



MEMBER HANDBOOK

(Addendum to Membership Contract)
Updated 01/01/2025

This Addendum serves as an explanation of objectives, policies, practices, and services which are provided to Club members of Seattle Sailing Club. Please initial each section and sign where indicated to notify Seattle Sailing Club that you have received and read this addendum.

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Welcome!

Welcome to Seattle Sailing Club! We're thrilled to have you join our passionate community of sailors. Whether you're a seasoned sailor or just starting out in this exciting world, we're here to support your journey and share the joys of navigating the beautiful waters of Puget Sound. Enjoy!

OBJECTIVE

This handbook outlines Club Member expectations, policies, programs, and benefits. It's crucial for members to read it thoroughly as it addresses membership policies and services at Seattle Sailing Club.

Note: Please be aware that this handbook is an extension of the Member Contract and contains important Club policies. By signing and initialing here, you agree to abide by all Club policies. This handbook defines your membership responsibilities and provides essential information.

PHOTO SHARING

We love when our members share their photographs with us! Kindly note that by sharing your photos, you grant us permission to feature them in both digital and print marketing materials. Upload your [photos here](#)! If you would like photo credit, add your hallmark to the photo before uploading. Should you have any concerns regarding the use of your photos, feel free to provide explicit parameters for their use. Your creativity and contributions are appreciated!

COVID-19 POLICIES

As a community engaging in group activities, we require all members and their guests to adhere to the latest local, state, and federal COVID-19 guidelines. Please exercise caution and refrain from attending if you are feeling sick or unwell.

PARKING

For day sailing, members can park in the south or north lots or on the street. When parking in a lot, do not park in permit required spots.

For overnight sails, park in a permit-free spot in one of the lots. There is no time limit to parking in permit-free parking spots.

MEMBERSHIP ONBOARDING

- Club Manager is our billing and reservation system, review our [Club Manager Orientation](#) for help setting up your account.
- Facebook Groups: Join our [Member-Only Facebook Lounge](#), [SSC Women's Room](#), and/or our [LGBTQ+ Program Group](#).
- Join our [Casual Crew Finder Google Group](#) to find others to sail with.
- Visit our [Member Resource Page](#) (pw: ssc2016!).
- Purchase required equipment and recommended equipment before your first sail.

MEMBER PRIVILEGES

- Access to the Club fleet for day sails and overnight charters
- Discounted rates on sailing lessons
- 10% discount on retail products in-store and [online](#) with code SSCMEMBER
- Discounted access to all Club programs & events

EQUIPMENT

REQUIRED EQUIPMENT

- [Washington State Boater Education Card](#) - Required for ALL members regardless of age or vessel horsepower.
 - A copy must be on file before access to reservations is granted.
- **Personal Flotation Devices (PFDs):** One PFD per person on board is a legal requirement in many places. Ensure they are in good condition and appropriately sized for each crew member. West Marine has 4 packs of PFDs which are stored in a bag and easy to carry along.
- **Navigation Tools:**
 - Charts and/or app such as [Navionics](#)
 - Tide Table Almanac and/or app such as [Tides Near Me](#)
- **Communication Devices:**
 - VHF Radio: A very high-frequency radio for communication with other vessels and emergency services.
 - Cell Phone: Keep a waterproof case or bag to protect it from water.
- **Safety Equipment:**
 - Emergency Whistle: A loud whistle for signaling in emergencies.
- **Proper Clothing:**
 - Wear appropriate clothing for the conditions, including waterproof gear, a hat, and sunscreen.

RECOMMENDED EQUIPMENT

- [Boat US Towing Membership](#)
- Extra clothing with crew members
- Gloves
- Proper sun protection
- Cruising guides
- Navigation Tools:
 - Compass: A reliable compass for navigation.
 - GPS: Global Positioning System for accurate navigation.
- Binoculars
- Multi-tool/knife
- Flashlight
- Logbook

BOAT US TOWING MEMBERSHIP

Just as a car owner might invest in a AAA membership to ensure prompt roadside assistance in case of a breakdown, we recommend obtaining a BoatUS membership for a similar peace of mind on the water. The Club does not offer towing services and does not reimburse for tows. We strongly advise obtaining a BoatUS membership for added on-water peace of mind, as towing expenses can be substantial. A Boat US membership substantially reduces these costs. *This is required for chartering out of Anacortes or to the San Juan Islands.* Get 10% off with the code below.

- [Member BoatUS Flyer](#)
- [New Member Sign-up Here](#) - Member Promo code: GA85222Y
- [Membership renewal](#) - Same promo code.

MEMBERSHIP TERMS & CONDITIONS

Contract Duration: All memberships commence with a 12-month contract, automatically transitioning to month-to-month after the initial 12 months.

Membership Definition: "Family Memberships" include two adults (18+) residing at the same address (e.g., spouse, partner, or adult child). Roommates, housemates, or friends are not eligible. Both members must obtain certifications or a check-out sail before reserving boats. *Each membership allows the reservation of only one boat at a time.*

Upgrading/Downgrading: To upgrade, contact the Club to complete a new 12-month contract for the desired level. To downgrade, complete the 12-month commitment at the current level and, upon completion, provide the Club with written notice 30 days in advance.

Cancellation of Membership: Cancellation requires a 30-day advance written or emailed notification. Cancellation requests after the 10th of the current month result in memberships ending on the last day of the following month.

Reinstating Membership: Past members can rejoin by signing a new 12-month contract and paying a Reinstatement Fee of \$200.

Monthly Dues: Collected on the 3rd of each month via recurring credit card payments. Members can update their credit card information on Club Manager or opt to pay one year of dues in advance during membership setup. After the year has been met, dues will roll over on a month-to-month basis, unless otherwise requested.

Late Payments: Payments made after 20 days incur a fee of 20% of the current membership rate.

Unpaid Dues: Non-payment leads to the suspension of all membership privileges. Members are responsible for attorney's fees, collection, and litigation costs incurred for dues collection, as outlined in the membership contract.

CHECK-OUTS & CERTIFICATIONS

ASA Certifications:

If you have been certified through the Club, you will need a minimum of ASA 103 certification to skipper boats under 30' and a minimum of ASA 104 certification to skipper boats 30' and over. It is highly recommended to complete ASA 105 Coastal Navigation before your first Overnight Charter.

Member Check-outs and Boat Qualifications:

Check-outs are scheduled from Monday to Friday between 9:00 am and 5:00 pm. Additionally, a [sailing resume](#) must be submitted for all check-outs.

New/Returning Member Check-outs:

- If you are not certified, possess certifications from another organization, or haven't been certified by us in over a year since your last on-the-water lesson, you are required to pass a 4-hour on-the-water check-out sail with a Club instructor before your first sail.
- Check-outs are available Monday to Friday between 9:00 am and 5:00 pm.
- To initiate the process, please submit your [sailing resume](#).

Spinnaker Use Check-outs:

- To utilize a spinnaker, completion of the ASA 111 Asymmetrical Spinnaker Handling course is mandatory.
- Alternatively, you can arrange a 2-4 hour spinnaker check-out with our instructors. The cost aligns with the private lesson hourly rate.

Single-Handing Check-outs:

- To single-hand, fulfill the required qualifications:
 - Successfully complete a check-out or clinic and accumulate the necessary sea time.
 - Equip yourself with the mandatory equipment listed in the [Single-Handing](#) section of this handbook. The cost aligns with the private lesson hourly rate.

