

SLVGS Team Parent Guide



We would like to start by thanking you for taking on the role as the Team Parent of your daughter's softball team. To make a team run smoothly, it takes many people and much more than just the coach so – thank you! And while you have taken on the responsibility of the activities of the team parent, we encourage you to solicit others to help you. Delegate!

1. Visors and socks and coach equipment: The league provides \$100 per team to assist with the cost of these items. Often teams have matching visors and socks to add to the overall unison of the uniforms. The team parent is tasked with finding and ordering socks. The same for visors or hats. Please remember your assistant coaches when ordering hats or visors for the team. Socks can run between \$5-10 per pair with the visors running from \$8-20, cost often being dictated by the printing costs to add the team name and/or girl's names to the visor. Some coaches end up buying a few things, nets, extra balls etc. the \$100 is there to cover their out of pocket expenses as sometimes parents chip in to buy the girls accessories.

If you are going to have matching socks and visors your target date is to have them by **Opening Day/Picture Day - March 9th!**

Note games start before this date but Sunday was the only day we could get the highschool field for our event.

You can ask around for local print shops and/or sock websites.

2.Sponsor Posters: Scheduling and organizing team sponsor posters to be used at opening ceremonies. Players can decorate posters with sponsors' names displayed.

3. Costumes: Encouraging and organizing uniform accessories for opening ceremonies. Especially for the 6U and 8U teams.

4. Creating Team Site: Coaches are given registration sheets for their team immediately after they draft their players. A contact list should be created as soon as possible from the registration sheets.

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- [Game Changer](https://gc.com/) <https://gc.com/> has simple ways to set up a team website that creates and posts the team roster, game schedule, snack schedule and team pictures!

5. Game Schedule: Once the game schedule for the league is provided to you by your coach, you will reformat it to be just for your team and printable. **This can easily be added to your team site.**

6. Snack Schedule: The girls love a healthy, refreshing snack after each game. We recommend you assign families to bring a snack for each game. This can be scheduled on the team site. Please note not every team does this, a lot of the older girls and their teams have stopped this practice.

7. Volunteer Hours: The league is now requiring each parent to volunteer at least 2 hours. As team parent you are responsible for logging hours for parents of your team. The point of these volunteer hours is to provide parents the opportunity to meet other families and create a sense of community. We also want to expose parents and families to what goes on behind the scenes and what is required to plan, schedule and execute the events we provide. This in the hopes that families will be encouraged to continue to help and get involved. Examples of possible hours are snack shack, opening ceremonies set up/break down, hit a thon assistance, coach appreciation dinner assistance, etc.

8. Pictures: Your coach, or a board representative, will pass the picture packets to you before the picture day (the day of or day after Opening Ceremonies). Please pass out a packet to each team member and make sure everyone has them ready the day of the pictures. When the pictures come back – you will be asked to pass them out to the team members. Our current vendor does not require any paperwork :)

9. Communication: Email through your team site tends to be the quickest, easiest way to reach as many people as possible. If someone does not have email or check it regularly, you can take on the task to make phone calls but we recommend these tips to keep it simple:

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- Tip #1: If someone does not have access to check email often, connect them with a “buddy”. The buddy is someone who is regularly on email and will be responsible to call or text the other person.
- Tip # 2: Ask for a response so you know who has/has not received the email.

10. Hit-A-Thon Date is T.B.D.

- Hit-A-Thon - send out information and remind families often to get sponsors
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11. Closing Ceremonies - May 11th

- Trophy Ceremonies for 6U, 8U & 14U
- Championship games for 10U & 12U

12. End of Season parties: You will organize this event with your coach(es)

- Ask for help and donations from the other parents
- Ask your coach if they want to give away anything to the kids (something small is fine)
- Identify a gift for all coaches (be careful not to forget anyone!)
- It is nice to get something small for scorekeepers (flowers or thank you cards are plenty!)

13. Team/League liaison: Attend SLVGS Board Meetings monthly (2nd Wed of each month)