Return to School Core Instruction Committee

Angela Hardy, Director of Curriculum and Instruction, Chair

Terry McGuire, Director of Technology Elisha Morris, Director of Special Services Linda Caputo, Board Member Chad Kempton, GAHS Principal Vicki Duguay, RV Principal Amy Whitman, LER Teacher Amanda Sergent, RV Teacher	Jeanne Lysobey, GRMS Teacher Debra Butterfield, GAHS Librarian Susan Oakland, GRMS School Counselor David Walker, GAHS Allied Arts Karen Murphy, Title I Literacy Ed Tech Liam Shaw, Gardiner Parent Dee Pouzol, Gardiner Parent

Date of Meeting	**August 3, 2020** Join with Google Meet meet.google.com/yaq-ouhz-mef
Note Taker: Susan Oakland	Present: Terry, Sue, Vicki, Dee,Angela, David, Liam, Karen, Elisha, Jeanne, Amy, Debra, Linda, Chad Absent:
Agenda	1. Welcome (2-3 min) 2. Steering Committee Updates (5-8 min) a. Approved learning plan scenarios + survey b. Approved new MSAD 11 Return to School Plan website c. Approved two YouTube videos: Planning Process + Facemasks d. Recommended additional full time nurse (to avoid sharing a nurse between LER and RV) e. Recommended pushing start date to Sept 8; Board will review on August 6 3. Learning Plan Scenarios - updated version (15 min) a. Feedback from Families: Survey due at noon, Monday b. 10:15 p.m. Sunday - 1,223 responses c. Items requested for technology. 4. Subcommittees (30 min) [Please link notes below] a. Remote - curriculum planning process b. Hybrid - c. In-School d. Performing Arts Meeting - Monday, August 3 @ 2 pm w/Angela, David, Chad e. REACH meeting re: programming being scheduled; Angela, RayeAnne, this week 5. Social Emotional Learning (15 min) a. Review notes generated from Core Instruction members b. Next steps

	6. Adjourn
Meeting Notes	Learning plans are linked in this agenda. They have been updated based on committee input. **<u>Survey</u>** The family survey is closing today. We have solid feedback from communities. We have approximately 60% of families responding. 66% of families are sending students to school 16% of families are planning on remote learning. The remainder of families are not sure. Some families have indicated that they will send their students back to school but not with masks. This is not an option so we will need to address their concerns. Possibly mask breaks will make the mask requirement more palatable for them. **<u>Technology items</u>** We will be hiring a project manager to help streamline any issues Terry has a number of teachers requesting video cameras so those have been purchased. Mounted projectors have been purchased for those who don't have them as well as replacement projectors for those that are older. Short throw projectors have been chosen as they are nice and cost effective. Speakers have been added to the quotes as well for live streaming from classes. Cameras and Chromebooks have been purchased for remote teaching as well as for ed techs. Ecollect has been purchased to help with forms as well as a variety of other program licences to aid with teaching in class as well as remotely. Debra took a Stanford class that suggested fewer programs are important as a lot of programs make things confusing for students, teachers and parents. Dee suggested a Digital Pen would be helpful for Math Teachers. They are used at the Maine Virtual Academy. Terry is concerned that this would be one more tool for teachers to learn. She may check with math teachers to see if this is something that would be helpful. Chad suggested breaking out what technology will be used at Elementary, MS and HS so we are sure we are covering all the necessary PD come fall. PD design is important to determine support for the various programs we are going to be using.

	Getting instructional videos out to parents and students prior to the start of school to give them an opportunity to practice is important. It is also important to actively teach the students to use the platforms as soon as they arrive in the building. Angela would like a group to gather to put together a one page document regarding the use and teaching of technology within the district. **Music** Angela and David reached out to the DOE to determine how Band and Chorus can operate safely. How to do this is still under investigation. David, Angela and Chad will be meeting today to start making those decisions for the district. **Reach** Often 3-5 grade level students meet together and all go to the middle school monthly to meet. There are issues with this as there is too much exposure. Angela is meeting with RayeAnne this week to determine how this will be handled. **Remote Group** This group is working on guidance on curriculum planning. That information should be available today. **Social/Emotional Learning** The document will provide a space for needs as well as ideas. We will be cautious about not wanting to build learning around fear and punitive measures. It is still important to find ways to build relationships through this difficult time. It will be important to make a plan for how staff will handle students who are not following the safety guidelines so that they will be prepared to handle these issues and not have it come out of a place of fear. Angela would like to have 3-4 volunteers to brainstorm a top 10 list of tips for teachers. Volunteers - Susan Oakland, Angela Hardy,?,?. Angela is expecting this to be on Thursday. Brian Warren is offering to do free training and offer resources to our

	district on The Human Element. Brian is a nationally recognized trainer. It will be important for staff to reconnect with their building colleagues before they step into the school year.
Key points	
Next Steps	

Core Instruction Operations Transportation Facilities Food Service Resources Communications Athletics

Next Meeting Date:
August 10, 2020 from 8:00-9:00 a.m.