Cancellation/Rebooking Policy for Check-outs

- Check-outs can be rescheduled with 72-hours advance notice. Check-outs canceled within 72-hours will be charged a \$100 late rescheduling fee.
- Check-outs can be rescheduled twice. The 3rd reschedule will be at the current private lesson rate.

Boat-Specific Clinics:

Certain boats in the fleet mandate the completion of a boat-specific clinic for access. Check out our [Clinic Calendar](#) to register.

First-time Use; Boat Briefings

Taking out a boat for the first time? Raise your confidence and skill by scheduling a brief walk-through before your first sail. Our complimentary Boat Briefings are 15-20 minutes and will get you well-acquainted to each boat in our fleet. Give us a call to schedule your briefing ahead of your reservation or on a separate day.

DOCK STAFF SERVICE & TIPPING

Our dedicated Dock Staff are committed to enhancing your experience by providing assistance during departure and arrival from our docks, as well as ensuring the cleanliness and preparation of boats for your use. If you appreciate the exceptional service provided by our staff and feel they have gone above and beyond in assisting you or preparing your boat, a tip would be tremendously appreciated. Tips are entirely voluntary and go directly to the staff members who have contributed to your positive experience. Thank you for your consideration and support.

RESERVATION & SAILING GUIDELINES

Charter Policies

RESERVATION GUIDELINES

Check-in: Members must check in with the office before every sail; except when the sail begins after 5:00 pm.

Reservation Limits: Each membership is allowed one future day sail reservation, one future overnight charter out of *Shilshole*, and one future overnight charter out of *Anacortes* in the reservation calendar at a time. Members must book the boat for the exact duration they intend to use it. Reserving a boat solely to 'hold' it is not permitted.

Unlimited Same-day Reservations: Members can make unlimited same-day reservations, booked on the day of sailing.

Rates for ASA 104 Certified NW Members: NW Club members certified up to ASA 104 level can use the 30'+ fleet at Olympic Club rates.

Sail Duration Definitions:

- Half-Day: Reservations 4 hours or less, any block of time
- Full-Day: Reservations 4 hours or more, any block of time

Day Sail Cancellations:

Cancel online using Club Manager or contact the Club. Canceling a reservation for a day sail incurs no repercussions.

Late Arrival to Reservation:

The end-time of the reservation remains unchanged, irrespective of the time the member picks up the boat. Reservations are held for **30 minutes** past the scheduled pick-up time; update your reservation in Club Manager or contact us if you anticipate running late.

Late Return and After Sunset:

Immediate notification is required for late returns. Returns **30 minutes** or more after the end time or after sunset will incur a **\$150** Late Return Fee.

Before/After-hours Reservations:

If your booking starts when the Club is closed, please call to confirm boat readiness for your sail. During extended daylight hours, our dock staff is available to assist members with docking, departure, queries, and more. Each staff member carries a VHF radio; contact the office during business hours for the current monitoring channel.

Spinnakers:

To use a spinnaker, complete the Spinnaker Lesson or pass a [Spinnaker Use Check-out](#). Policies: Prohibited in gusting winds over 15kts. Members are responsible for any spinnaker damage; inspect before use.

Sailing into Canada:

If entering into Canada, it is the member's responsibility to adhere to the current Canadian & U.S. policies and pay any necessary fees. The Club does not reimburse for any fees related to border crossings. For information about sailing into Canada, please visit, [CBP DTOPS](#).

Single-Handing:

Single-Handing Check-outs:

- To single-hand, fulfill the required qualifications:
 - Successfully complete a check-out or clinic and accumulate the necessary sea time.
 - Equip yourself with the mandatory equipment listed in the Single-Handing section of this handbook.

Qualifications:

- **Check-out:** Prior to engaging in single-handing, members must complete a 2-3 hour checkout session with an instructor at the hourly private lesson rate or successfully complete the Single Handed Clinic.
- **Sea Time:** Members are required to have logged a minimum of *20 sails, with at least 10 logged as the skipper*. These sails must have been completed within the last 5 years. Additionally, *a minimum of 4 sails must be logged within the last year*. Submission of a [sailing resume](#), along with verification, is mandatory.

Single-Handing Reservation Guidelines:

Making a Single-Hand Reservation:

- Use the '[Single-Hand Day Sail](#)' Usage Type when making your single-hand reservation.

Notification & Float Plan:

- Prior to departure, members must submit a comprehensive [float plan](#) detailing the intended route, estimated return time, and emergency contact information. Member must share a copy of their float plan with the Club **and** with their emergency contact.
- Reservation Check-in / Check-out Protocol Requirements:
 - Check-out for your reservation with an office staff member; with the office staff member, review and confirm your expected sail area and return time based on the float plan provided; make adjustments as needed.
 - Prior to departure from the dock, call the office and confirm the NAME OF THE BOAT you are on.
 - WEAR a PFD and waterproof handheld VHF at all times. The office will monitor CHANNEL 16 while you're out sailing.
 - **Late Return:** If you suspect you will be late for your expected return time, **call** the Club immediately.
 - **Please note**, if you are 15+ minutes late and have not contacted the Club, the Club will hail you on CHANNEL 16. If there is no response, we will then call your cell phone. If there is still no response, we will escalate the matter by contacting the Coast Guard. Members are responsible for any fines incurred if the Coast Guard's assistance proves unnecessary.
 - **Return AND Check-in** with an office staff member no later than 1 hour before the office closes.

Safety Equipment: **Note: members must supply their own safety equipment.**

- **Required:** A Personal Flotation Device is to be worn at all times.
- **Required:** Waterproof handheld VHF radio that must be kept on your person at all times.
- **Required:** Whistle
- **Required:** Harness and tether
- **Required:** Jacklines
- **HIGHLY RECOMMENDED:** A [Personal Locator Beacon \(PLB\)](#) attached to PFD

Single-Handing Restrictions:

- Single handed sails are **only allowed** during regular business hours.

- In addition to 'Boat Usage Restrictions'; Single-handing is not permitted when wind conditions, including gusts, are 15 knots or more.
- Single-handing is not permitted during adverse weather warnings or advisories.
- The use of a spinnaker during single-handing is strictly prohibited.
- Members may not single-hand on *Stoic, Colibri, Allons-y, and Bona Chute*.

Single-Hand Boundaries:

- Single-Handing Boundary: Not permitted beyond a line stretching between Edmonds-Kingston to the north and between Restoration Point and Alki to the south.
- Single-handing is not permitted in or through Agate Pass.

