

## Southern Lehigh Wrestling Club Meeting Minutes

Date: September 18th, 2024

Attendance		
<b>Officers</b> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Kirk Alder</li><li><input checked="" type="checkbox"/> John Lyons</li><li><input checked="" type="checkbox"/> Bethanie Lerch</li><li><input type="checkbox"/> Heather Lockner</li><li><input checked="" type="checkbox"/> Darin Freed</li></ul>	<b>MS/HS Directors</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Kristine Alder</li><li><input checked="" type="checkbox"/> Steven Crossken</li><li><input checked="" type="checkbox"/> Bella Cutitta</li><li><input checked="" type="checkbox"/> Jen Kiprislis</li><li><input type="checkbox"/> Jen Lyons</li></ul>	<b>Youth Directors</b> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Mario Carannante</li><li><input checked="" type="checkbox"/> Allison Freed</li><li><input type="checkbox"/> Stacey Fox</li><li><input type="checkbox"/> Bill Gioia</li><li><input type="checkbox"/> Antonio Montanez</li><li><input checked="" type="checkbox"/> Michelle Rizzo</li></ul>
<b>General Members</b> <p>Bryan Rizzo, Brenton Ditchcreek, Shawn Flesche, Michelle Barker</p>		

Start: 7:50 pm

1. Meeting Ground Rules
  - a. 1 person speaks at a time
  - b. We work to the agenda, can add items if needed
  - c. specific topics lead by co-chairs or committee leads as appropriate.
  - d. Board meetings are for distributing information, and making decisions.
  - e. Can have 1 or two "discussion" items per meeting, other discussions need to occur outside the monthly meeting.
2. Old Business
  - a. Shirt & Shorts for Coach Destiny's intro meet and greet.
  - b. Maintain a balance sheet - Youth Apparel Inventory Managed by Michelle
  - c. Financial Cost tracked by Darin.
  - d. Create tab for inventory on the warmups for all levels
  - e. 20 packs of 25 Wawa Cards available from MS/HS program.
3. Roles & Responsibilities
  - a. Officer Changes
    - i. Kirk Alder Stepping down from SLWC Board.
      1. Kirk attended the meeting- Thanked the Board and everyone at the meeting for their support through the years.
    - ii. Heather Lockner Stepping down from Youth Treasurer Position.
    - iii. Stacey Fox stepping down as youth director.
    - iv. Kristine Alder stepping down as MS/HS director.
  - b. Nominations for open positions.
    - i. Nominations for Board Positions- all nominations came from John Lyons
      1. MS/HS Co-Chair- Steve Crossken- second by Bryan Rizzo
        - a. Passed unanimously

2. Youth Treasurer- Darin Freed- second By Bethanie Lerch
    - a. Passed unanimously
  3. Secretary- Annabella(Bella) Cutitta- Second Allison Freed
    - a. Passed unanimously
  4. MS/HS Snack Stand Coordinator - Jen Kiprislis/Bethanie Lerch
- c. Ex-Officio Member Nominations-
  - i. All nominations came from John Lyons, second by Steve Crosken, and Passed unanimously
    1. Bryan Rizzo - SLWC Youth Head Coach
    2. Brenton Ditchcreek - SLSD HS Head Coach
    3. Satoshi Abe - SLSD MS Head Coach
    4. Destiny Ling - SLSD Girls Head Coach
4. Financials Update
  - a. Youth - Darin & Heather
  - b. MS/HS - Kirk / Steven
  - c. Better reporting going forward, better record-keeping, will have financial updates at every meeting going forward.
  - d. Bank Account Transition - Subcommittee meet to settle on new bank
    - i. Subcommittee- Darin, Bethanie, John & Steve
  - e. Darin suggested the purchase of a financial reporting tool- Money Minder, cost of \$200 a year. Would help with coding and accountability. Will need to approve at next meeting, no motion made to purchase program.
5. Funding Requests
  - a. Beast of the East
  - b. Kutztown Camp
  - c. Youth Team Tournament on 5-Jan if no VEWL meets that day. Registration is \$350.
  - d. Mat Supplies approved last meeting, to be ordered. ACTION: John
  - e. 10K approved for MS/HS warm ups, number will need to go to Michelle for pricing and ordering. Based on the numbers could see a 15% discount, Michelle will push for 20%.
    - i. John made a motion for \$10k in warmups, second by Steve, and passed unanimously
6. Committees Updates.
  - a. Youth Apparel - Michelle
    - i. Warm Ups are in
    - ii. Team Store is in progress
    - iii. Establish a system for tracking warm ups (i.e. numbered sets).
      1. Bella to press numbers on the inside of warmups
  - b. Youth Registration - Darin
    - i. Currently, 40 registered
    - ii. Setup a table at Friday night football game(s)
  - c. Corporate Sponsorship Allison & Michelle to work together.
    - i. Send list to Michelle of last year's sponsors
    - ii. Tie it to an event for larger corporations
    - iii. Send information to both youth & MS/HS families- use resources
    - iv. Subcommittee being created to see what else we can do
      1. Michelle Rizzo, Allison Freed, Julie Ditchcreek, Jenna Trumbauer & Kristine Alder
  - d. Fundraising - Allison

- i. Allison will help with tracking information.
  - ii. Collate spreadsheet of donors and how we work with them.
  - iii. Sign Fundraiser - Have ready for Kids Dec 1st.
- e. Tournament Hosting - Mario
  - i. Check medals that are in the wrestling closet
  - ii. Working on types and price points
  - iii. We will also have vendors- tattoos and apparel, possibly others.
- f. Youth Handbook - John
  - i. Coaches Safe Sport Training to be rolled out.
  - ii. Concussion training and materials to be added to handbook.
- g. Team Building - Jen L.
  - i. Confirm and plan:
    - 1. Pot Luck Dinner
    - 2. Christmas Eve Breakfast,
    - 3. Senior Night,
    - 4. Youth Night,
    - 5. Mentor off the Mat,
    - 6. Dine-to-Donate, etc
- h. Finance - Darin (w/Steven/John/Bethanie)
- 7. MS/HS Parents Meeting on 11/13, as 1st day of practice is 11/15
  - a. Handouts to be given to parents
- 8. Mats
  - a. Long term storage plan needed
  - b. Classic Blue Mats in Wrestling Room still for sale
    - i. Email team about the wrestling mat.
    - ii. Possibly break mat into sections and sell that way.
- 9. Communications
  - a. Michelle and Steven to provide John list of contacts for MS/HS parents.
  - b. Communications to come from John, and BCC all.
- 10. Social Media Plan
  - a. Combine to 1 platform instead of HS & Youth.
    - i. Bella to create new Facebook and Instagram page to feed all information to parents/families of the SLWC
- 11. SLWC Transition
  - a. Website to be updated/transitioned once new artwork is in hand.
  - b. Name Change timing pending bank account requirements.
  - c. Insurance certificate includes current IRS registered name and updated name per by-laws.
- 12. New Business / Open Forum (3 Minutes Per Person for floor time)
  - a. Bryan suggests a team photo / poster K-12 for whole program
  - b. Suggested area Football field with picture taken from the bird's nest.
- 13. Upcoming Meetings & Attendance Reminder

Meeting adjourned: 9:42 PM