

Wilmington School of the Arts Board of Directors Meeting Minutes

Meeting Date: May 15, 2025 [Previous Meeting: April 17, 2025]

Time: Closed Session 6:00 PM ET / Open Session 7:00 PM ET

Attendance	
Board Members	<input checked="" type="checkbox"/> Holly Royals <input checked="" type="checkbox"/> Gene Felice <input checked="" type="checkbox"/> Dustin Richardson (Chair) <input checked="" type="checkbox"/> Katie Fox (Treasurer) <input type="checkbox"/> Sarah Dawson (Secretary) <input checked="" type="checkbox"/> Lyana Hunter (Vice-Chair) <input checked="" type="checkbox"/> Tori Pace
Other	<input checked="" type="checkbox"/> Kaitlin Baden (Principal) <input checked="" type="checkbox"/> Al O'Briant (Executive Director)

Zoom Link:	https://us06web.zoom.us/j/86779957580?pwd=UngxUFV1MWIaMjdMRXoyTXE0K0U5dz09
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I. Call to Order

- a. Dustin called meeting to order at 6:02pm

II. Closed Session:

- a. 43-318.11. sections 4, 5 & 6
 - i. Lyana made motion to enter closed session, Katie seconded, motion carried unanimously. Closed session began at 6:03pm

III. Reading of the Mission Statement

“Wilmington School of the Arts will inspire students to pursue excellence in academics and the arts by awakening and nurturing the creative spirit within each and every child”

IV. Approval of Previous Meeting Minutes

- a. Approval of April Meeting Minutes
 - i. Katie made a motion to approve, Lyana seconded, motion carried unanimously

V. Public Comment

- a. Comment message received during meeting: The BOD meeting minutes have not been posted to the website since December 2024. Minutes should be posted in a timely manner so parents who can't attend regular meetings can still be informed about BOD activities
 - i. Gene to reach out to Aubrey to ensure that all finalized minutes are

VI. Reports of Officers

- a. Treasurer Report – Treasurer, Katie Fox
 - i. As of April 30th the cash balance is 562,216 – well within budget and in excess of 45 day requirement

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- b. Enrollment – 289
- c. Executive Director Report – E.D., Al O'Briant
 - i. End of Year Showcase – Great success! Great job by our staff and students and CCN!
 - ii. Second grade Field Trip to the Aquarium at Fort Fisher
 - iii. Permitting is in progress on additional classroom spaces
 - 1. Only an environmental inspection remains and it is scheduled for Friday
 - iv. WSA hosted another successful Career Day for all students.
 - v. EOG testing starts next week... only positive vibes!
- d. Recurring Large Funding Notifications
 - i. Rockford Properties – 18,000
 - ii. Wesley Finance – 7500.00
 - iii. Gibbs Management – 9266.53
 - iv. Coastline (related services) – 7275.19

VII. Committee Reports

- a. Finance / Grants (Katie & Tori)
 - i. Grants – Landfall Grant will be sent to Al for approval and submitted tomorrow
- b. Governance (Lyana)
 - i. Proposed surveys for staff and board have been sent out for review
 - ii. Board summer retreat scheduled for August 2nd
- c. Design & Marketing (Gene)
 - i. Vinyl to be cut for the bus in the next few weeks
- d. New Building (Gene)
 - i. Awaiting additional information on a potential opportunity
- e. Community Outreach (Tori)
 - i. WSA will have a table at the Smart Start Festival this fall
 - ii. Fall fundraiser will be a breakfast at Wesley – tentatively Thursday, October 9th
 - iii. Spring 2026 Fundraiser – Ticketed evening event

VIII. Old Business

- a. Review Lauren Wetzell Board application

IX. New Business

- a. Approval of Barr CPA for annual audit – 7300.00 (increase 300 from last year)
 - i. Katie made motion to approve, Lyana seconded, motion carried unanimously
- b. EMS LINQ – 6346.15 (Financial Software used by Bearman CPA for yearly state reporting)
 - i. Holly made motion to approve, Gene seconded, motion carried unanimously
- c. Principal Baden – finalist in WILMA Women to Watch Awards 2025 – set for 9/5/2025

X. Adjournment

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- a. Lyana made motion to adjourn, Gene seconded, motion carried unanimously. Meeting adjourned at 7:36pm