



## SYCAMORE CANYON SCHOOL

4601 Via Rio, Newbury Park, CA 91320  
Phone 805-498-1573 Fax 805-498-0385  
[www.conejousd.org/sycamorecanyon](http://www.conejousd.org/sycamorecanyon)

**Doug Hedin**  
Principal

**Mark W. McLaughlin, Ed.D.**  
Superintendent



### **School Site Council Meeting Minutes** **Wednesday, October 20, 2021** **3:15 p.m. – Via Zoom**

**Attendees:** Doug Hedin, Cheryl Moncourtois, Jo-Ann Flowers, Mark Bowen, Tim Carr, Heather Marien, Kim Michaud, Rachel Schohn, Jon Power

**Guests:** Shadi Khodavandloo, Hun Kaplowitz; Mackenzie Smith, Sarah Khalil, Alia Matthews, Ethan Bayer; Stacey Waters; Gul Ertugrul

- I. Welcome & Approval of Minutes from the September 2021 meeting
  - Motion to Approve – Heather Marien
  - Second – Rachel Schohn
  - Motion Approved
- II. Public Comments
  - There are no public comments
- III. Committee Reports (ASB, DAC, DELAC, GATE-DAC, PTSA, SEDAC)

#### **ASB**

- Halloween Dance is on Oct. 29<sup>th</sup>. Cost is \$5 for students without an ASB membership and free for students with an ASB membership. There will be a DJ, Jolly Jump inflatables and Mister Softee along with games, a Haunted Halloween Walk and other fun activities.
- Upcoming LTA – ring toss
- Coyote Cash (\$1, \$5, & \$10). Every Friday, ASB will have a booth where students can exchange their Coyote Cash for prizes.
- Helping with the 5K, which is on Friday, Nov. 19.
- Step-it-Up fundraiser – looking into ideas/purchases with the money raised, i.e. lawn games, assemblies.
- Started Spike ball and Corn Hall lawn games on Fridays.

#### **DAC**

- The Instructional Services and Student Support Services teams gave an SEL (social/emotional learning) presentation. DAC reps were divided into break out rooms where reps participated in an elementary school SEL activity, a middle school SEL activity, and a high school Wellness



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Room activity. Questions were raised on adaptations of these activities for EL and special needs students. At this time, there are on adaptations. The district would be looking into this.

- There will be a virtual information session on the new Spanish-English dual language immersion program at Conejo Elementary on October 20<sup>th</sup> at 11 am.
- October is Hispanic Heritage month.
- October 20<sup>th</sup> is Unity Day. Wear orange to show support.
- **Thousand Oaks Library:** Dog Days are back. Readers of all levels and abilities are invited to read to a certified therapy dog. Tuesdays in October from 3:30-4:30 at Grant R. Brimhall Library. Registration is required.
- TO Library is participating in the 2021 In-N-Out Burger “Cover to Cover” Reading Program. Read 5 library books between October 2 to November 13 and earn a free hamburger or cheeseburger. Earn up to 3 coupons per child. Drop by either library to sign up. For ages 12 and younger.
- October and November’s Craft Kits to Go is a fabulous fall DIY puzzle.
- Learn about some of the library’s new and favorite spooky and scary stories. Teen volunteers and teen librarians will discuss their favorite books and stories. This event is Tuesday, October 26<sup>th</sup> 4-5pm via Zoom. Registration is required.
- **Conejo School’s Foundation:** This month’s Breakthrough Parent/Guardian Workshop will be held on October 26th. This virtual workshop will be held from 6 – 7 PM with the CVUSD Wellness Counselors focusing on how to manage the social, emotional, and academic aspects of the transition back to in person activities.
- The first round of Cash4Conejo Classrooms grants will be awarded soon. Applications submitted by October 15th will be considered in Round 1.

### DELAC

- Sept. 24 - ELAC meeting at Sycamore.
- DELAC meeting was Sept 28<sup>th</sup>
  - Covid-19 Safety Reports shared out
  - Heather Chamberlain discussed supports for school sites.
  - ELPAC meeting – Mr. Araiza gave information on ELPAC (initial and summative) and supports for English Learners.

### GATE-DAC

- Gate testing began this week for 4<sup>th</sup> grade.
- Gate events were shared with SSC. Mrs. Smith had a Punkin Chuckin after school activity with 18 students attending.



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### AADAC

Check District website for meeting minutes.