In case of emergency:

- Immediately hail the Coast Guard on Channel 16

FEES: SERVICE, NON-COMPLIANCE, & LATE RETURN

SERVICE FEES (\$100/hour)

1. Cleaning
2. Club tow (if/when available)
3. Removed bimini or dodger
4. Derigged reef lines
5. Jammed in-mast furling sails
6. Clogged head
7. Skied halyards

NON-COMPLIANCE FEES

1. Incomplete pre/post-sail checklists (\$25 each)
2. Docking a boat in the incorrect slip (\$150)
3. Leaving the boom resting on the dodger (\$150)
4. Neglecting to Pump-out after Overnight (\$150)
5. Neglecting to Fuel-up after Overnight (fuel + \$150)
6. Bringing a non-service animal on board (\$250)

LATE RETURN FEES:

1. Late return to Shilshole - \$150
2. Late return to Anacortes - \$500

SAILING GUIDELINES

Boat Usage Restrictions

While on Club boats, the following activities are strictly prohibited:

- **Crew Capacity:** The capacities of the boats in our fleet vary, but it is imperative to note that the maximum capacity for all boats is strictly **limited to 8 people** on board simultaneously. This rule is non-negotiable and is specified in the fleet's insurance policy. To safeguard your crew and uphold insurance coverage, please adhere to the following guidelines:
 - Under 30' fleet: 6 max
 - Over 30' fleet: 8 max
- **Spray Sunscreen:** The use of spray sunscreen is not allowed due to chemicals that can stain the gelcoat on boats.
- **Smoking/Vaping in the Cabin:** Smoking or vaping inside the cabin is strictly prohibited.
- **Alcohol & Drug Use:** Anyone determined to be intoxicated (whether by alcohol or drugs) at the time of an accident will be held fully responsible for any bodily injury or property damage resulting from that accident. This includes cannabis, as it is illegal to use while on federally regulated waterways.
- **Animals:** Only fully trained service animals are permitted on Club boats. A service animal is defined as a dog individually trained to perform tasks for the benefit of a qualified individual with a disability. Note that service

animals in training, emotional support animals, and comfort animals are not allowed.

- **Towing:** Towing of other boats (excluding Club dinghies) is strictly prohibited.
- **Racing Outside of Club Programs:** Racing outside of approved Club Racing Programs is not allowed. All racing must go through the program and is subject to Race Fees. Members who race a Club boat or register for a race without prior approval may face suspension or termination, and registration fees will not be refunded if the request is denied.

Restricted Conditions

- **High Winds (20-25 kts)**
- **Low Visibility (fog, smoke, heavy snow).** Boats remain docked in Shilshole until the shoreline of Bainbridge Island, the length of H-dock to J-dock, can be seen from the office.
- **Thunder or Lightning.**
- **Between Sunset and Sunrise.** Boats are to be docked/moored by sunset for day sail and overnight charters.

Restricted Zones

- Ballard Locks - in Lake Union or Lake Washington
- Sailing further west than a line between Port Angeles, WA and Victoria, BC – and no further north than Port Hardy, BC (top of Vancouver Island).
- Club designated [No-Go Zones](#)

OVERNIGHT CHARTER POLICIES

In addition to [Reservation & Sailing Guidelines](#)

Overnights: out of Shilshole Bay Marina

- **ASA 103 Certification Holders:** Overnight Charter permitted between Kingston-Edmonds (north) and Blake Island (south).
- Charter begins at **9:00 am** on the first day and must return by **5:00 pm** on the last day to avoid a **\$150 late return fee**.
- Pre-boarding available after 5:00 pm the evening before the first charter day; arrange with the Club at least 48 hours before departure (availability not guaranteed). Additional fees apply.
 - **Pre-boarding Rates:**
 - Unlimited day sail Members: \$110 + tax
 - Olympic Club Members: \$230 + tax
- Complete the Overnight Charter Pre and Post Sail Checklist.
- Members are responsible for pumping out and refueling after the charter, with an expectation of returning vessels clean for the next member's use. (See [Non-Compliance Fees](#))

Shilshole Pre-Charter Guidelines

- Create a reservation online or over the phone.
 - Dinghies (\$25) and BBQs (\$15) available for reservation; email the Club (limited availability).
- An e-sign Overnight Charter Agreement emailed within 3-4 days of making the reservation.
- **Reservations are not final until the contract is received and the 25% deposit is paid.**
- Automatic balance charge with the card on file **7 days** before the charter. Create a reservation online or over the phone.

Premium Overnight Service (\$300 add-on)

Members can add this service to their overnight reservation for a hassle free charter. Dock staff will ready the boat for a quick departure. Upon return, staff will put the boat away, from cleaning to pumping out and fueling up, members can tie up and go. To add this service to an upcoming charter, members can call or email the office. Service includes:

- Pre-departure: sail, helm and instrument covers removed; power cord stowed; main halyard rigged; etc.
- Upon return: interior and exterior clean, pump out and fuel up, boat put away
- Staff will complete Pre and Post Sail Usage Reports. **Members must report any damage or incidents to staff**
- Staff will fuel up and pump out after the charter, **members will be billed for the cost of fuel**

- Boats left excessively dirty may incur an additional cleaning charge, standard rate of \$100/hr

Overnights: out of Anacortes (Cap Sante Marina) and/or to the San Juan Islands

Requirements

- [Boat US Towing Membership](#)
- 7-day, 6-night minimum; additional time available in 1-week intervals only.
 - Out of Anacortes; bookings are in pre-set 1 week intervals, additional time is only available in 1 week increments.
 - Out of Shilshole to San Juan Islands; 1 week is highly recommended
- Completion of 1 overnight charter from Shilshole.
- \$325 off-site fee.
- Completion of [SJI Navigation Seminar](#).
- Complete the float plan via Google Sheet invite at least 2 weeks before the charter.
- ASA 104 certification or equivalent check-out
- ASA 105 Coastal Navigation (preferred).

Additional Charter Policies

- Charter starts at **9:00 am** on the first day, with the vessel departing from the slip by **12:00 pm** at the latest.
- Charter ends at **1:00 pm** on the last day, with the slip available no earlier than **1:00 pm**.
- All Post-Sail responsibilities must be completed by **2:00 pm** to avoid a late return fee of **\$500**. *A Club representative will meet you at the slip at 2pm and complete a check-in and walk-through of the boat before you leave.*
- Complete Overnight Charter Pre and Post Sail Usage Reports via QR code in the cabin, reporting issues to the Club representative.
- Members are responsible for pumping out and refueling; neglecting to do so results in a fee. (see [Fees](#))
- Refill water tanks.
- Preboarding is unavailable.

Anacortes Pre-Charter Guidelines:

- Call to book only.
- An e-sign Overnight Charter Agreement will be emailed within 3-4 days of reservation.
 - *Please note; reservations are not considered final until the contract has been received and the 25% deposit paid.*
- Reservations are final after receiving the contract and paying the 25% deposit.
- The balance is automatically charged **14 days** before the charter.

Anacortes Charter Preparation

- **The Club does not have an office in Anacortes;** keys are in the propane locker.
- Dinghies and BBQs are included on boats moored in Anacortes. Propane canisters not included.
- 6 Adult PFDs on board.
- Slip location upon arrival/return will be notified before the charter; **the departing slip might differ from the return slip.**

Overnight Charter Cancellations Policy

Cancellations or changes can be made via phone or email only (not Club Manager).

Shilshole Bay Marina Cancellation Policy

- **Up to 14 days** before the charter: Full refund of the 25% deposit
- **Within 14 days** of the charter: Non-refundable or transferable.

San Juan Islands or Anacortes Cancellation Policy

- **Up to 60 days** before the charter: Full refund of 25% deposit.

- **Within 60 days** of the charter: Non-refundable or transferable.

Holiday Charters Cancellation Policy

- Applies to Memorial Day weekend, 4th of July, and Labor Day weekend
- **Up to 30 days (60 days out of Anacortes)** before the charter: Full refund of the 25% deposit.
- **Within 30 days (60 days out of Anacortes)** of the charter: Non-refundable or transferable.

MEMBER/SKIPPER RESPONSIBILITIES

Pre-Sail & Post-Sail Checklists (Usage Reports)

Pre-Sail checklists are required to be submitted prior to leaving the dock and Post-Sail usage reports are required to be submitted immediately following your sail.

All issues must be reported directly to the Club upon return *and* noted in the usage report. Take and send photos to info@seattlesailing.com.

