

Aka Aka School Annual Plan 2025



Vision: To establish Aka Aka school as safe, happy place where children can learn, grow, and express themselves authentically.

Annual Plan Goal One: *Connect with students and whaanau in more meaningful ways*

Outcomes: - Improved engagement and authentic relationships develop between home, school, community and mana whenua. - Tamariki, staff and whaanau feel valued and connected, and diversity is celebrated - Tamariki are happy, learning, growing and expressing themselves, authentically	Measures: 20% increase in whaanau survey results each year to questions about culture, disposition and engagement. 20% increase in student well-being survey results to questions about disposition and culture
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Initiative One: *Create a plan for the deliberate inclusion of te reo Maaori me ona tikanga which includes the aspirations of Ngaati te Ata*

Key Actions	Accountable	Responsible	Resources	Completed by
Continue to build on our collection of resources in our school library specifically about our area, land, water, history and relationship to tanagata whenua and make it accessible to our community	Principal	Teachers	20 hours, Kahui Ako support, \$500	Term 4, 2025
Add to our own collection of waiata, stories, karakia and mihimihi that talk about our own area	Principal	Teachers	20 hours, Kahui Ako support	Term 4, 2025
Gather and share the stories and significance of waterways in our area e.g. Te Tai o Tehua. Te Awaroa, Te Maanikanuka o Hotuoroa area.	Principal	Teachers	20 hours, Kahui Ako support, local historian	Term 4, 2025
Review and add to our plan for water safety education for tamariki	Principal	Principal	20 hours	Term 1, 2025
Understand and document the significance of water from a cultural perspective (cleansing, healing, health, food sources)	Principal	Principal	10 hours	Term 3, 2025

<i>Know, understand and document the important role played by Rangatira in protecting our waterways</i>	Principal	Principal	10 hours	Term 3, 2025
<i>Develop a plan to know and take care of the areas around our school – waahi tapu (special places), conservation areas and waterways.</i>	Principal	Principal	10 hours	Term 3, 2025
Initiative Two: Plan and create a sensory garden that depicts the story of our local history				
Key Actions	Accountable	Responsible	Resources	Completed by
Gather the ideas of students as to how we could represent our story in physical form i.e. a dry river bed using local river stones	Kahui Ako Within School Lead	Teachers	4 hours, students	Completed in 2024
Reach out to community and whaanau to get volunteer hours to carry out the hard landscaping	Principal	Board, teachers	30 hours, \$1000 School community volunteers	Term Three, Week 6, 2024
Incorporate soft landscaping into Forest Fridays and add to sensory garden over time.	Principal	Teachers	40 hours, \$1000	Term Four, 2025
Allocate a soft landscaping element to each class to complete as a Calf Club project	Principal	Teachers	20 hours, \$800	Term 3, 2025
Plan and hold an official opening – invite St Andrew's Op Shop to the opening to acknowledge their gift	Principal	Teachers	10 hours	Term Four 2025
Initiative Three: Review and refine our current plan for knowing and understanding the significance of our school signage and mural, and how it relates to our local history.				
Key Actions	Accountable	Responsible	Resources	Completed by
Use staff meetings to review the current plan and make any necessary changes.	Kaahui Ako Within School Teacher	Teachers	2 hours	Completed in 2024
Incorporate teaching the mural story into part of our beginning of the year lessons.	Deputy Principal	Teachers	6 hours	Completed in 2024
Share the story of our signage and mural with whaanau in a variety of ways. Hero messaging, signage for the mural, Hero posts.	Principal	Principal	Little Bird Creative – graphic designer \$1000 8 hours	Term 3, 2025
Update signage to include new classroom imagery.	Principal	Principal	Little Bird Creative – graphic designer \$1000	Term 3, 2025
Incorporate the significance of signage and mural into a school information pack, and on our website.	Principal	Principal	4 hours	Term 2, 2025

Dramatise the mural story and perform it as part of a community event – possibly Prizegiving	Principal	Teachers	30 hours	Term 4, 2025
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Annual Plan Goal Two: *Develop and document processes and systems to support staff, students and whaanau.*

Outcomes: - Easy access to guidelines for how we do things at Aka Aka School, reduces stress and anxiety, and improves wellbeing for staff, whaanau and tamariki. - A clear set of processes allows for adaptation and differentiation in order to meet the needs of individuals	Measures: 100% of staff use the online documents - Whaanau report that the guidelines are useful in 2025 survey 20% increase in usage each year
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Initiative One: *Fast track documentation for priority areas.*

Key Actions	Accountable	Responsible	Resources	Completed by
Consult staff, create a list of priority areas, and select top four to document	Deputy Principal	Teachers	10 hours	Term 2, Week 2, 2025
Documentation to be shared with staff for use and review after one term	Deputy Principal	Teachers	6 hours	Term 2, Week 5, 2025
Share guidelines with whaanau and ask for feedback	Deputy Principal	Teachers	4 hours	Term 2, Week 8, 2025
Review and make changes to guidelines	Deputy Principal		3 hours	Term 2, Week 9, 2025

