

Rockhill Elementary PTO

August 17, 2023

Administration Meeting Minutes

Thursday, August 17, 2023, at 6pm RES Library

Meeting called to order by Holly Newton, PTO President at 6:00pm

PTO Board Members:

Mrs. Rivero – Principal
Mrs. Stephenson – Treasurer
Ms. Scott – Staff Liaison
Holly Newton – President
Jordon Knowlton – Vice President
Brandi Valentin – 2nd Vice President
Karen Hill – Secretary
Crystal Rowe – Communications Chair
Kristin Sauer – Communications Vice-Chair
Melanie Kells – Events Chair
Jen Dietz – Events Vice-Chair
Lisa Carpenter – Hospitality/Outreach Chair

PTO Members:

Stacy Banko
Jacquelyn Murdock
Allie Trout
Vicki Cornett
Cecily Sanchez

Upcoming Spirit Nights:

- 8/22 – Chipotle, 4-8pm
- 9/7 – Panda Express, 10:30am-9:30pm
- 9/25 – Sweet Frog, 12-9pm
- 10/11 – Five Guys, 4-8pm
- 10/24 – Panera, 4-8pm
- 12/11 – Five Guys, 4-8pm

Upcoming PTO Events/Calendar Overview:

- Review of Calendar-at-a-Glance
- Attraction Book fundraiser to begin on September 18th.
 - Funds raised will be used for the purchase of the One School, One Book for all students & staff.

- 9/13 – After School Social
 - The theme will be Sports.
 - 2:15-3:30pm
 - 2nd through 5th grades only
 - Limit of 200 students
- 10/30 – Kindergarten – 2nd grade Halloween Social, 2:15-3:30pm
- 10/31 – 3rd – 5th grade Halloween Social, 2:15-3:30pm
 - Scholars can wear costumes.
 - \$5 per scholar.
 - 200 students per event.
 - Brittany will send a volunteer sign-up sheet to teachers that would like to pass candy out as the students go classroom to classroom.
 - PTO will ask for candy donations.
- 11/17 – Turkey Bingo
 - We have plenty of prizes to raffle and a couple basket raffles we have left over from Spring Carnival.
 - The main prize will be a grocery store gift card along with a basket of side dishes.
- 12/2 – Holiday Shop & Vendor Event
 - Jordan is working on gathering vendors. Vendors can set up in the Activity/Cafeteria and throughout the hallways so there are no limits on vendors as of now.
 - Vendor fee is \$25 and we're asking that each vendor donate an item.
 - Melanie has confirmed that there will be breakfast food trucks available.

2023-2024 Budget: Sarah & Brittany

- Budget voted in.
- PTO Grant Requests
 - Mrs. Wallace is requesting \$170 towards supplies for projects. This request was voted on and approved.
- It was discussed that the PTO should purchase an iPad or another type of tablet to use towards purchases at events such as Bingo, RES shirts/sweatshirts, etc.

RES Topics: Mrs. Rivero

- Boosterthon funds:
 - Funds raised from Boosterthon were used towards schoolwide technology upgrades such as a new library screen, a new screen in the office, 3 new screens in the cafeteria, and a new microphone system.
- Attendance is a little less this year. Last year we had 699 students and this year we have 667 students.
- With an extra room, they were able to create a "Calm/Think Space" for students to use when needed.

- There are six 5th grade classrooms and a STEAM room for them to use.
- The car rider drop off and pick up has been going smoothly.
- We have 10 buses this year.
- Mrs. Rivero provided us with a copy of the VA Department of Education School Accreditation Detail Report. This report was discussed in detail.
- RES is fully staffed, and all staff is licensed and there are zero long term subs.

2023-2024 Clubs Discussion: Lisa

- The PTO would like to offer a club incentive program, this is still in discussion.
- Proposed list of clubs:
 - Coding and Robotics
 - Mrs. Rivero has a meeting scheduled with Code Ninjas to discuss pricing to offer a club like this.
 - Drama Club
 - Quidditch Club
 - Spanish Club
 - Sign Language Club
 - Arts & Crafts Club
 - Garden Club (run by Mrs. Willis)
 - Boys 2 Men Club (run by Mr. Feather & Mr. Holmes)
 - Girls on the Run – 3rd – 5th grade only
 - Girl Smarts Club – 4th and 5th grades only
 - Rockhill Singers (run by Ms. Willis)
- Parents are welcome to run clubs too, but they would need a staff member to assist with the club and the parents would need to be background checked through the Board of Education.
- Sarah and Brittany will send out a staff feedback form for interest in running a club. The deadline for these submissions is September 15th.

Miscellaneous:

- Fall Picture Day – 9/13
- Fall Book Fair – Hours?
 - 10/6 staff set up.
 - Family Day – 10/9
 - Student Fair – 10/10 – 10/13
 - Volunteers needed.

Next Quarterly PTO Meeting is scheduled for Thursday, November 16, 2023, at 6pm.

Meeting adjourned at 7:05pm