A QR code linked to the Pre-Sail and Post-Sail checklists (usage reports) is posted on the bulkhead or in the cabin of every boat. Both sections are required.

Repeated failure to submit usage reports may result in the suspension of member privileges. **After 2 written reminders to submit a report (2 different sails), the Club will charge \$25 per unsubmitted report.**

Preparation & Safety Measures

- Check the [weather forecast](#) and [West Point Buoy](#) for the current wind speed.
- Review boat **Quick Guides** on the [Member Resources Page](#) (password: ssc2016!) or available by QR code on the boat.
- **Every person on board is required by law to have a personal flotation device.** Every boat is equipped with at least 4 orange Type II life jackets. Children under the age of 12 are required to wear a life jacket on-board at all times (including on the docks).
- In **winds forecasted to be 15kts or above, prepare your reef before departure.** Removing/re-rigging reef lines will result in a [fee](#).

Sail Preparation & Guidelines

- Check-in with the office before every sail.
- Complete and submit the Pre-Sail Checklist.
- Inspect the boat for damage and report any issues before departing the dock.
- Verify that your crew's footwear has non-marking soles.
- Familiarize your crew with the location of all safety equipment and Crew Overboard Procedures.
- Encourage the wearing of life jackets, Children under 12 are required to wear them.
- Appoint a designated crew member as second in command in case of any unforeseen circumstances affecting the skipper.
- Remember that only Club members are allowed to maneuver in and out of slips/docks.
- Inform your crew about the proper operation of the head and emphasize that no paper products should be disposed of in the toilet. All paper waste should be placed in a waste bag and disposed of in the trash bin.
- Ensure that all hatches and windows are securely closed and fastened.
- Neatly coil the shore power cord and store it in the lazarette.

Post-Sail Guidelines

- **Use at least 6 fenders**, 3 to be set up on the port side and 3 to be set up on the starboard side at the widest beam and appropriate height for the dock and rafting.

- **Use at least 4 dock lines** - 1 bow, 1 forward spring, 1 aft spring, and 1 stern line. Attach the spring lines to the base of the shroud or mid-ship cleat if available. Physically check that the boat cannot strike the pier or another boat if the wind changes direction or increases. ***Never use other lines on the boat as dock lines.***
- Return to the correct slip.
- Secure halyards, coil all lines.
- Raise the boom to avoid chafing on the dodger.
- Release backstay tension.
- Secure jib sheets with winches.
- Stow all gear in proper locations.
- Flush head to pump dry. Wipe seat and empty trash.
- Clean the cabin and wipe floorboards with wet paper towels.
- Remove trash bags from bins and dispose of all waste in the dumpsters and recycling bins.
- Stove: Turn off switch on panel and close valves on propane tank.
- Check that the **auto-bilge pump switch is set to the AUTO position.**
- Plug in the shore power cord, run the cord *under* the lifelines to the pedestal avoiding contact with the water.
- Switch the breaker to the on position (dockside). Turn on the battery charger on the AC panel (in the cabin). Check that the batteries are charging.
- **Fall - Winter, each boat will have 1 electric heater and 1 dehumidifier on board.** Before departing, unplug both, empty the dehumidifier and store both in a secure location. Before leaving the boat, plug both back in and turn on to the LOWEST setting. Set both on the floor (not on a settee) and aim away from any obstructions to minimize fire risk.
- Secure all hatches and port lights. Lock the boat.
- Wash the boat with dock hose, brush, and soapy water: hull, topsides, cockpit, jib furler, outboard, mast boot, and stainless steel (pulpits, stanchions, lifelines, turnbuckles, etc.) to remove corrosive salt.
- Clean anchor and chain, if used.
- Check dock lines to ensure that they are snug and properly tied to dock cleats.
- Finish and submit **Post-Sail Checklist.**

ACCIDENT & DAMAGE GUIDELINES

Accidents and damage can occur, and as the responsible skipper, the member bears the responsibility for the safety of their crew and for the boat. In the event of damage, adhere to the policies and guidelines outlined below. It is essential to be aware that if damage is caused by negligence, occurring repeatedly, or both; the Club holds the right to require additional instruction (at the cost of the member) before their next sail and/or suspend/terminate membership.

Guidelines

This pertains to situations where no persons onboard are injured and the boat is NOT taking on water. In situations where these are present, immediately hail the USCG on channel 16. *As a reminder, unreported damage is NOT covered by the [Concierge Fee](#).*

1. Check for injuries.
2. Take photos and email them to the Club.
3. Contact a Club representative for instruction.
 - a. You may be asked to stay with the boat beyond your reservation time.
 - b. You may be asked to deliver the boat to the nearest marina or Shilshole Bay Marina immediately.
 - c. You may be responsible for finding and paying for your own travel back to Shilshole Bay Marina.
 - d. If the boat is left at a marina outside of Shilshole or Cap Sante, you may be responsible for the cost of returning the vessel i.e. Towing Fees or Club labor fees (\$100/hour).
4. The Club will not reimburse for Vessel Assist.
5. Once back on shore, **complete an [Accident Report](#) within 24-hours.** This applies to accidents caused by the member, other boats, or any damage outside of user negligence. Failure to submit this form will result in membership privileges being suspended.

Member Programs - Accident & Damage Responsibility

During member-led programs like racing or flotillas, if damage occurs, the skipper and crew are jointly responsible for repair costs and the insurance deductible. Each member on board will share these expenses equally. This applies even in cases of

negligence. It's essential for all participants to prioritize safety and follow guidelines outlined in this handbook's ACCIDENT & DAMAGE section.

INSURANCE

Members are covered under the individual boat's insurance policy, which includes protection for damage to the boat, personal injury to members and guests, and personal injury to other parties involved in an accident. In the event of an accident, the Club will assess the cause and decide whether to file an insurance claim. It's important to note that we rarely file claims, particularly in cases of misuse or negligence, as frequent claims may lead to increased premiums for all boats, jeopardizing our ability to operate. The deductible for potential claims ranges from **\$3000 to \$5000**. Our careful approach aims to balance the need to address incidents effectively with the broader impact on owner premiums and the overall health of our operations.

CONCIERGE FEE (\$200/year)

When signing up for membership, a Concierge Fee is required and will be charged on the same day annually. This fee includes the Insurance Deductible Waiver, pump-out, and fuel-up services (excluding post-overnight charter responsibilities of the member - see [Overnight Charters](#)). The Concierge Fee is non-refundable or transferable.

INSURANCE DEDUCTIBLE WAIVER (IDW)

The Insurance Deductible Waiver assists with the possible financial burden of an accident on the water or at the dock.

COVERED by the IDW

Only reported damage is covered under the IDW.