### SEDAC

- On 10/4, CDC shared COVID-19 school resources for family document which has the contact information and a brief overview of COVID-19 guidelines and procedures.
- **Core literature** premier night on Thursday, 10/28. Parents and guardians are invited to join the district's instructional services team to review.
- **Curriculum Committee** reported that last year they did listening sessions and submitted 19 key takeaways. District adopted Teen Talk but there's still 9 key takeaways left that they would like the district to consider and work on.
- **Mental Health Committee**—There's been only one person who expressed interest and so for now it will be closed, but if there's something specific that SEDAC will need to address, it will be opened again.

### GATE DAC

- All 4th graders that were not tested last year will test on 10/19
- All 3rd graders and all new 2021 referrals will test February 22nd
- They are focusing on enrichment activities such as Digital scape room and virtual JPL tour which was offered on 10/12 for Middle and High school students and on 10/13 for elementary students.
- T. O. arts have provided money for Walnut School to have a new dance studio.

### SDAC

They are part of reopen, redesign and focusing on transition back to school safely by making counseling easier for students, encouraging COVID-19 Vaccination and reopening academic support.

### DELAC

Dr. Miller stated that their first meeting was in September and they should have another coming up.

- 1) Dr. Heather Chamberlain provided a review of mental health services in the district
- 2) Gary Bradbury presented and talked about current status of mask mandates and other safety protocols.

Posted 8/20/21



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- 3) Administration of ELPAC test which is a required test in California and administered to students when English is not their primary language

### T.O. Library

- Curbside pickup
- Homework help, Monday-Thursday Kindergarten-8th grade
- Dog Days, Tuesdays 3:30-4:30 @ Grant or Brimhall Library and 1st Thursday of the month 3:30-4:30 at Newbury Park library.
- Reading buddies, offered at main library and virtually at Newbury Park
- Book club and Movie club—Miss Peregrine’s Home for Peculiar Children on 10/21 and Nancy Drew on 11/4.
- Family outdoor movie on 10/23 at Newbury Park Library Parking lot and will be showing Coco.
- On 11/14th, students can learn to use Tinker cad and 3D printing to design ornament and holiday cookie cutters.

### SELPA

- October is National Bullying Prevention month
- Unity Day- October 20th
- SELPA launched their Facebook page on 10/18
- Two upcoming events:
  - 1) Annual walking the path together- this Saturday 10/23rd from 8:30-12:30, focuses on families, providers, and caregivers of children ages 0-5 years with disabilities where the focus is the road back to school.
  - 2) Fall transition fair-November 17th from 5:30-8 pm. There’s a transition padlet on SELPA website both in English and Spanish and has great resources and links to all kind of things relating to transition to adulthood.

### Erin Bell comments (Chair)

- December 6-12, Inclusion Week—It celebrates what schools are currently doing in support for quality education to increase diverse student population. It also provides an important opportunity for educators, students, and parents to discuss what else needs to be done in order to provide an inclusive environment for all students.
- Theme: Rebuilding our Inclusive Community Together
- She asked the district to address the concern of the use of simulation activities used during ability awareness week.



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### Dr. Miller Remarks

- In response to ability awareness simulation activities, Dr. Miller and Mr. Loo have drafted a message to be sent out to all principals reiterating the importance of celebrating ability awareness week in a different way whereby actually acknowledging these strengths, abilities and accomplishments of individuals with disability. Dr. Miller apologized on behalf of the district for failing to address it sooner or not have address it effectively.
- Transition information sessions for parents:
  - 11/2 5-6pm Preschool- Elementary
  - 11/3 5-6pm Middle School- High School
  - 11/10 5-6pm Elementary- Middle School
- First dual language immersion program in CVUSD
  - --Will start August 2022 at Conejo Elementary School for Kindergarten grades only and it is a full elementary commitment.
- two types of funding:
  - 1) Special education funding coming from state only to be used for students with disabilities. It is over \$1 million and CVUSD will be engaging with parents of students with IEP's and 504 for the best use of these funds.
  - 2) ESSERIII- COVID related stimulus fund which is about \$12 million with the due date of spending of 9/2024. On 10/19 Mr.Loo, Dr. Miller and Dr. Heiken will discuss what are the different areas they are targeting and how to use the funds.
    - \*\* to provide staff with compensation for additional hours worked beyond their contract time which is allowing some of the staff to provide individualized instruction to students who are not able to come to school yet.
    - \*\* Hiring additional staff to provide services
    - \*\* Curriculum options—one is cyber high which is an online learning curriculum for students that allow them to complete the necessary credits for high school diplomaSome special education teachers at high school level have shared that cyber high and apex aren't necessarily the most accessible to students with disability. They have proposed another option which is called Stride. Stride is more tailored to students with different learning profiles and pace of delivery.
    - Continue to support social emotional learning and expanded learning such as summer time supports and online programs
    - district will be giving funds to school sites to use through their SPSA plan
    - Cindy Liu (SEDAC Parliamentarian) brought up a concern about \$350,000 allocated for Dual Language Immersion program and why it is being paid for by ESSER for which Dr. Miller could not give too much detail since it was not an agenda item. She also questioned \$750,000 allocated for ventilation for which Mr. Loo stated that ventilation is



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a COVID-19 health and safety requirement and it is part of ongoing maintenance strategies for operating safely in person.

