

Student Success Council Agenda
October 12, 2022 | 10am - 12pm
Zoom: <https://lanecc.zoom.us/j/91892006449>

Lane Governance Manual:
<https://www.lanecc.edu/about-lane/leadership/governance/governance-system-manual>

Present: Mandie P, Brenda W, Edgar RA, Laura P, Andi G, Gina S, Lori A, Ian C, Jenn K, Carl Y
Absent: Nikhar R, Lisa R,

- I. Welcome & Introductions
 - A. MP filling in for VP of SA until hired, or thru AY
 - B. Bliss recorder for this session
- II. Approval of past [minutes](#)
 - A. June minute location?
 1. Could not be located
- III. Agenda additions/edits/approval
 - A. Andi moves to approve
 - B. Lori A seconds
 - C. Unanimously Passed by group
- IV. New Business
 - A. Annual review of Council work
 1. Old [work plan](#)
 2. New work plan
 - a) Continue to Review 6-8 policies?
 - b) JK: reasonable *if* subcommittees can be formed; remembers 3 going on to College Council; Also, before sending on to CC, needs to go through Equity Lens at SSC first; will add time
 - c)
 - d) MP: interest in working on workplan 22-23 before November?
 - (1) IC: done as group
 - (2) IC: Monthly meetings limits how much can be accomplished; may require an informal work session btn monthly meetings
 - (a) Andi agrees it is needed, worried about time and workload
 - (b) IC:
 - e) JK: College Council meeting today to help determine how to delegate policies work council work
 3. Vacant positions:
 - a) JK: has membership been reconfirmed/confirmed?
 - b) Laura P: Edgar and Laura reconfirmed by Fac Council
 - c) JK: confirm membership before voting on anything
 - d)

4. Vote to confirm Members by position:
 - a) Motion JK: accept Gina and Brenda as members by position
 - b) Second by Brenda
 - c) Vote and motion carried
 - d) Brenda and Gina confirmed by position
- B. Meetings this year?
- V. JK: Motion to establish work session on 4th Wednesday, 10:30a-12p; Ian seconds;
 - A. Motion passes
 - B. First SSC Work Session will be Oct 26, 10:30a-12p
- VI. CY: Motion to make reg SSC to W, 10:30-12noon; Second by Ian
 - A. Motion passes
 - B. Regular SSC Meetings will be held 2nd Wednesday of month, 10:30-12am
- VII. Need: Chair from SSC goes to CCouncil
- VIII. Old Business
 - A. Distribution of Literature

<https://inside.lanecc.edu/copps/documents/distribution-literature>
[Procedure with edits](#)
 - B. [Student verification of identity policy](#) (Ian) - table to fall
- IX. Area updates/sharing
 - A. APS disbanded
 - B. Environmental Scan feedback form to be posted in weekly-pls participate
 - C. Pop-In and RegFest for Continuing Students on November 3, 9-2pm
 - D. Established CAR student drop-in hours; about 15min drop ins
 - E. Coffee Talk with International Programs next week—every other Tuesday

Action Items for November 2022 Session:

- ☐ Confirm membership—Mandie and Ian will reach out to others to get appointments form FC, MSC, need two more students by position
- ☐ Need:
 - ☐ Fac Council-1
 - ☐ Students-2
 - ☐ Manager-1
- ☐ Look at Student Verification Identity Policy draft more in depth and with Equity Lens
 - ☐ Ian will review, edit and bring back to Nov meeting
- ☐ Look at Distribution of Literature Policy draft more in depth with Equity Lens
 - ☐ Carl will work on it with input from Ramon before next session