- Gelcoat
- Dacron sail repairs
- Steering, freshwater, propane, electrical, engine, and head systems (with the exception of clogged heads)
- Standing, running, and safety rigging
- Deck hardware
- Lights
- Electronics
- Refrigerator/icebox
- Portlights, deadlights

NOT COVERED by the IDW

- Unreported damage
- Damage within a [No-Go-Zones](#)
- Damage while intoxicated (drugs or alcohol)
- Damage due to negligence and/or operator error. Including but not limited to;
 - Groundings in areas with known hazards, rocks, shallows, including but not limited to [No Go Zones](#)
 - Sailing/motoring in [restricted sailing areas](#) and/or [conditions](#)
 - Running out of fuel
 - Uncharged batteries
 - Fouled props
 - Overheating an engine
 - Filling tanks with the wrong fluids
 - Dismasting
 - Lack of vigilance while anchored - Grounding due to tidal swings or dragging
 - Clogged/overflowing head
- Damage to a boat and/or equipment during a racing program including practice.
- Lost or broken equipment including but not limited to;
 - Boat locks (\$30)
 - Dock lines (\$50), Fenders (\$100)
 - Anchor/System parts (\$150+)

- BBQs/Accessories (\$100+)
- Dinghy/Oars (\$100+)
- Winch handles (\$150)
- Cushions (\$1000+)
- Galley equipment (per item cost)
- Canvas (sail, helm, winch covers, etc.)
- Safety equipment (\$50+)

COAST GUARD BOARDINGS

The USCG can board a vessel without probable cause to promote safe boating and boating education. If your vessel is boarded, a uniformed team will conduct an initial safety inspection, checking for required safety equipment and examining registration or documentation. If deficiencies are found, a written warning is issued. Members should remain compliant during the inspection, and after, notify the Club with details and any warnings from the Coast Guard.

BE WHALE & MARINE MAMMAL WISE

Before heading out on your sail, learn the laws that protect marine mammals [here](#) and take the below precautions when encountering marine mammals.

Note: The Club may share member personal information with law enforcement in case of violations to the laws mentioned below.

- Boats to stay 300 yards from Southern Resident killer whales on either side.
- Boats to stay 400 yards out of Southern Resident killer whale's path/in front and behind the whales
- Boats to go slow (<7 knots) within ½ mile of Southern Resident killer whales
- Disengage engines if whales appear within 300 yards.
- Boats to stay 100 yards from all other marine mammals (e.g. humpback whales, gray whales, sea lions and seals).

CLUB PROGRAMS & EVENTS

CRUISING PROGRAMS

Club-organized events for members to explore Puget Sound destinations. The Club reserves boats, and members sign up as crew or skipper. These events are excellent opportunities to meet, learn from, and gain experience with fellow members in the beautiful surroundings of the Puget Sound.

- Moorage costs at destinations are covered by Club members.
- In the event of an accident or damage during a Member Program, both the crew and skipper share equal responsibility (see [Concierge Fee](#)).

RACING PROGRAMS

Start your adventure with our Racing Program, tailored for all skill levels. Starting in April, join our evening race series on Mondays or Wednesdays, spanning from beginner-friendly to advanced races throughout spring and summer.

Whether you're a novice or a seasoned sailor, our program has diverse options, including coaching programs, member skippered experiences, and run-your-own-boat opportunities. We prioritize inclusivity with dedicated women's and LGBTQ+ race teams.

Explore the excitement of weekend regattas, challenge yourself with long-distance races, or dive into week-long racing events. Program details become available in **early February** — get ready to sail into a world of competitive camaraderie and unforgettable experiences.

WOMEN'S PROGRAMS

Women's Programs are organized monthly. The [SSC Women's Room](#) on Facebook is a great place to meet other women sailors, participate and share sailing related material, as well as stay up to date on the latest Women's Programs at the Club. Open to all club members and spouses/partners identifying as female/non-binary.

- The oldest continuously active on-the-water women's sailing group in the area.
- Monthly sailing, training, and social gatherings.
- Periodic overnight women's cruises and destination bareboat charters.
- Women-only seminars covering topics like Diesels, Spinnakers, Emergencies Aboard, Docking, Racing Rules, How to Become a Certified Sailing Instructor, NOAA guided tour, and more!

LGBTQ+ PROGRAMS

Open to all, our program offers a safe and supportive space for the LGBTQ+ community and allies. Join us for sailing, social events, and more. Check our calendar for upcoming events and join our email list to stay connected!

CLINICS - On-the-Water & Classroom

The Club puts together various online and in-person clinics, seminars, and workshops throughout the year. These are the perfect way to get members together and learn more about the various components or skills needed to be successful on the water.

FUN RACES

Fun Races offer members a chance to experience racing in a relaxed, non-competitive environment. With just a few boats on the course this is a great way to practice sail trim, boat handling, and learn more about racing.

SAILFEST & POTLUCK

[Sailfest - Sponsored by CYC & STYC in June & July](#)

[Sailfest - Sponsored by the Club in August](#)

Sailfest is a fun casual race around Shilshole Bay sponsored by the Club, Sloop Tavern Yacht Club, and Corinthian Yacht Club. It is open to members and non-members and other sailboats from the area are invited to participate. The event begins with a fun race inside Shilshole Bay, followed by a potluck party. Registration is a nominal fee in June & July and FREE in August.

SKIPPERED CRUISES

Our Skippered Sailing Cruise is a 2-3 hour, one-of-a-kind sailing experience offering a unique opportunity to explore the stunning beauty of the Salish Sea with the safety of having a licensed captain on board. Surrounded by the majestic mountains of the Olympic Peninsula and lush green forests, sailing across the Puget Sound offers a sense of freedom and tranquility. Food and drink may be brought onboard for a picnic on the water.

TEAM BUILDING & CORPORATE PROGRAMS

Whether you work with several people or several dozen, sharing experience outside of the office is a good thing. Team building events at Seattle Sailing Club occur in a safe and supportive environment while expanding comfort zones, promoting synergy, and bringing people together. The benefits in the workplace are innumerable.

RACING EVENT (4 HOURS)

Groups will divide into crews of 4-6 people, participate in a brief learn-to-sail chalk talk in our classroom, and then get out on the water. Teams will spend the first portion of the event practicing, and the remainder participating in a series of short sailboat races.

CRUISING EVENT (4-8 HOURS)

Take your group to any number of local day sailing destinations, the sailing journey is always the best part, but the possibilities when you get there are endless: wine-tasting on Bainbridge Island; a picnic at Blake Island State Park; a nice meal on the water at a local port.

APPENDIX A: No-Go-Zones

Learn about safe routes and potential challenges when chartering Club boats in the San Juan Islands or the Puget Sound. Our navigational guidelines include "No-Go-Zones" marked in red on the following charts, helping you steer clear of hazards for a secure sailing experience.

Puget Sound No-Go-Zones

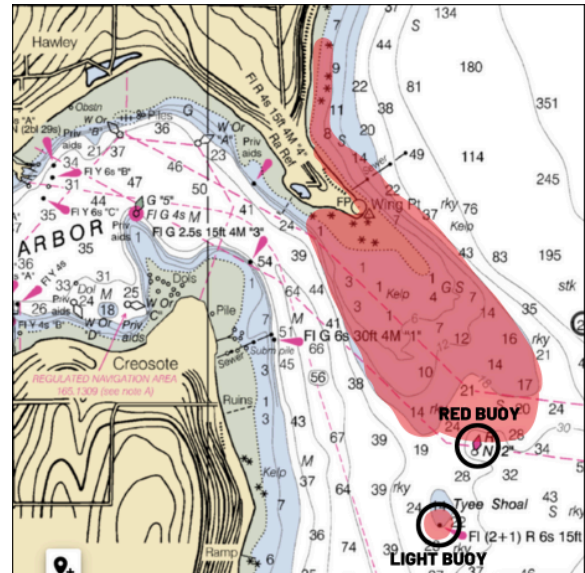
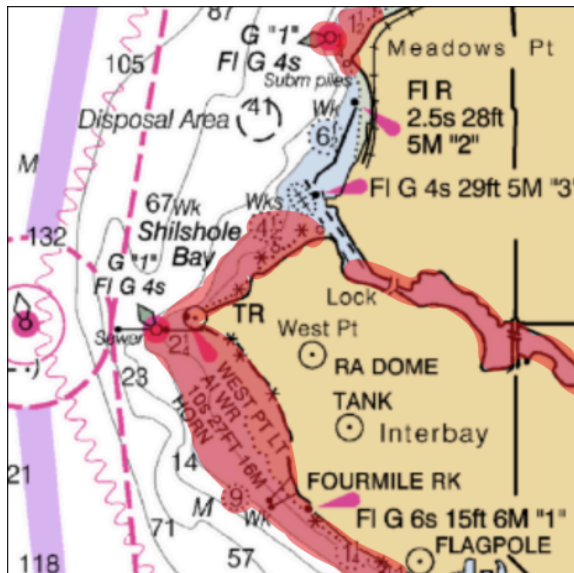
Common Grounding Zones

While the locations below are not No-Go-Zones, it is critical to be vigilant while underway in these areas.

