

Campbell Hall Technology Use Agreement

We are very pleased to bring a wide range of information technologies to students, staff, and faculty at Campbell Hall. The Internet and computers on our network are used to support the educational objectives of Campbell Hall. Our goals in providing these resources are to promote educational excellence by facilitating resource sharing, innovation, scholarship, research, creativity, and communication. Use of these technologies is a privilege and is subject to a variety of terms and conditions. Campbell Hall retains the right to change such terms and conditions at any time. There should be no expectation of privacy on Campbell Hall's networks.

Student Section

I have read the Technology Use Agreement and agree to follow these rules and guidelines when using technology. All these rules apply while I am a student at Campbell Hall and are not limited to my being on campus or using school computers. I will engage in no activity at any time that is in violation of this Technology Use Agreement. All policies related to behavioral conduct expressed in the student handbook also apply to the use of the computer network, email, and the Internet.

Parent or Guardian Section

I hereby release Campbell Hall (Episcopal), its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the Campbell Hall computer network; including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

I will instruct my child regarding the rules of use of the information systems contained in this document and understand and agree that the agreements contained herein are incorporated into the contract under which my child is enrolled at Campbell Hall.

I understand that it is impossible for Campbell Hall to restrict access to all controversial materials, and I will not hold the school responsible for materials accessed on the network. I also agree to report any misuse of the system that I become aware of to the school administration. I understand that misuse includes, but is not limited to, sending or seeking to receive messages that contain or suggest pornography, unethical or illegal solicitation, physical or sexual threats, racism, sexism, inappropriate language and information, the disclosure of which would violate another person's right of privacy.

I accept full responsibility if and when my child's use of information technology is not in a school setting and understand that my child is subject to the same rules and agreements while not at school.

I give permission to issue an email and network user account for my child and certify that my child and I have read and understand the information contained in this agreement and agree to abide by all rules set forth in this agreement.

Agreement

All areas of usage described in this agreement apply at all times, not only while I am at school.

1. Language-I will use appropriate language when using email, newsgroups, chat, journals, blogs, instant messaging, or any other forms of communication. I will not use profanity or any language that is offensive. I will always be mindful that I am a representative of our school.
2. Network Etiquette-I will not send, or encourage others to send, discourteous or abusive email messages. I will use all forms of communication on the network and off the network in a manner that is not offensive to specific individuals or groups.
3. Vandalism and Inappropriate Use-I will not use the system to practice vandalism. Vandalism includes any malicious attempt to harm or destroy the property, including data, of any user or system on the network or the Internet. Uploading or downloading very large files from the Internet is not appropriate and disrupts the use of the network by others. Any user who is identified as a security risk will be denied the use of the computer system and may be subject to other disciplinary action.
4. Privacy-I will not reveal passwords, home addresses, or personal phone numbers. I will not use the system to publish or distribute pictures, videos, or other images of myself or others without appropriate permission.
5. Trespassing-I will not attempt to access the system or any data on the system without authorization. This includes, but is not limited to, accessing the network using an account other than one's own, including email accounts. I will not log in to a computer with anyone else's name and password. I will not leave a computer without logging off. I will not attempt to guess someone else's password.
6. Email-I understand that electronic mail to or from Campbell Hall is not guaranteed to be private. Messages relating to or in support of illegal activities will be reported to the authorities. Students will in no way use email to spread rumors, gossip, or engage in any activity that is harmful to other students, faculty, or persons connected to or not connected to the school. These restrictions are not limited to my Campbell Hall email account and apply to all email accounts to which I have access through the Campbell Hall network. I will not alter any email account settings to give the impression the email was sent from another individual. I will only provide my email address to responsible individuals and reputable websites in order to reduce the amount of spam (junk) email that I receive.
7. Wireless Access- Students using the school's wireless network on their own computers are subject to all the items in this Technology Use Agreement. All usage of computers, whether belonging to the school or individual students, is subject to all parts of this agreement.
8. Help- I will ask for help when I need assistance. I will report any problems related to the equipment or to any aspect of security on the network of which I become aware, as well as any abuses directed at me or anyone else to an appropriate faculty or staff member.

All the rules of conduct described in the Campbell Hall Handbook apply at all times whether I am on the network or at home using my own computer.

Possible consequences for violating any portion of this agreement include, but are not limited to, disabling of network account, detention, suspension, or expulsion.

Technology Responsible Use Policy

Students are expected to bring their approved device to class every day; however, the use of electronic devices during class is at the discretion of each teacher. At the beginning of the school year, each teacher will establish classroom rules, guidelines, and communicate the consequences for not complying with these rules. Guidelines will vary according to the course curriculum, the class activity objective, and the teaching style of each instructor. Students are responsible for appropriate use of their devices during each class.

General Guidelines Outside of Class:

- Students must check their school email and Google Classroom messages/announcements each day.
- Students must respond to Campbell Hall email in a timely and professional manner.
- Students must bring their fully charged device to every class.

General Guidelines While in Class:

- Students must use devices only when permitted by the teacher.
- Students must stay focused on classroom-related tasks at all times.
- Students must mute all devices.
- Students must turn off notifications.
- Students must exit all irrelevant web browser tabs.
- Students must not engage in unauthorized manipulation, communication or entertainment (texting, web surfing, instant messaging, videos, music, games, etc.)

Deep Fake Policy

Campbell Hall is committed to providing a safe and respectful learning environment for all students. The creation, distribution, or possession of deep fake content or any other forms of non-consensual explicit imagery is strictly prohibited. This policy is designed to address and prevent the misuse of technology to produce and share digitally altered images that can harm individuals' reputations, mental health, and/or well-being.

Definitions

- Deep Fake: Digitally manipulated images or videos that falsely depict individuals in explicit, compromising, or sexual contexts.
- Non-Consensual Explicit Imagery: Any doctored or non-doctored sexual content shared or distributed without the explicit consent of the person depicted.
- Distribution: Sharing or spreading of images or videos through any medium, including social media, messaging apps, email, or physical means.
- Possession: Having access to, storing, or keeping deep fake materials or content on any device or storage medium.

Students are prohibited from:

- Creating a deep fake of any individual, whether a fellow student, staff member, or any other person.
- Sharing, distributing, or forwarding deep fake content through any medium.
- Possessing deep fake content on personal devices or school property.
- Using school resources, including computers and internet access, to create, distribute, or access deep fake.

Reporting and Investigation

- **Reporting:** Any student, staff member, or parent who becomes aware of a violation of this policy should report it immediately to the school administration.
- **Investigation:** The school will promptly investigate all reports of the distribution of any and all deep fake reports. Investigations will be conducted with respect for the privacy and dignity of all parties involved.

Violations of this policy will result in disciplinary action, which may include, but is not limited to:

- Suspension or expulsion from school.
- Notification of law enforcement authorities.
- Mandatory counseling sessions.
- Other consequences deemed appropriate by the school administration.

Education and Prevention

Campbell Hall is committed to educating students about the ethical use of technology and the impact of digital misconduct. Educational programs will be implemented to:

- Raise awareness about the dangers and legal consequences of creating, distributing and sharing any deep fakes.
- Promote digital citizenship and responsible online behavior.
- Provide resources for students to seek help if they or someone they know is affected by the creation and/ or distribution of deep fake materials or content.

This policy will be reviewed periodically and revised as necessary to ensure its effectiveness and relevance in addressing new technological challenges.