

BUSINESS PROCEDURES

Series 800

Policy Title: Secretary's Monthly Report

Code No.: 821

The board secretary **will report to the board each month about the receipts, disbursements, and balances of the various funds.** ~~shall file with the board each month a complete financial statement of the preceding month's business.~~ This statement shall be distributed at the regular monthly board meeting.

Date of Adoption/Revision:

July 1979

August 21, 1990

August 1992

August 1995

June 1998

June 2001

June 2004

July 2007

July 2010

August 2013

September 2016