



Lutheran Via De Cristo of North Texas

Secretariat Meeting Minutes

January 18, 2024

Attendees:	<u>Elected Members Present Online:</u> Barb Guinn, Don Holmes, Debi Gebhardt, Paul Bartells, Sharon Dobbs <u>Elected Members Absent:</u> Liz Winckler, Carol Welch, Kimbal Markwardt <u>Appointed Members Present Online:</u> Sharon Bartells, Bill Harris, Paul Dobbs, RoxAnne Knauss, Erin Strouse <u>Appointed Members Absent:</u> Pastor Phil Heinz, Kyle May, Jeff Goodwin, Heather Muga, Tricia Huston
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TOPIC/ ISSUE	FINDINGS AND RECOMMENDATIONS	ACTION/ FOLLOW-UP	ACTION OWNER
Welcome <i>All</i>	Barb Guinn called the meeting to order. We shared prayer concerns and opened with prayer	Informational	
New Secretariat Members Welcome <i>Barb Guinn</i>	RoxAnne (Palanca Trainer), Erin (Food Cha Trainer) Tricia (Registration) and Carol Welch (Post Weekend Rep)	Action: send this information to Kyle May for posting	Barb Guinn
Treasurer's Report <i>Don Holmes</i>	A motion was made by Kimbal and seconded by Paul Bartells to accept the Treasurer's report as submitted. The motion passed unanimously	Action: Post the approved Secretariat Minutes and Treasurer's Report on the website	Kyle May
Weekend 110 <i>Bill Harris</i>	Has all staff and is thrilled. Meetings scheduled, Rector's Cha on top of everything.	Send list of staff to Paul & Kyle for publication	Bill Harris
Weekend Rep <i>Sharon Dobbs</i>	Vans reserved at the low rate. Trailer tags need removed; she sent a statement to Don. Need better way to determine who is riding to meals	Informational	
Logistics <i>Paul Dobbs</i>	Not a lot to do, because we've done it for so long. The trailer is a God send. Chas will have his phone number, to phone or text needs	Informational	
Food Cha Contribution <i>Barb Guinn</i>	The amount that the staff contributes for training snacks and Thursday dinner is insufficient; Love Team's as well. Don made a motion that, for Weekend 111 and going forward, the staff contribution should be \$25. Bill seconded; the motion carried	Informational	
Love Team Contribution <i>Barb Guinn</i>	Bridgeport charges \$10 for Thursday dinner. Sharon Dobbs made a motion to increase the Love Team contribution to \$10, effective immediately. Bill seconded; the motion carried	Informational	
Communicati on <i>Paul Bartells</i>	Staff has been announced; also Love Team. He has sent out a call for participants	Informational	

Weekend Housing	Staff & Love Team at Lakeside; Participants at Creekside; S/C folks at Hilltop; SDs in cabins by Participants. Committee to set a policy?	Informational	
Spring Grand Ultreya	Attendance has been low; new format help? Looked at dates	Informational	
El Tintero	Registration deadline Feb. 25; publish a few days later. Need the Rector's article. Publisher position is open, several suggestions	Informational	
Love Team <i>Sharon Dobbs</i>	She intends to call folks who haven't done anything, or not lately. Always have too many snacks; maybe use a sign-up sheet?	Informational	
Serenade/Close <i>Barb Guinn</i>	Going to offer again. Library in dining hall can be used for a living room	Informational	
Food Cha Trainer <i>Erin Strouse</i>	We need to change the Palanca Food request list; she will evaluate after the Weekend. Also, needs Regional Contact points identified	Informational	
Weekend Dates	Change to April and October in 2025, if possible	Informational	

Next Meeting: February 15, 2024

Respectfully Submitted,
Debi Gebhardt
LVDCNT Secretary