

Coordinator Observation/Evaluation Report

Employer _____ Supervisor _____

Student _____

Date _____ Marking Period 1 2 3 4

Points to Observe and Evaluate	Comments
1. Attitude of the supervisor and other workers toward the student.	
2. Specific tasks in which the student is engaged or responsible for.	
a.	
b.	
c.	
d.	
3. Personal appearance, characteristics, traits, etc.	
4. Interest in work and ability to work with others	
5. Strengths and weaknesses and problems encountered.	