- Kingston Marina
- Agate Pass
- Blake Island
- Poulsbo Marina
- Shipping Canal
- Meadow Point Buoy
- Swinomish Channel

The **Red Highlighted** displayed on the diagrams below are No-Go Zones in Central Puget Sound.

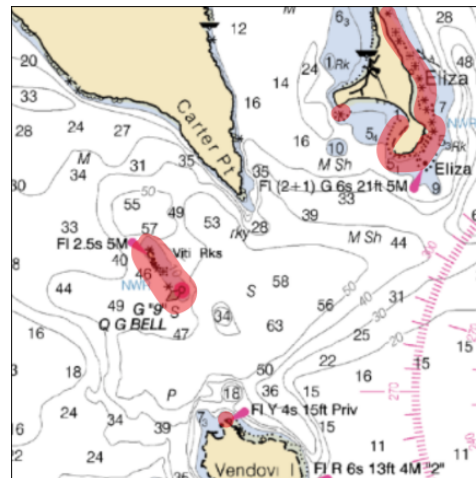
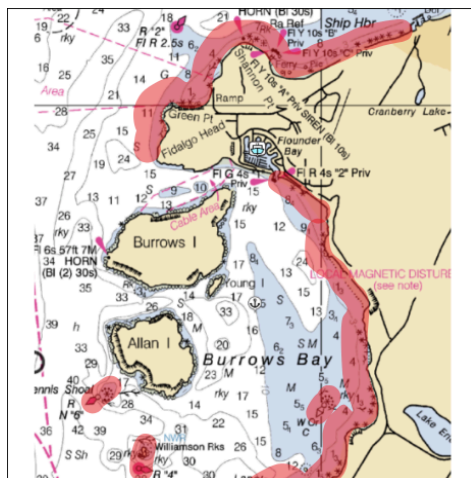
- Meadow Point Buoy
- Eagle Harbor Entrance
- South of Shilshole
- South of Discovery



Shilshole Bay: Meadow Point Buoy to West Point Buoy

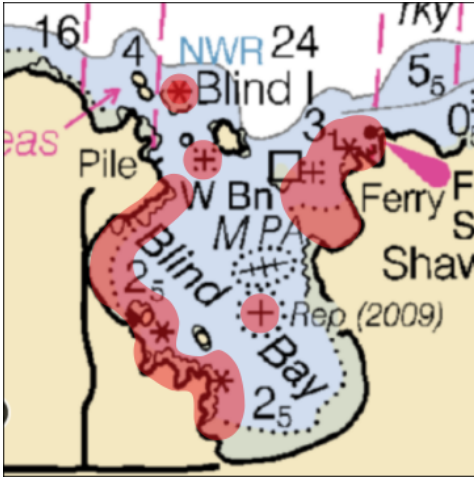
Eagle Harbor Entrance

San Juan Islands & Anacortes: No Go Zones

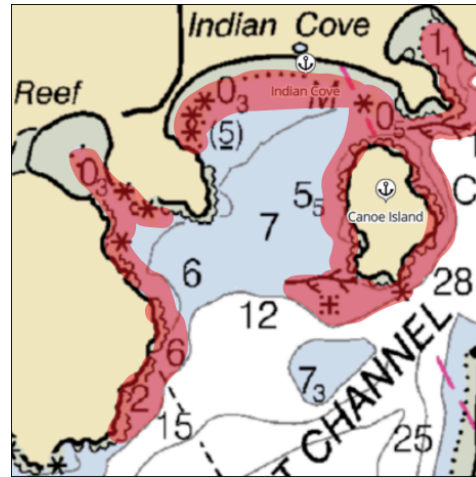


Burrows Bay - W Fidalgo Island

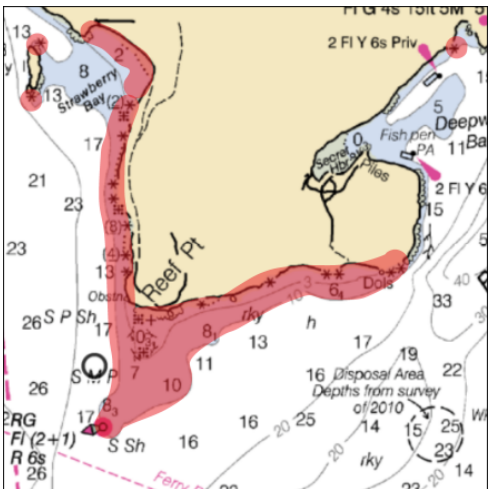
Eliza Island & Viti Rocks - SW Lummi Island



