

NATIONAL HONOR SOCIETY CANDIDATE FORM

First Name: _____ Last Name: _____ Grade: _____

Mailing Address: _____

Carefully read the following information regarding the selection and admission process into the Kaulana Chapter of the National Honor Society at Kalaheo High School.

Maintaining a cumulative grade point average of 3.20 or higher since entering Kalaheo High School makes you eligible for consideration for membership in the Kaulana Chapter of the National Honor Society. NHS membership is a privilege, not a right, and academic excellence alone is not sufficient justification for membership. The Honor Society requires the demonstration of outstanding leadership, strong moral character, and involvement in service to others. To decide if you meet all qualifications for membership, a five-member Faculty Council will meet to review the information you provide on the enclosed forms along with a recommendation form filled out by your teachers. All information provided will be given a point value and totaled. A summary of points awarded for each category of the candidate form follows on the next page.

Before submitting your candidate form, please read and sign below:

I understand that completing this form DOES NOT GUARANTEE selection to NHS, and that the information presented here is accurate. I understand that selection is an honor and that the decision of the NHS Faculty Council is final.

Student Signature

Date

I have read the information provided by my student on this form and can verify that it is true, accurate and complete in its presentation. I also understand that by completing this form my child is NOT GUARANTEED an invitation to join the National Honor Society. I understand that selection is an honor and that the decision of the NHS Faculty Council is final.

Parent Signature

Date

POINT SYSTEM DETAILS:

A. Academic Excellence Points (by GPA)

- 4.00+ (25 points)
- 3.60 and up (22 points)
- 3.20 and up (19 points)

****GPA WILL NOT BE ROUNDED UP****

B. Sports and Clubs

- Each school sport (1 point per sport per year)
- Each school club membership – Includes ASK, Band, JROTC etc. (1 point per year)
- Each school club/JROTC officer/athletic captain position (2 points per year)

C. School Service and Honors

- Honors and awards (1 point each)

D. Community Activities

- Church groups, scouts, clubs, etc. (NOT including jobs) (1 point per year)

E. Service Activities

- Community service (1 point per every 5 hours)

F. Reference Form

- Average of scores on reference form added to points total

G. Teacher Recommendation Form

- Teachers at Kalaheo High School will be given a list of candidates and asked to review each candidate's character, leadership, and service ability.
- Average of scores on recommendation form added to points total

****At least 1 point must be earned from each category B-E****

MEMBERSHIP

Membership in National Honor Society is one of the highest honors bestowed by Kalaheo High School. Selection to the National Honor Society is a privilege, not a right and is open to those students who have attended high school for the equivalent of one year. Membership is granted only to students whose completed applications are reviewed and selected by the Faculty Council. The school's selection process seeks to be fair, non-discriminatory, and consistently applied.

SELECTION PROCEDURES

The first requirement, according to the local chapter, is that the student must have a minimum 3.20 cumulative grade point average or higher. Second, students must **submit their digital application to Ms. Sato at krystal.sato@k12.hi.us by 8.00 a.m. on Friday, October 24, 2025.** The application will **not** be accepted after 8.00 a.m. Third, a minimum of fifty GPA and student activity points (outlined above) is needed to be eligible.

When a student meets the above requirements, the Kalaheo High School faculty and administrative members are given a form to review and comment on a potential candidate's leadership, service, and character. The student must have an average score above a 3.0 from the faculty and administrative members for consideration. Faculty and administrative members are encouraged only to comment on those students with whom they have had sufficient contact.

The cumulative grade point average, application, total GPA/student activity points, and faculty comments will be presented by Ms. Sato to the Faculty Council. The Faculty Council will choose the students for membership in National Honor Society.

THE NATIONAL ORGANIZATION AND KALAHEO HIGH SCHOOL HAVE ESTABLISHED THE FOLLOWING CRITERIA FOR EVALUATION OF CHARACTER, LEADERSHIP, AND SERVICE:

CHARACTER

- constantly exemplifies desirable qualities (cheerfulness, friendliness, poise, stability)
- takes criticism willingly and accepts recommendations graciously
- upholds principles of morality and ethics; is law-abiding and practices good citizenship
- cooperates by complying with school regulations and policies regarding attendance, dress code, tobacco/alcohol/drug use, general code of conduct, etc.
- demonstrates the highest standards of honesty, reliability, truthfulness and integrity
- shows courtesy, concern, and respect for others
- observes instruction and rules, punctuality, and faithfulness inside and outside the classroom
- has powers of concentration and sustained attention by perseverance in application to studies
- is a positive role model for peers and others; demonstrates respect for self and others

LEADERSHIP

- demonstrates leadership in promoting and participating in school activities
- exercises positive influence on peers in upholding school ideals, inspires positive behavior
- demonstrates academic initiative and active involvement in the classroom
- contributes ideas that improve the civic life of the school
- is able to delegate responsibility
- exemplifies positive attitudes
- is thoroughly dependable in any responsibility accepted position
- demonstrates good organizational skills