Initiative Two: *Establish a document on the staff shared drive so that staff can add topics they wish to have included in the handbook.*

Key Actions	Accountable	Responsible	Resources	Completed by
Ask staff to continue to add topics to a document on the shared drive	Deputy Principal	Teachers	4 hours	Term 3, Week 6, 2025
Staff to check the list twice a term at staff meeting to identify next priority areas for documentation	Deputy Principal	Teachers	3 hours	Term 3, Week 6, 2025 and ongoing

Documentation to be shared with staff for use and review after one term	Principal	Teachers	30 hours	Term 4, Week 5, 2025
Share guidelines with whaanau and ask for feedback	Principal		4 hours	Term 4, Week 7, 2025
Review and make changes to guidelines	Principal	Teachers	3 hours	Term 4, Week 8, 2025
Initiative Three: <i>Make the guidelines easily accessible for whaanau.</i>				
Key Actions	Accountable	Responsible	Resources	Completed by
Trial and identify best way to advise staff, students and whaanau of any changes to guidelines following reviews.	Principal	Teachers	6 hours	Term 4, 2025
Gain feedback from all users to ascertain ease of use and accessibility.	Principal	Teachers	4 hours	Term 4, 2025
Initiative Four: <i>Set a review schedule for the handbook that ensures all areas are reviewed across a three year cycle during weekly staff meetings.</i>				
Key Actions	Accountable	Responsible	Resources	Completed by
Create a review schedule and share with staff.	Deputy Principal	Teachers	4 hours	Term 4, 2025
Add handbook review, to Staff meeting agenda twice a term.	Deputy Principal	Teachers	6 hours	Term 4, 2025

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Annual Plan Goal Three: <i>Implement Structured Literacy and Structured Mathematics in alignment with the new English and Mathematics Curriculum Documents</i>	
Outcomes: Implementation of Structured literacy aligns with the English Curriculum Document	Measures: Increase the percentage of Year 4-8 students achieving at or above expectation in Mathematics from 69% to 75%.

Implementation of Structured mathematics aligns with the Mathematics Curriculum	- Increase the percentage of Year 4-8 students achieving at or above expectations in Writing from 64% to 70%. - Increase the percentage of all students achieving at or above expectation in Reading from 60% to 75%			
Initiative One: Implement Structured literacy - Liz Kane - across the school				
Key Actions	Accountable	Responsible	Resources	Completed by
Teachers to attend appropriate PLD with Liz Kane	Principal	Teachers	18 hours	Term 3, Week 10, 2025
Teachers familiarise themselves with the progress outcome and teaching sequences for Phases 1, 2 and 3(when final curriculum is released) for the English Curriculum and align Structured Literacy teaching accordingly.	Kahui Ako Within School Teacher	Teachers	23 hours	Term 2, Week 8, 2025
Expand support for Maaori students through Culturally Responsive Practices	Kahui Ako Within School Teacher	Teachers, Principal	6 hours	Term 3 and on-going 2025
Increase whānau engagement through regular workshops and at-home learning resources	Kahui Ako Within School Teacher	Teachers, Principal	6 hours	Term 3 and on-going 2025
Initiative Two: Implement Structured Mathematics – Maths No Problem - across the school				
Key Actions	Accountable	Responsible	Resources	Completed by
Staff attend introductory PLD with Maths No Problem Facilitator	Principal	Teachers	6 hours Kaahui Ako support	January Holidays 2025
Teachers commit to teaching Maths No Problem daily	Deputy Principal	Teachers	3 hours	Term 1, Week 2, and ongoing 2025
Staff attend in depth Maths No Problem PLD	Principal	Teachers	8 hours- Kaahui Ako Support	Term 2, ToD 3 June 2025
Integrate the five key strands of the New Zealand Mathematics and Statistics Curriculum: Number and Algebra, Geometry and Measurement, and Statistics into planning and teaching, supported by the Maths No Problem Programme	Kahui Ako Within School Teacher	Teachers	20 hours	Term 2 and ongoing 2025
Expand support for Maaori students through Culturally Responsive Practices	Kahui Ako Within School Teacher	Teachers, Principal	6 hours	Term 3 and ongoing, 2025
Increase whānau engagement through regular workshops and at-home learning resources	Kahui Ako Within School Teacher	Teachers, Principal	6 hours	Term 3 and on-going 2025
Initiative Three: Enhance Assessment and Data Monitoring Using the Curriculum's Progressions Approach				

Key Actions	Accountable	Responsible	Resources	Completed by
Align assessment practices with the learning progressions outlined in the New Zealand English and Mathematics Curricula and implement new assessment schedule	Deputy Principal	Teachers	6 hours	Term 2, 2025
Introduce mid-term assessments to track progress more frequently	Deputy Principal	Teachers	4 hours	Term 4, 2025
Establish a dedicated intervention block for Year 0-4 students below expectation in Reading	Kahui Ako Within School teacher - Literacy	Teachers and Teacher Aide	100 hours	Term 1 and 2, 2025