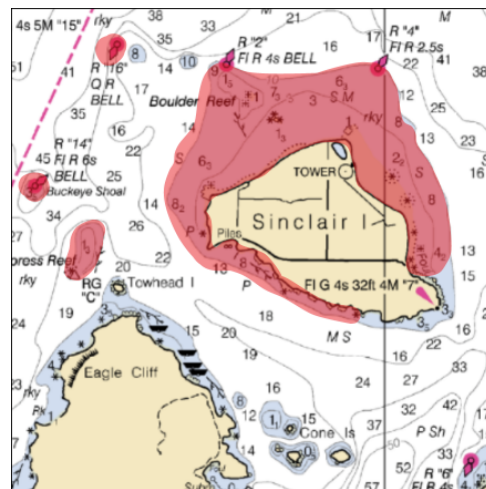
Blind Bay - Shaw Island



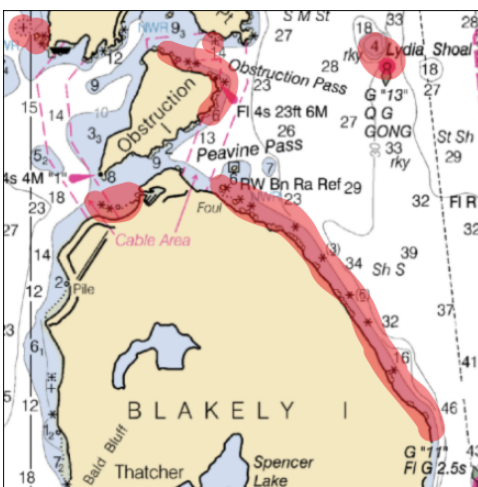
Indian Cove - S Shaw Island



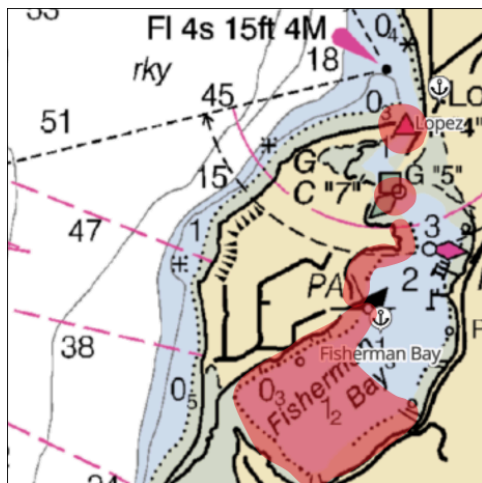
South Cypress Island



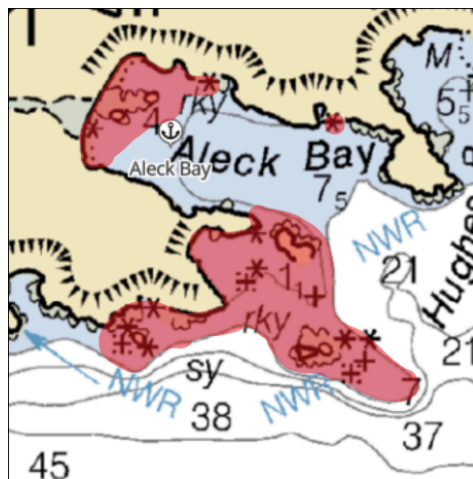
Sinclair Island & Cypress Reef



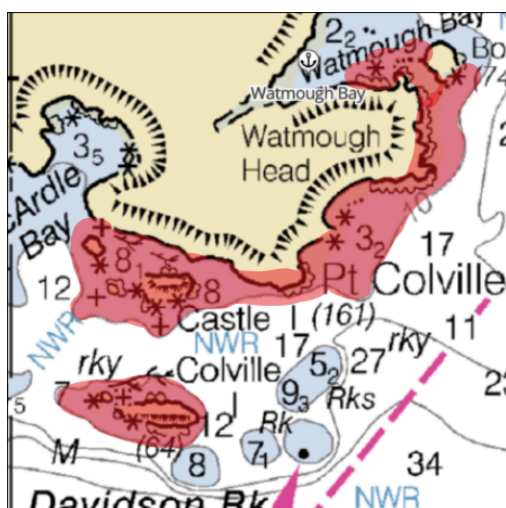
Obstruction Island & NW Blakely Island



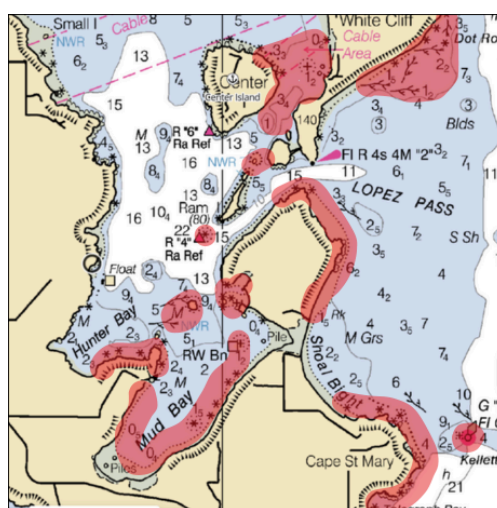
Fisherman's Bay - W Lopez Island



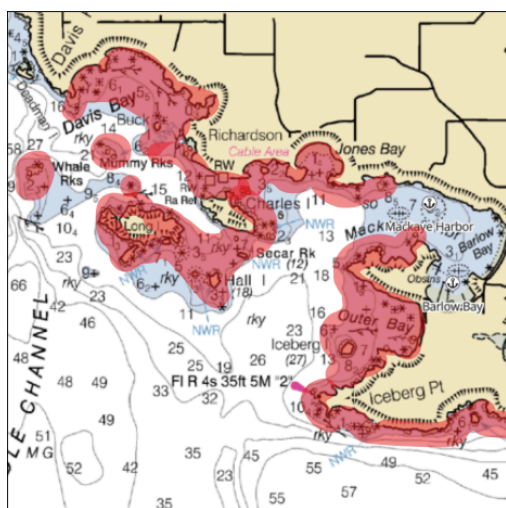
Aleck Bay - S Lopez Island



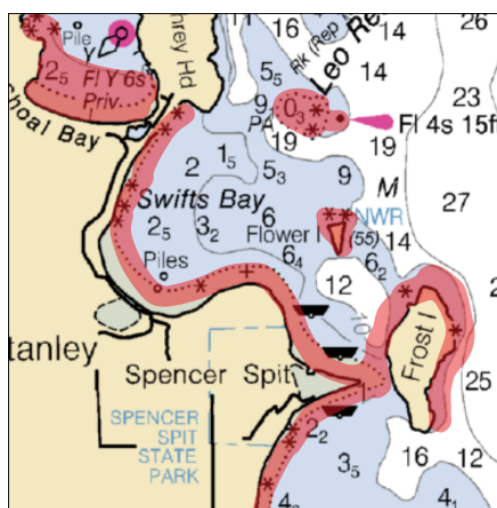
McArdle & Watmough Bay - S Lopez Island



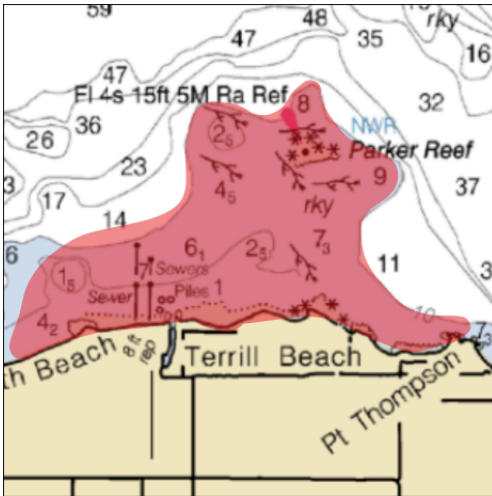
Lopez Pass, Mud & Hunter Bay - SE Lopez Island



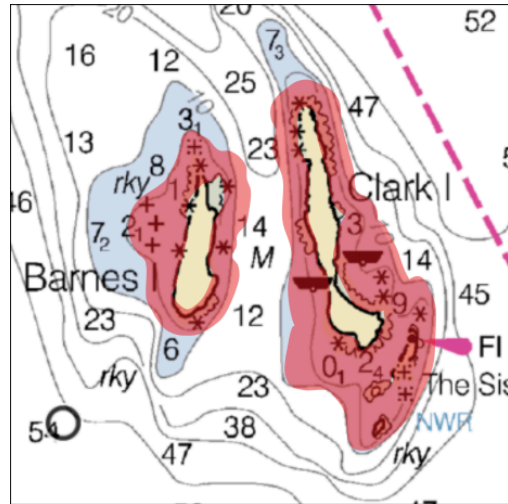
David Bay to Mackaye Harbor - SW Lopez Island



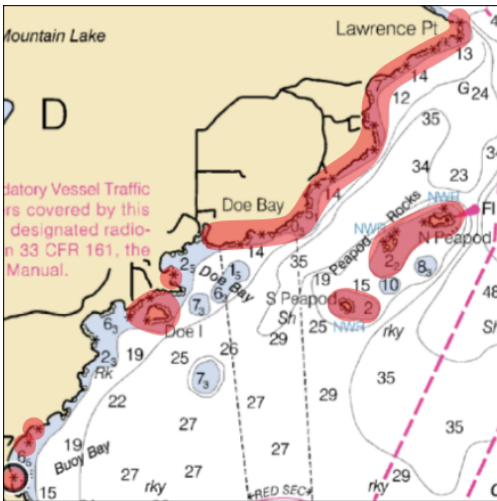
Swifts Bay & Frost Island - NE Lopez Island



