

B.A.S.E. PROGRAM NOTES

Fees: There are nominal club/class fees to cover costs and expenses. *Early register is recommended as programs may fill.* For BASE financial assistance please contact NVcomed@nvps.net or 616-365-6176 or your school's assistant principal, counselor or principal. Refunds can only be issued if a request is received via email 5 business days before the club begins.

SPECIAL CIRCUMSTANCES: If your child has any special needs or dietary concerns please be sure to let us know as soon as you register so any necessary arrangement can be made. NVcomed@nvps.net
NOTE: DHHS students please use this [link](#) to request an interpreter.

PHOTOGRAPHING OF STUDENTS: We will use pictures of registrants in our publications. If you prefer your student is not photographed, please send an email to NVcomed@nvps.net with your request prior to your child's class starting.

TRANSPORTATION: There is no transportation available between schools or to the student's home. Sessions meet immediately after school and parent-pickup is at the conclusion of the class. Your promptness is appreciated as our instructors have other places they may need to be. Please review our *Late Pick-up Policy* below.

LATE PICK-UP POLICY: Thank you for your promptness in picking up your child at the time their class concludes. When late pick ups occur it can be difficult for our instructors to stay late. For this reason we have the following policy for late pick ups:

- One late pick up - Students will receive a "pass". We realize parents have busy lives and may have an emergency come up.
- Two late pickups - Removal from the class roster without refund.

SEVERE WEATHER POLICY:

Indoor and outdoor programs will be held in all weather conditions except when a severe weather warning is issued (ie: tornado or blizzard).

- Severe weather warnings: Students will be sent home after school per their usual transportation.
- Severe weather warnings issued immediately before or during our programs: Registrants will take shelter in the district approved area within the building.
- Thunderstorm warnings: We will remain indoors until the warning has been lifted and danger has cleared.

Any program canceled because of weather or other school emergencies may or may not be rescheduled due to complications with facility and instructor schedules. We will always do our best to reschedule the canceled date if we are able.