

Good Evening, Oak Hill Families!

As we are in the Distance Learning format, we are using a different paradigm for tracking attendance and participation in classroom activities - as outlined in Senate Bill 98. Our district is providing guidance for site-based practices and we are all working together towards accuracy in recording attendance under our new state guidelines. The purpose of this message is to communicate our new attendance system.

### Synchronous Instruction

We have adopted a model of online learning that is *synchronous*. This means that each student must be attending the online live class sessions. A daily engagement assignment must also be completed. If a student is accessing assignments but not attending the live sessions, attendance will be affected.

### Attendance = online live classroom attendance + completion of independent work

You will be receiving an email notification if your child is absent for any online live class sessions. This will be taking place of the “auto dialer” calls that you have received in the previous years. If you receive this notification from your child’s teacher, please discuss the reason for the absence with your child. It is also good practice for students to communicate with their teachers separately about the absence. If the absence is for an excused reason (i.e. illness, medical appointment, etc.) please contact the attendance office at 916-338-6460.

While on Distance Learning, student engagement will also be tracked in efforts to maximize student participation while at home. Student engagement will be measured by student attendance in online live sessions *as well as* student completion of independent work. We will be keeping track of weekly student engagement and reaching out to families to support your child’s participation in Digital Learning.

Below is a chart to help you understand how attendance and engagement are tracked:

Reasons to mark <b>present</b> for attendance	Reasons to mark <b>absent</b> for attendance
<ul style="list-style-type: none"><li>• Attended online live classroom session(s)</li><li>• Student logged into Google Classroom and completed assignments for that day</li></ul>	<ul style="list-style-type: none"><li>• Did not attend online live classroom session(s)</li><li>• Did not complete any assignments</li><li>• No contact with student</li><li>• No contact with parent/guardian</li></ul>

### Technology Issues

In the first few weeks of school, we have been working diligently with families to help resolve any technology issues. If you continue to have technological issues that impact access to classes, please contact us immediately so that we can help resolve the problem.

Thank you for your attention to student attendance and partnering with us to follow new state guidelines. As always, if you have any questions or if there's anything we can provide support with, our front office is open from 7:00-4:00 daily.

Stay safe & healthy,

*Patty Spore*

Patty Spore, Principal