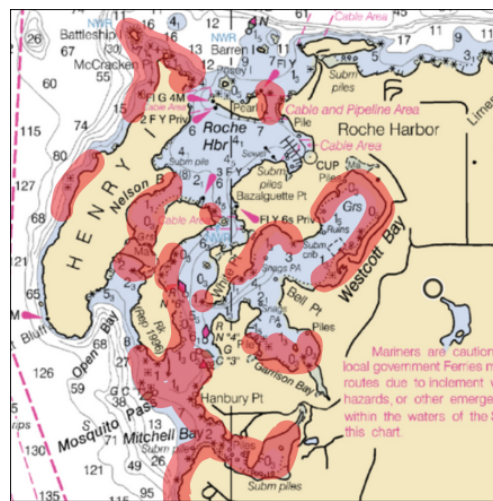
Parker Reef - N Orcas Island



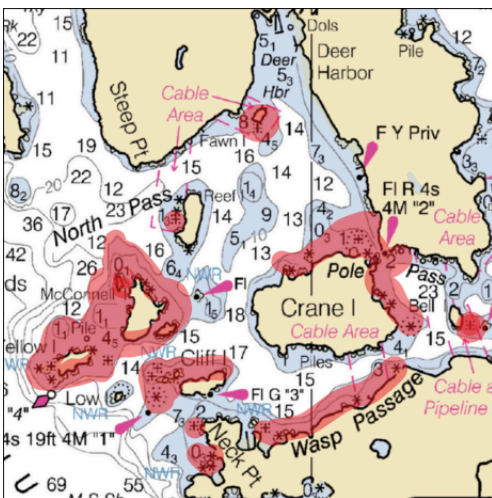
Clark & Barnes Island - NE Orcas Island



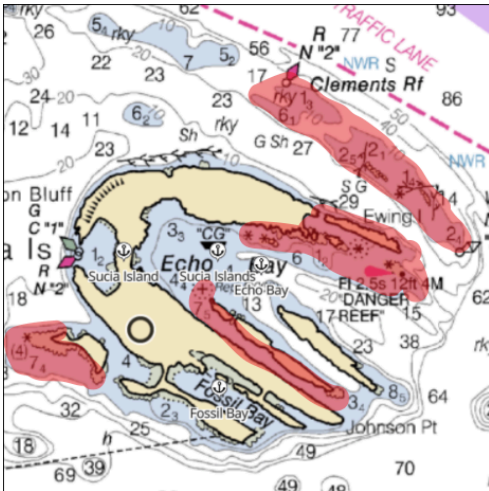
Doe Bay & Peapod Rocks - E Orcas Island



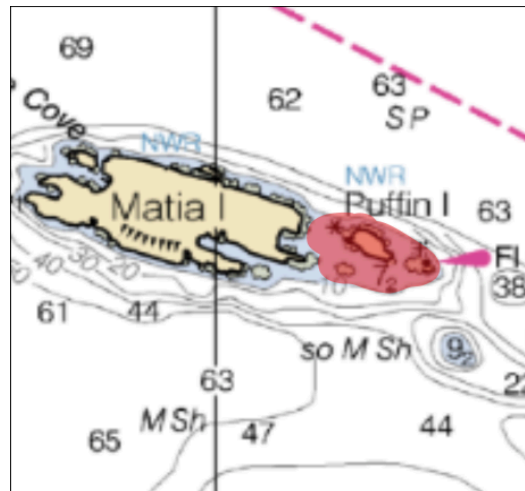
Roche Harbor - W Orcas Island



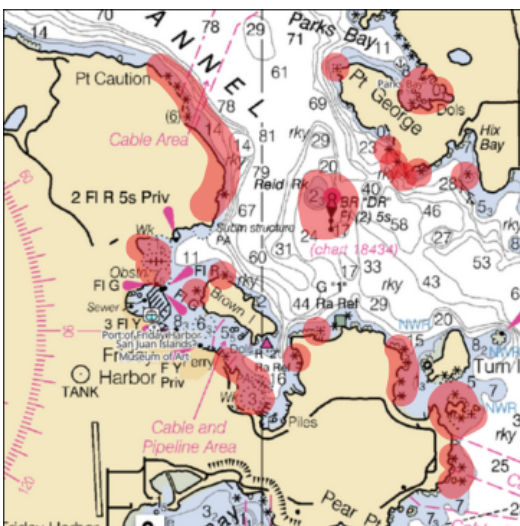
Deer Harbor - SW Orcas Island



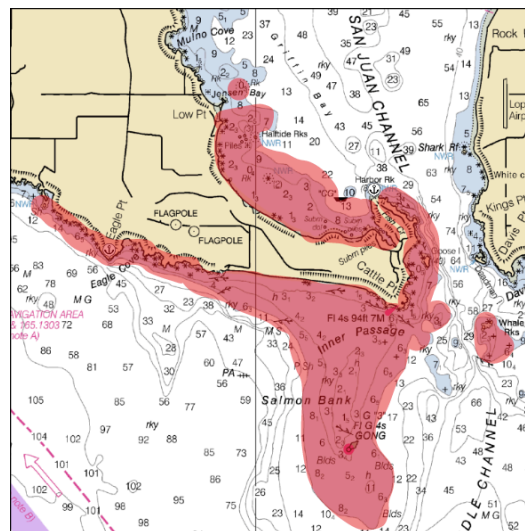
Sucia Island - N of Orcas Island



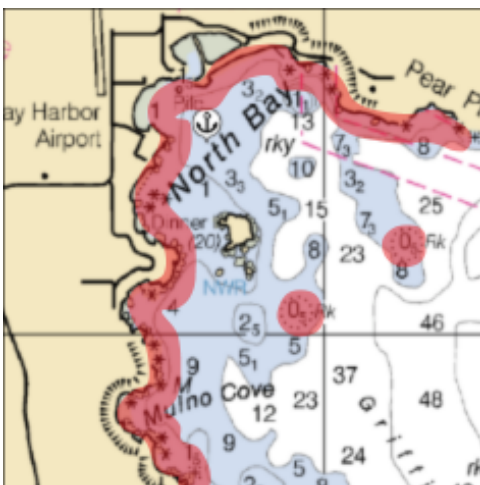
Martia & Puffin Island - E of Sucia Island



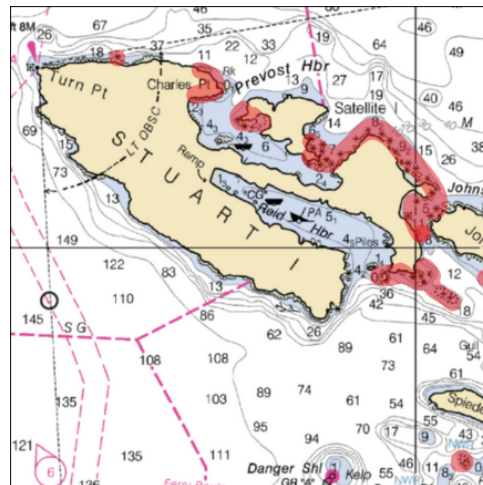
Friday Harbor - E San Juan Island



Cattle Point - SE San Juan Island



North Bay - E San Juan Island



Stuart Island

X _____

Print Name: _____

Date: _____