MINUTES OF A REGULAR MEETING & WORKSHOP
OF THE BOARD OF EDUCATION
LAKE FOREST SCHOOL DISTRICT 67
LFHS WEST CAMPUS, 300 S. WAUKEGAN RD, LAKE FOREST, IL 60045
TUESDAY, MAY 14, 2024

The regular meeting of the Board of Education of the Lake Forest School District 67, County of Lake, State of Illinois was held on Tuesday, May 14, 2024 at Lake Forest High School West Campus, and called to order at 5:18 p.m. by Ms. Helms.

Board members present at roll call were:

Megan Engelberg, Member
Monica Yaun, Member
Mark Remus, Member
Carl Kirar, Member
Emily Bernahl, Secretary
Anne Helms, President

Absent: None

Administration Present:

Matthew Montgomery, Superintendent
Jeff McHugh, Deputy Superintendent
Melissa Oakley, Chief Communications Officer

Staff Present: Tiana Tolver, Board Clerk
Whitney Draegert, Director of Business Services/CSBO

Guests: None

Adjourn to Executive Session:
Motion: Mr. Kirar moved, seconded by Ms. Yaun that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session at 5:19 p.m. to discuss matters related to the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2).

Votes were taken by roll call. Votes were cast as follows:

Ayes: Yaun, Bernahl, Helms, Remus, Engelberg, Kirar
Nays:
Absent:

The motion carried unanimously.

Adjourn from Executive Session:
Motion: Mr. Remus moved, seconded by Mrs. Bernahl that the Board of Education of City of Lake Forest School District 67, Lake Forest Illinois, adjourn Executive Session at 5:38 p.m.

On voice vote, motion carried.

Re-Open Meeting:
Ms. Helms called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 5:38 p.m.

Board members present at roll call were:

Anne Helms, President	Mark Remus, Member
Emily Bernahl, Secretary	Monica Yaun, Member
Carl Kirar, Member	Megan Engelberg, Member

Absent: None

Administration Present:
Matthew Montgomery, Superintendent
Jeff McHugh, Deputy Superintendent
Melissa Oakley, Chief Communications Officer
Kate Cavanaugh, Cherokee Elementary Principal
Whitney Draegert, Director of Business Services/CSBO
Dan Mortensen, Director of Facilities

Staff Present: Tiana Tolver, Board Clerk

Guests: Rick Young, Perkins and Will
Students of Cherokee Elementary School

WORKSHOP

New Business/Open Topics

Dr. Montgomery discussed the messages received from concerned parents on the class sizes. Discussion held on current class sizes, potential enrollment, and options for the upcoming school year. Hiring will be determined based on enrollment for the upcoming school year and if an additional class is needed it will be added accordingly. Members of the Board asked questions regarding class sizes and further discussion ensued.

Health, Life Safety, ADA Report

Mr. Rick Young of Perkins and Will provided an update on the Capital Improvement Plan, Ten-Year Health and Life Safety Survey, and the Accessibility Assessment. Members of the Board asked questions on the assessment report. The Board will get access in June and Perkins and Will will come back with an update.

Board Goals

Mr. Remus gave an update on the meeting held this morning with Ms. Engelberg and members of administration. Plans to meet again to narrow down and fine tune the information. Would like to meet with District 115 to discuss some crossover information. An update will be provided in the June meeting.

Open Board Position

The Board will be meeting on May 29th and June 6th to review applications from candidates and then to interview candidates. Candidates selected will be sworn in at the June 18th meeting. Officer positions will need to be filled; discussion held on current policy for filling positions.

PLEDGE OF ALLEGIANCE

The Board along with Administration and members of the community stood and recited the Pledge of Allegiance.

SCHOOL SPOTLIGHT

Dr. Cavanaugh and students of Cherokee provided an update on the new Amplify curriculum for Kindergarten, 1st and 2nd grades and how it is benefitting the students since its implementation.

PRESIDENT'S REPORT

President Helms thanked Alice LeVert for her service on the Board and to the community. A formal resolution was read into the record.

ALICE LEVERT

WHEREAS, Mrs. Alice LeVert has faithfully served the students, staff, and families of Lake Forest School District 67 as a Board member from 2017 to 2024;
WHEREAS, Mrs. LeVert has served as Board Vice President from 2023 to 2024;
WHEREAS, Mrs. LeVert has served as Board Secretary from 2017 to 2023;
WHEREAS, Mrs. LeVert has served as Chairperson of Finance & Operations;
WHEREAS, Mrs. LeVert has served as a member of both the Education and Policy Committees;
WHEREAS, Mrs. LeVert has served as a dedicated legislative liaison advocating tirelessly for the interests of our schools and effectively communicating the needs of our district to policymakers at all levels of government;
WHEREAS, Mrs. LeVert exudes passion, drive, and care for the students, teachers, staff, and families of District 67;
WHEREAS, Mrs. LeVert has dedicated herself to listening, processing, and reflecting upon varying perspectives of stakeholders when making decisions;
WHEREAS, Mrs. LeVert's ability to make difficult decisions that challenge the status quo for the benefit of the greater good has contributed to thoughtful governance and District 67 Board service;
WHEREAS, Mrs. LeVert championed the interests of the broader community, effectively representing the majority of residents who do not have children within the District schools;
WHEREAS, Mrs. LeVert has devoted countless hours over the course of several years in service to our Lake Forest school community through attendance at national, state, and regional conferences on behalf of District 67;
WHEREAS, Mrs. LeVert's dedication to the work of the Lake Forest Elementary School District 67 Board of Education is sincerely appreciated;
THEREFORE, BE IT RESOLVED that the Lake Forest Elementary School District 67 Board of Education expresses for itself, as well as for the parents, guardians, students, staff, faculty, and citizens of Lake Forest, its deepest appreciation and gratitude to Mrs. Alice LeVert for her steadfast work to advance the quality of education, engagement, and inclusion for all students in our community;