SERVICE

- willingly and cheerfully volunteers dependable and well-organized assistance to school organizations, church, and community
- actively participates in extra-curricular and community activities; is willing to represent the class or school in inter-class or interscholastic competition
- is willing to sacrifice personal time to offer assistance to others
- works well with others and is willing to take on difficult or inconspicuous responsibilities
- does committee and staff work efficiently and without complaining; follows through with commitments
- shows courtesy by assisting visitors, teachers, and fellow students

Instructions for Completion:

Any information provided on this form will only be reviewed by the Faculty Council and the National Honor Society Advisor. You must **submit your digital application to Ms. Sato at krystal.sato@k12.hi.us by 8.00 a.m. on Friday, October 24, 2025.** Late forms will not be accepted. No exceptions.

2021.2022 NATIONAL HONOR SOCIETY CANDIDATE FORM

Directions: Complete the following pages. Do not be modest! The Faculty Council will use this information to assist with the selection process. Use blue or black ink. Completion of this form does not guarantee selection. Information provided on this form will be given a point value and totaled.

*Supervising adult signature may be substituted with a certificate of completion or confirmation email with contact information from the supervising adult. **Parent signatures are not an appropriate substitute for supervising adult signatures. Activities with parent signatures will count as zero points.**

Part 1: School and Community Involvement

A. HIGH SCHOOL ATHLETICS (SPORTS) – Check years involved

Description of Athletic Activity	9	10	11	12	Positions Held	Supervising Adult Signature

_____ pts. Earned

B. HIGH SCHOOL ACTIVITIES (CLUBS AND ORGANIZATIONS) – Check years involved

Description of Activity	9	10	11	12	Positions Held	Supervising Adult Signature

_____ pts. Earned

C. AWARDS AND HONORS – Check years received

Award or Honor	9	10	11	12	Criteria for Selection

_____ pts. Earned

D. COMMUNITY ACTIVITIES (CLUBS AND ORGANIZATIONS) – Check years involved

Description of Activity	9	10	11	12	Positions Held	Supervising Adult Signature

_____ pts. Earned

E. SERVICE ACTIVITIES

List any voluntary activities in which you have participated in at school, at home, or in the community and describe the nature of the service performed. As one of the pillars of our organization, showing an ability and desire to provide service is essential to involvement in NHS.

Description of Service	9	10	11	12	# of Hours Completed	Supervising Adult Signature

_____ pts. Earned

If for any reason you have not been able to participate in any voluntary service activities, please explain below. Please be specific in your response:

Part 2: CHARACTER REFERENCE

The final component of the National Honor Society candidate packet is a character reference. The following page serves as the character reference form. You should neatly detach this form from your packet and give it to someone who you think knows your character very well. This person may be a club advisor, coach, supervisor, church member, etc. Your reference may NOT be a family member. Please instruct them to complete the reference form as this will be used by the Faculty Council to get a better understanding as to who you are as a person in the community. This form may be returned directly to you in a sealed envelope and turned in to Ms. Sato in L202. If the person completing your reference has access to the school, they may also deliver it directly to Ms. Sato in L202 or to Ms. Sato's mailbox in the office. Please instruct recommenders to write your name on the outside of the envelope along with the title "NHS Reference". The character reference form should be submitted **no later than Friday, October 24, 2025 at 8.00 a.m.** Please ask the person to complete this form well in advance of this date. Since this date is not very far away, secure your reference ASAP!

National Honor Society – Reference Form

PART 2: CHARACTER REFERENCE FOR: _____

You have been asked to complete this form by a student who is eligible for consideration for membership in the Kaulana Chapter of the National Honor Society at Kalaheo High School. A group called the Faculty Council will meet to determine if the student has met the qualifications of scholarship, service, leadership, and character. Your responses will aid them in determining whether or not the student is eligible for the Honor Society on the basis of his or her character. Your judgments should be free of hearsay and rumor and based only on your own observations. Thank you!

Please indicate your response by giving the student a score ranging from 0 (low) to 5 (high) in each of the following areas:

1. Demonstrates the highest standards of:
 - a. Honesty _____
 - b. Fairness _____
 - c. Initiative _____
 - d. Citizenship _____
2. Is courteous and respectful to others _____
3. Meets and accepts responsibilities _____
4. Complies with rules/regulations _____
5. Shows maturity in dealing with criticism and/or peer pressure _____
6. Exhibits a positive role model for others to follow _____
7. Upholds principles of morality and ethics _____

How long have you known this student and in what capacity?

Additional comments:

Please return your completed form to the student in a sealed envelope or deliver directly to Ms. Krystal Sato in room L202 by **Friday, October 24, 2025** by 8.00 am. Forms received after this cutoff will not be counted.

I assert that all information written on this form is truthful to the best of my knowledge and that my responses accurately reflect on the character of the candidate listed at the top of this form.

(Signature)

(Date)