

**RIALTO UNIFIED SCHOOL DISTRICT
DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE (DELAC)
CESAR CHAVEZ/DOLORES HUERTA
CENTER FOR EDUCATION
September 9, 2022 Meeting, 9:00 a.m. - 11:00 a.m.**

Minutes

- I. Call the Meeting to Order: Erika Cruz called the meeting to order at 9:11 am
- II. Welcome and Introductions: Filling in for Isabel Caverro, DELAC Chairperson was Erika Cruz, Vice-Chairperson
- III. Roll call of Members: Boyd, Casey, Dollahan, Garcia, Henry, Hughbanks, Morris, Jehue Middle, Eisenhower High, Rialto High had their DELAC representative present at the meeting. A quorum was not present.
- IV. Deletions of Agenda Items: No deletions could be made due to the lack of quorum.
- V. Reading and Approval of Minutes – August 26, 2022 [Minutes 4/15/22](#) & August 26, 2022 [Minutes 8/26/2022](#): Correction was made to the August 26th list of attendees. Irma Zuniga, representative from Dollahan was added.
- VI. Review and Information Items
 - a. DELAC Bylaws - [DELAC Bylaws-Revised 2014-English.pdf](#). Dr. Madrid reviewed the existing bylaws with the members and explained voting, regulation, duties of officers, formation of DELAC, cancellation of membership, resignation of officers, quorums, and $\frac{2}{3}$ ratification.
 - b. Components of an EL Plan should include how to prepare the student for assessments
 - i. ELPAC Practice - How you can help prepare your child - Conversation Starters: Mr. Gutierrez modeled to members how to use conversation starters with their students in order to practice for the speaking portion of the ELPAC. He asked everyone to find a picture on their phone that they would feel comfortable sharing. He then had the members pair up and provided a question stem for one of the members to use on his/her partner. The partner was then provided with a response frame. He explained that the frames serve as scaffolds for the English learners and will vary depending on the needs of the learners. Frames are used as a way for the teacher to control the responses and assure that the students will use the academic language being practiced. Parents and members in the meeting got the opportunity to practice with a few pictures and prompts.

- c. Equity Action Team - Update [EL Equity Action Team Mtgs](#): Mr. Gutierrez provided a copy of the scheduled meetings for this and gave a synopsis of the formation of this team. He provided an update on one of the actions which centers around reclassification. The action on reclassification has resulted in better than 600 reclassified students.
 - d. Presentation by the San Bernardino Mexican Consulate - Services Provided: Tami Garcia-Chan from the consulates shared a powerpoint presentation on the services provided by the Mexican consulate such as: double citizenship, passport requirements, voting credential, etc.
- VII. Action Items
None
- VIII. Reports
a. DELAC Representatives report to the District English Learner Advisory Committee on their English Learner Advisory Committee (ELAC): There were no reports.
- IX. Public Comment (3 minutes per person, one person at a time, related to English Learner Programs at your school): There was no time for public comments.
- X. Announcements
a. Virtual ELPAC Training for EL Parents - Friday, September 30, 2022 - 9:00 a.m. - 11:00 a.m. meet.google.com/yar-osor-kbv
b. DELAC Calendar [Calendar](#)
c. Festival Latino - September 24, 2022 - Come join us from 9 to 12 p.m.
- XI. Adjournment: Meeting was adjourned at 11:04.

Next DELAC Meeting

Friday, November 4, 2022, 9:00 a.m. - 11:00 a.m.
Cesar Chavez/Dolores Huerta
Center for Education PDC (Bistro)
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