRM TEAM Excellent information dissemination Functional SDRRM office
September 2020	Marigondon National High School	<ul style="list-style-type: none"> 3rd Quarter School Building I and School site Inspection Annual inspection of the functionality of fire extinguishers mounted in legible areas of the building Create schedule for the distribution of module and for the retrieval of answer sheets and disinfection 	Other school funds , MOOE	SDRRM Team SH's-SDRRM team MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> Hazard free school environment Smooth and organized system of module distribution and retrieval achieved
October 2020 to December	Marigondon National High School	<ul style="list-style-type: none"> Eliminate/Minimize School Hazards Coordinate with the barangay or city for the trimming of protruding branches of trees 	Other school funds, MOOE	SDRRM Team SH's-SDRRM team	<ul style="list-style-type: none"> Hazard free school environment

		<ul style="list-style-type: none"> ● Identify Designated parking area inside the school campus ● Mount /install NO PARKING signs inside the school campus ● Locate ideal place for the compost pit ● Coordinate with SIGA in charge, physical facilities coordinator, and solid waste management coordinator for the construction of compost pit ● 4rd Quarter School Building and School site Inspection ● Conduct Monitoring and Evaluation of school DRRM practices ● Coordinate with school head for the repair of facility and or substandard electrical connections and shop machineries ● Conduct school level DRRM orientation of all school personnel 		MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> ● Compliance to environmental laws and sanitary practices ● Coordinated efforts with other school personnel achieved ● Recommendations and approved by school Heads ● Well capacitated school personnel on excellent DRRM practices
JANUARY 2021 to MARCH 2021	Marigondon National High School	<ul style="list-style-type: none"> ● Cut the dead trees at the back of senior high school building 2 ● Flattened and widen the passageways at the back of senior high school building 2 by removing the dead trees and block of stones 	PTA, Other school funds , MOOE	SDRRM Team SH's-SDRRM team MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> ● Hazard-free school environment ● Fore safety of school maintained ● Recommendations

		<ul style="list-style-type: none"> • Strictly implement the parking of motor vehicles in the designated parking areas only • 1ST Quarter School Building and School site Inspection • Annual inspection of the functionality of fire extinguishers mounted in accessible areas of the building • Conduct of 1st quarter earthquake drill • Conduct Monitoring and Evaluation of school DRRM practices 			<p>submitted to school head's</p> <ul style="list-style-type: none"> • Wide drill participation achieved
APRIL 2021 to JUNE 2021	Marigondon National High School	<ul style="list-style-type: none"> • Eliminate/Minimize School Hazards <ol style="list-style-type: none"> 1. Construct a staircase in entrance near the aboitiz building and exit gate near the PTA building 2. Construct cover for the drainage 3. Request for the centralized paging system 4. Request purchase for clearing tools and equipment (eg. Axe, ballpen hammer, chain saw, 10 m rope) • Conduct of 2nd quarter earthquake drill • 2ND Quarter School Building Inspection and School Building Surrounding Inspection 	Other school funds, MOOE, PTA	SDRRM Team SH's-SDRRM team MT's AND HT's, Non-teaching personnel	<ul style="list-style-type: none"> • School hazard eliminated • Recommend submitted to school heads for action/approval • Excellent SDRRM practices sustained



Approved By:

**CIRILO
DEG**
Secondary School
Principal IV

SUBMITTED BY:

CEASAR ANTHONY Q. ARONG
SDRRM Coordinator-JHS

**RONALD
ALCOVER**
SDRRM
-SHS

