

Three Oaks PTO Exec Board Meeting Agenda
Tuesday, August 13, 2024
6:00 PM - Cary Library
www.threeoakspto.com threeoakspto@gmail.com

1) Attendance:

- a) Stephanie Steiner, Dan Tyner, Emily Erbach, Sarah Warren, Alex Mamula, Katie Wilkerson, Jaime Gudino

2) Budget

- a) Teacher Funds: estimate, need final list of staff
- b) School Improvements: back playground, helping with front playground
 - i) Do we need more tables? On sale at Walmart
 - ii) Considering getting 4 more
- c) Upped Track-a-thon
- d) Spirit Wear: new company this year with new items, but did not increase the cost of the items
- e) Original Werks
 - i) Jaime talked to art teacher about doing it this year
 - ii) Plan to start early so it can be ordered for Christmas
 - iii) Goal: make \$1000
- f) Fun Fair
 - i) Last time: 2019-2020
 - ii) Just shy of \$2100, year before lost \$200
 - iii) No inflatables; gym will be open
 - iv) Games
 - v) Used punch card
 - vi) Bring in people to run games: NHS, boy scouts
 - vii) Goal: make \$1000
- g) Includes events that we haven't done, but may add back
- h) Current balance is just over \$70k
- i) VIP & Me - maybe November and again in February/March
- j) Can we move funds away from Staff Appreciation towards students
 - i) Staff Appreciation: back to \$2500
 - ii) Assemblies: up to \$2000
- k) Costume Exchange
 - i) Could use another clothing rack; our is either lost or broken
 - ii) Will check on Facebook for one
 - iii) Sara/Alex might have something to use
- l) Jaime to revise budget and send out to email

3) Communication

4) Back to School Night

- a) Next Monday: 5:30-7
- b) Stephanie, Alex early to set up
- c) 6:15 switch volunteers
- d) Assignment Notebooks
 - i) \$3 each; cash only
 - ii) Cash goes back to the school
 - iii) If they don't have the money, you can send in money with your student to class
- e) Yearbook
 - i) Not selling any at the event
 - ii) Will take a list of people who did not purchase but wanted one and draw names later
 - iii) Cost will go up next year; we use Herff Jones
 - (1) Company was good and helpful, cost increased
- f) PTO Today Box
- g) Spirit Wear Sign
- h) Nothing Bundt and Tropical Chill x 2
- i) Signup for committees/PTO volunteer
 - i) Does a general sign up sheet work? Alex tried this and it didn't help
 - ii) Sara said Briargate would offer first dibs to people who attended the PTO meetings

5) Popsicles with the Principal

- a) This Thursday 5-6:30
- b) Alex to start; me and Dan
- c) Out by playground
- d) Mr. Block to unlock the freezer
- e) Need scissors, garbage

6) Track-a-thon

- a) 10/4
- b) Volunteers to run dropped out
- c) Need help with prizes
 - i) 1 logo item for participation
 - ii) \$30 prize; try to stay around \$0.30
 - iii) Another logo item for \$50-\$100 range; try to stay around \$1.50 per cost
 - iv) Oriental Trading has a lot of items that can be customized
 - v) Oak Knoll had squishmallows, not with logo
 - vi) Top sellers in each grade tend to be donations like Cary Ale House, Urban Air
- d) Playground committee fundraising by selling blank yard signs to put out during track-a-thon

7) Cary Dairy on the 10th

8) Board Shirts

- a) Emily can design a new image and use cricut
- b) Board gets 1 t-shirt each; can pay for sweatshirt out of pocket

9) Financial Secretary

- a) How long do you have to retain information? 7 years
- b) Can recycle anything without personal information