BE IT FURTHER RESOLVED that a copy of this resolution be entered permanently into the minutes of the Lake Forest Elementary School District 67 Board of Education.

Members of the community, former board members, and others spoke to thank Alice for her hard work within the community and District over her tenure as a Board member.

SUPERINTENDENT'S REPORT
Dr. Montgomery's report consisted of the following topics: Property Tax Bill, 8th Grade Student Roundtable, APT Spring Food Drive, May 15 Look Ahead Webcast, Educator of the Year Nominee, and DPM Class of 2024 Graduation. Full presentation can be found online at the District's website.

Question asked on the tax comparison amongst peer districts; discussion ensued.

PUBLIC PARTICIPATION
Ms. Helms informed the community that the Board is in receipt of the emails from parents that are concerned about the class sizes for the upcoming year. The Board and Administration recently discussed these concerns and will address them accordingly.

Parents of Cherokee Elementary addressed the Board with concerns about the class sizes and requested another teacher be hired to reduce the ratio.

COMMITTEE REPORTS
Finance and Operations Committee - Carl Kirar | Monica Yaun
Carl Kirar, Chair reported the committee met on May 7th to discuss the contracts and year end projections. The full report has been linked to the agenda for review.

LIAISON REPORTS
Spirit of 67 Foundation
Megan Engelberg, Liaison provided an update on Grants Day which was a huge success. Over $190,000 was awarded in grants. The Spirit is continuing the Home and Garden tour which will be held on September 26.

ACTION ITEMS:
Approval of 2024-2025 Consolidated District Plan
Motion: Mr. Kirar moved, seconded by Mr. Remus that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2024-2025 Consolidated District Plan.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Kirar, Yaun, Remus, Engelberg, Bernahl, Helms
Nays:
Absent:

The motion carried unanimously.

Approval of 2025-2026 School Year Calendar
Motion: Mr. Remus moved, seconded by Mrs. Bernahl that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2025-2026 School Year Calendar.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Bernahl, Helms, Kirar, Yaun, Engelberg, Remus
Nays:
Absent:

The motion carried unanimously.

Approval of IASB Draft Resolution - Faith's Law

Motion: Mr. Kirar moved, seconded by Ms. Engelberg that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the IASB Draft Resolution - Faith's Law.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Engelberg, Yaun, Helms, Bernahl, Remus, Kirar
Nays:
Absent:

The motion carried unanimously.

CONSENT AGENDA

Any item may be removed from the consent agenda at the request of a Board Member.

1. Adoption of Insurance, Retirement and Tuition Reimbursement Benefits Administrative Procedure
2. Approval of 2024-2025 ECRA Contract Renewal
3. Approval of GSF Custodial Agreement
4. Approval of 2024-2025 Jolanta Tolcyzk Contract
5. Approval of 2023-2024 Final School Year Calendar
6. Approval of Disbursements, Payrolls, and Financial Statements, Mar 2024
7. Approval of Human Resources Report
    - Hires
    - Leaves of Absence
    - Resignations
    - Changes of Assignment
    - Summer School Hires
8. Minutes of an Executive Session, March 19, 2024
9. Minutes of a Regular Meeting and Workshop, March 19, 2024
10. Minutes of a Special Meeting, April 18, 2024

Motion: Ms. Helms moved, seconded by Mrs. Bernahl, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Yaun, Kirar, Remus, Engelberg, Helms, Bernahl
Nays:
Absent:

The motion carried unanimously.

FREEDOM OF INFORMATION ACT (FOIA)*:
Frank McCormick | 10 of 11 | Completed
Jeff Brincat | 6 of 6 | Completed
Parents Care | 2 of 2 | Completed
L. Lawliet | 1 of 2 | Completed
Dan O'Neil | 1 of 1 | Completed
**FOIA Requests will not be made available on the website until completed*

PUBLIC PARTICIPATION
None

ANNOUNCEMENTS:

Tuesday, May 28, 2024	Deer Path Middle School Graduation 7:00 p.m. - LFHS West Campus
Wednesday, June 5, 2024	Last Day of Student Attendance
Tuesday, June 18, 2024	**Board of Education Meeting - 7:00 p.m.** **LFHS West Campus Board Room**

Adjournment:
Motion: Ms. Engelberg moved, seconded by Mrs. Bernahl, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the regular meeting.

On voice vote, motion carried.

The regular meeting adjourned at 8:02 p.m.

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Mark Remus, President Date Carl Kirar, Secretary Date