

**School Site Council Minutes
Fair Oaks Elementary School
Monday, September 28, 2026
3:05pm - 3:59pm**

1. Meeting Called to Order -

2. Member Role Call/Introductions – An “X” indicates the Member was present

X	Amy Monaghan Principal (C)	X	Julia Romero (T)		Danielle Blake (T)	X	Kristen Thompson (T)	X	Mindy Schroeder Other Staff (S)
X	Ryan Barlow (P)	X	Hailee Davidson (P)	X	Alejandra Sanchez Ezidro (P)	X	Brenda Zygutis (P)	X	Jordan Louie (P)

3. Public Comment – None

4. Review and Approval of Minutes from 5/20/26 SSC meeting – Mrs. Monaghan provided minutes via screen share and allowed members time to read through before asking for a motion to approve the minutes. Motion to accept minutes made by Hailee. Seconded by Ryan. Motion carries 9-0.

5. Report on Professional Development and Evaluation of Effectiveness –

- 5.1. In-Services - Mrs. Monaghan shares an overview of the professional development that teachers participated in over the summer (PLC Institute) and in the pre-school work days in August (math training, site PD, etc.).**
- 5.2. Staff Meetings & PLCs - Mrs. Monaghan describes the structure of ongoing professional development throughout the year, most prominently including monthly staff meetings and regular PLC meetings.**

6. Old Business – None

7. New Business

7.1 Info - Welcome of New Members/Elections/Officers - The team members introduce themselves and Mrs. Monaghan welcomes the new group.

7.2 Info - SSC Training Review - An overview of the previously held district-wide training is shared, including links to access the slidedeck and recording. Mrs. Monaghan highlights the critical points of the SSC prior.

7.3 Info - Review of Data - An overview of site data is shared including enrollment, special populations and demographics, preliminary CAASPP data for 2026, and beginning of year academic and attendance data. Mrs. Monaghan also shares her principal goals for the year.

7.4 Info - SPSA Review for 2026-2027 - Mrs. Monaghan walks the team through an overview of the School Plan for Student Achievement. This plan was approved by the former SSC in May. The different components of the plan are explained including the needs assessment, goals and activities, and expenditures. Alejandra asks if the plan can be shared for the team to review further and bring back any questions. Mrs. Monaghan will provide a copy to the SSC for this purpose.

7.5 Info - Review of Bylaws - The bylaws for the SSC are shared with the group. These bylaws were most recently updated and approved in 2024. Mrs. Monaghan proposes the team consider updating and refining for this year and beyond. Mrs. Monaghan will share the bylaws with the SSC for the group to review and bring any proposed changes to the next meeting.

- 8. Meeting Adjournment** – Mrs. Monaghan thanked everyone for their time and asked for a motion to adjourn the meeting. Motion to adjourn made by Brenda. Seconded by Jordan. Motion carries 9-0.

Meeting adjourned at 3:59pm

Next meeting date: October 26, 2026 at 3:00pm

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Kristy Avila, Title IX Coordinator/Civil Rights Officer

(925) 682-8000 x 4291

avilak@mdusd.org

1936 Carlotta Drive, Concord, CA 94519

Title IX complaints will proceed under the District's Administrative Regulation [AR 5145.71](#) Title IX Sexual Harassment Complaint Procedures. A complaint may also be filed with the school site principal or his/her designee or a teacher at the school site. <https://www.mdusd.org/community/concerns-and-complaints/title-ix-and-gender-equity>