Protect your Zoom Meetings - From Zoom Bombing

Many of you have read news articles about a new internet phenomenon called Zoom Bombing. This is when uninvited participants join your meeting (often in large numbers), share their screens/profile pics with inappropriate content, use the mic and text chat to annoy, bully, or threaten. This wouldn't happen at Linfield, right? Well it just did. Pizza and Politics, which is intended to be a public forum, was crashed by Zoom bombers who displayed inappropriate and hateful images and text.

Please note that your classroom zoom meetings are NOT at much risk of this kind of behavior. But please follow the recommendations below and ask for help if you need it. And consider joining us for one of two workshops/discussions next week. Registration required 😊.

Zoom Classes: Making them safe and productive - Register Here
Monday April 6 11:00-12:00
Thursday April 9 9:00-10:00
Friday April 10 12:15-1:15

Recommendations for Zoom Class Meetings:
To prevent uninvited guests to your classes,

1. **Always schedule your class meetings through the Zoom tool in your Blackboard course**. To get the link to a meeting, students must log into that course.
2. **Never use your personal room ID for meetings with students**. Always choose Meeting ID: Generate Automatically. For each scheduled event, you will use a "different room"
3. Tell students not to share zoom urls
4. Share the link to class meetings only with specific invited guest speakers – never to a group.
5. Leave the default setting for screen sharing to ONLY HOST. Then change to all participants once in the room as needed
6. Start meetings with participant videos on and mics off (for pedagogical reasons, not for security). If you think security is an issue start the meeting with both off.
7. If there are disruptive participants in your meeting, as the host you can
   · Lock down the chat, so that participants cannot chat, or can only text you.
   · Mute one or all
   · Stop participant sharing
   · Eject participant

·   End meeting

Recommendations for Zoom Meetings with Colleagues:

To prevent uninvited guests to your meetings,

1. You can schedule meetings on your web account portal linfieldcollege.zoom.us, in your app or in outlook if you have downloaded the plug in.
2. **Never use your personal room ID**. Always choose Meeting ID: Generate Automatically. Each Scheduled Event will use a "different room."
3. Send invitations to individual participants through email. Never share the meeting address publicly – in a list serve, in a newsletter, on social media.
4. **If the announcement of the meeting is public, require registration before giving out the room link.**
5. Leave the default setting for screen sharing to ONLY HOST.
6. Start meetings with participant video and mic off
7. Consider turning on Waiting Room – enabling you to admit participants individually or all at once.
8. Lock your meeting when all expected guests arrive.
9. If there are disruptive participants in your meeting, as the host you can use manage participants to
    ·   Mute one or all
    ·   Stop participant sharing
    ·   Eject participant
    ·   End meeting

Here are some additional resources. The first one links to how-tos.
https://blog.zoom.us/wordpress/2020/03/27/best-practices-for-securing-your-virtual-classroom
https://blog.zoom.us/wordpress/2020/04/01/a-message-to-our-users/