### **Presentation**

- Board Certified Behavioral Analyst (BCBA): Nirzari Amin and Karli Karamanlian reviewed what are the tiers of behavior supports for all students and what does a more intensive tier of behavior support look like should a student present with needs that require a higher level of support.
- <http://padlet.com/namin15/conejobehaviorsupport>

### **Graduation Committee- Presented by Carol Shelton**

- This event celebrates any student with either an IEP or a 504 plan when they graduate with either a diploma or certificate of completion

### **LGBTQ + AC**

- Committee met on 9/22 and 10/20.
- Meeting focus was on meeting one another and members sharing their reasons for choosing this committee.
- Not all schools have representation.
- Elected executive officers.
- Core literature webinar for parents who are interested in reviewing text. Sign up can be found on the District website. Oct. 28<sup>th</sup> 5:00 – 5:30 is designated for middle school.

### **PTSA**

#### **Current/ Past Programs:**

1. PTSA Membership: 253 members with nearly 100% staff membership. \$16.3K YTD. We will really be pushing for donations and corporate matching during Week of Giving (which will be the week going into Thanksgiving).
2. Grade Level Grants- We will be sending out the letter for grade level grants again this year. We hope to grant \$625 per grade level / middle school department. Letter going out on Nov 1st and due back November 10th.
3. Garden - We approved turf for part of the garden that will be installed hopefully late November. We will be looking to do more programs in the garden such as yoga. We also had the Garden Clean Up event Oct. 30th and had lots of volunteers that helped get it looking great!

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4. Back to School Movie Night - Oct. 24th. Great success! Everyone was so happy to be back for an event on campus!
5. Hiring STEAM Lab and ART teachers!! In the process of trying to hire for both positions!
6. Art Reflections- online submissions were due October 5th. We had 45 submissions. Up from just 6 last year.
7. Walk to School Day - Oct. 6th. Great turnout. We gave Honeycup cards to the crossing guards and loved having the officer escorts.

### **Upcoming Events/ Programs:**

1. Red Ribbon Week: Oct 25 - 29 Theme- Be Happy, Be Brave, Be Healthy! -Working with ASB/Student Council to display banners on school fences -Daily themes: M - bracelets, T - sign healthy living pledge, W - Jump Start your Heart activities at recess, TH - Wear RED and get High Fives from first responders visiting, F - Costume Day for Halloween
2. On-line Scholastic Book Fair: October 15 - 22.
3. KONA Ice - Friday Oct. 29th
4. JAMBA - Friday Nov. 5th
5. Lunch Lab returning - First Monday of each month in STEAM Lab. Starting Nov. 8th.
6. On-line Student Store open for Round 2: Date TBD because of supply chain issues. Hoping before Christmas.
7. Restaurant Nights - November will be restaurant weekend days at Waffle Experience on Saturday the 13th and Sunday the 14th!
8. Week of Giving - November 15 - 19. Goal is \$50K total

### **IV. Principal's Remarks**

- No more zones during recess or lunch as kids can play where they want and eat lunch with whomever they choose. The students are having a great time playing before school starts.
- Unity Day – focus on the uniqueness of our school and everyone is cared for at all times. Middle school students made comments about staff having on the same shirt.
- Quarter 1 ends on Oct. 22 Midpoint grades, much like a progress report, will get reported. This is the semester mid-point grading.
- 5K permission slips will go out electronically on Oct. 21<sup>st</sup>. This is the 4<sup>th</sup> Annual 5K. Donations are to cover the operating costs. Non-participants will be in a designated classroom to research PE topics. Those who cannot run will help supporting the event.
- Oct 29 – TK – 2 Halloween parade is back!



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### V. Old Business

- SPSA Plan
  - Thank you to everyone for their participation and effort. Only two areas needed minor changes.
  - The document is fluid and any changes/updates, if needed, will be made through SSC.

### VI. New Business

- School Safety Plan Approval
  - Plan must be completed yearly.
  - Mr. Hedin provided an overview of the plan to SSC.
  - Thank you Tim Carr for inventorying the Durable Supplies List.

Mr. Hedin asked members if there are any questions and there were none. He asked for a motion to approve the School Safety Plan:

- Motion to Approve – Rachel Schohn
- Second – Heather Marien
- Motion Approved

Next Meeting: November 17, 2021