## **Sample Quinncia Assignments**

Overview:

## Resource Videos:

Quinncia Teaching Tool Demo

Student Walkthrough

Resume Analysis

## **Resume Assignment:**

Your goal is to get your "Flags" to 0, and attempt getting less than 10 "Improvements".

- 1. Go to Quinncia by clicking on the tile and then click "Sign In / Sign Up" on the top right corner of the screen. If you have any issues watch this.
- 2. Upload your resume or if you are just starting to build your resume you will see there are templates directly in Quinncia. If you have issues uploading your resume
- 3. Check that your information is populated correctly (just like an online application!)
- 4. Click "Upload Resume"
- 5. Review your feedback
- 6. Don't fully understand your analysis? Click <a href="here">here</a> for more details!
- 7. Take this time to think about which improvements make the most impact on your background, experience, and what you choose to highlight to an employer.
  - Make corrections to your content and formatting and decrease your "Flags" and "Improvements" (see below\*)
  - Try to get those flags to 0, try to get less than 10 improvements
  - You can now edit directly in Quinn!
  - Submit your REVISED resume in Canvas as a PDF

## **Interview Assignment:**

After completing the resume portion of Quinncia, the mock interview will become available. Follow these steps:

- How-To Schedule Your Interview
- The Quinncia Interview Experience