

Privacy Policy – Ver 1.0

Shipmate On Mob Application

Effective Date: 06.03.2026

Marino Tech Services Pvt. Ltd. (“MTS”, “we”, “our”, or “us”) provides the **Shipmate On Mob Application**

(“the App”) as part of its enterprise software platform.

The app is used by organizations to manage seafarer information, crew operations, ticketing, and approval workflows. In this context, Marino Tech Services acts as a Data Processor, while the organization using the application acts as the Data Controller responsible for determining the purposes and means of processing personal data.

Information Processed

The **Shipmate On Mob Application** may process the following categories of information as provided by the employer organization:

Personal Information

- Name
- Staff number
- Date of birth
- Nationality
- Contact details (phone number, email address)
- Address details

Employment Information

- Department and designation
- Employment start date
- Previous employment details

Identification Information

- Passport details (where applicable)

Documents

- Academic certificates
- Employment documents
- Other uploaded staff documents

Technical Information

- Device information
- IP address
- Login activity and system logs

Purpose of Processing

Personal data processed through the application is used for:

- Staff profile management
- HR administration
- Employment record maintenance
- Document management
- System access and security monitoring

All personal data is processed only under the instructions of the client organization (Data Controller).

Data Security

Marino Tech Services implements appropriate technical and organizational measures to protect personal data, including:

- Secure cloud infrastructure
- Role-based access control
- Encryption of sensitive data
- System monitoring and audit logs

These controls align with recognized security standards including GDPR, ISO 27001 and SOC 2 security practices.

Data Sharing

Marino Tech Services does not sell personal data.

Personal data processed through the application may only be accessed by:

- The organization that uses the application (Data Controller)
- Authorized system administrators
- Trusted infrastructure providers supporting the service
- Legal authorities where required by law

Data Retention

Personal data is retained according to the instructions and policies of the Data Controller (the organization using the application).

Authentication and Security

The application uses a secure login mechanism requiring a username, company code, and One-Time Password (OTP) sent to the user's registered email address to ensure authorized access.

User Rights

Requests related to access, correction, or deletion of personal data should be directed to the organization that employs the user, as they act as the Data Controller.

Access Control

All data is accessible only to authorized users within the organization. The application does not provide public access to personal or sensitive information.

The application does not use third-party tracking or advertising services.

<https://marinohire.com/privacy/>

Contact Information

For questions related to data processing within the application, you may contact:

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