Treasurer

Responsible for coordinating with the Booster's Treasurer and coaching staff for financial management of the volleyball program.

Duties include:

1. Working with Coach Amy to create a working budget for the season.
2. Working with the Volunteer Coordinators to collect money when relevant, track and maintain receipts in shared documents, deposit money into Boosters and submit reimbursements from Boosters.
3. Working with Volunteer Coordinators on their budgets to make sure we are staying fiscally responsible.
4. Communicating with the Boosters Coordinator and Coach Amy to identify possible fundraising efforts toward our budget goals.
5. Work with school administration to pay officials' fees and other expenses not covered by Boosters.
6. Consistent and direct contact with Booster's Treasurer to make sure accounts are balanced.