Asian Disaster Preparedness Center

Support Services Department
Procurement Unit
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Individual Consultant Financial Proposal Template

(Financial Proposal for Individual Consultancy Services)

1. Consultant Information

Field	Details
Full Name	_____
Nationality	_____
Email Address	_____
Phone Number	_____
Proposed Position/Title	_____
Reference No. / TOR Title	_____

2. Proposed Lump Sum Rate (Mandatory)

Please indicate your proposed professional fee:

Proposed Rate (USD):
➡ USD _____ Lumpsum

(This rate shall be inclusive of the consultant's professional fee, overhead, insurance, communication, and any other costs not specifically reimbursable under the ADPC contract.)

3. Validity of Proposal

I confirm that the proposed daily rate is valid for **at least 60 days** from the submission date.

4. Declaration

I certify that the information provided is true and complete to the best of my knowledge, and I agree that the proposed daily rate may be used for evaluation and negotiation purposes in accordance with ADPC procurement procedures.

Consultant Signature: _____

Date: _____