

ASAP Instructions - Print Roster

The website link is here [ASAP](#)

Our Org. ID is 4429

Your user name is your district email

If you do not have an ASAP Account, please request one from Christina Schell, Registrar, cschell@scusd.net.

[Login](#)

[Print Roster](#)

Login

Enter 4429 - Continue

rive SCAE WPress ASAP AE Credential Mas... IPR Docum

ASAP

Sign in to your account

4429

Continue

Need help?

Enter email address - Continue

Santa Clara Adult Education

Sign in to your account

Email

cberdiansky@scusd.net

Continue

Enter your password, then next.

Santa Clara Adult Education

Password
.....

[Forgot password?](#)

☒ Remember account

Next

Select Yes or No. **The computer will take a little time to open your account.**

Santa Clara Adult Education

Stay signed in?

Stay signed in so you don't have to sign in again next time.

☐ Don't ask me again

Yes No

Computer will open to the Employee Detail Page

ASAP 4

3

Select group classes.

My Settings - Logout

Home

Quick Search

Staff

Go

Quick Enroll

Reservations

Find

Create

Tools

Configure

View Reports

Switch View

Get Help

ASAP 4

Santa Clara Adult Education (4429)

Employee Detail

Time Period: All Active

Christine Berdiansky

Administrator [Edit](#)

Staff ID: 50264

cberdiansky@scusd.net

MOBILE: 408 2345592

WORK: 408 4233507

Groups: [Add more groups...](#)

Subjects:

[Edit My Settings](#)

[Availability](#)

Schedule

Group Classes

New Students

Notes & Files

Hours

View By: Date Range

Export Excel

From: 1/5/2024

To: 1/6/2024

Day	Date	Start	End	Name	Location	Room
No records to display.						

Take attendance for: Group Classes

Go

Email Your Students

View Reports: Report Options

Go

It will default to Show Current. If the class has passed, change Show Current to Show History.

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Schedule

Group Classes

New Students

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Hours

Show Current

Event	Class Code	Date	Time	Status
Medical Assistant Online Orientation	652301	1/9/2024 - 1/9/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612301	1/16/2024 - 1/16/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652302	1/23/2024 - 1/23/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612302	1/30/2024 - 1/30/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652303	2/6/2024 - 2/6/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612303	2/13/2024 - 2/13/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652304	2/27/2024 - 2/27/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612304	3/5/2024 - 3/5/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652305	3/12/2024 - 3/12/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612305	3/19/2024 - 3/19/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652306	3/26/2024 - 3/26/2024	06:00 PM - 07:00 PM	Active

Select a class.



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Quick Links

Last Class

Last Student

Last Invoice

Employee Detail

Time Period: All Active ▾



Christine Berdiansky

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[Edit My Settings](#)
[Availability](#)

cberdiansky@scusd.net

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Groups: [Add more groups...](#)

Subjects:

Schedule	Group Classes	New Students	Notes & Files	Hours
Show Current ▾				
Event	Class Code	Date	Time	Status
Medical Assistant In-Person Orientation	612301	1/16/2024 - 1/16/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652302	1/23/2024 - 1/23/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612302	1/30/2024 - 1/30/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652303	2/6/2024 - 2/6/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612303	2/13/2024 - 2/13/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652304	2/27/2024 - 2/27/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612304	3/5/2024 - 3/5/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652305	3/12/2024 - 3/12/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612305	3/19/2024 - 3/19/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652306	3/26/2024 - 3/26/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612306	4/2/2024 - 4/2/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652307	4/9/2024 - 4/9/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612307	4/30/2024 - 4/30/2024	06:00 PM - 07:00 PM	Active
Medical Assistant Online Orientation	652308	5/7/2024 - 5/7/2024	06:00 PM - 07:00 PM	Active
Medical Assistant In-Person Orientation	612308	5/14/2024 - 5/14/2024	05:30 PM - 06:30 PM	Active
Medical Assistant Online Orientation	652309	5/21/2024 - 5/21/2024	05:30 PM - 06:30 PM	Active
Medical Assistant In-Person Orientation	612309	5/28/2024 - 5/28/2024	06:00 PM - 07:00 PM	Active

See Student List.



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Last Class

Last Student

Last Invoice

Class Detail

Time Period: All Active

612301

When: Tuesday 06:00 PM-07:00 PM
1/16/2024 - 1/16/2024
Win-Sp 24

Where: Room A Main Office, Santa Clara Adult Education

Who: Berdiansky, Christine

Ages: 18 - 999

Status: Active - Visible

Credential: No

Fees: Regular Student: \$0.00

1098: No

Eligible:

Capacity: 18, Min: 2

Enrolled: 9

Completed: 0

Pending: 0

Waitlisted: 0

Drop/Transfer: 2

Drop-In: 0

I want to: -- Select --

Class Roster

Demographics

Questions

Grades/Credits

Schedule

Skills

Notes

View: Enrolled and Pending


Attendance Options

[Mass Edit Status](#)


Drag a column header and drop it here to group by that column


	Actions	LastName	FirstName	Phone	Status	Paid	Email
<input type="checkbox"/> 1.	Action	Carpio barrera	Rosario				
<input type="checkbox"/> 2.	Action	Cordero	Ariadna				
<input type="checkbox"/> 3.	Action	Drago	Micaela				
<input type="checkbox"/> 4.	Action	Espinoza	Andrea				
<input type="checkbox"/> 5.	Action	Kachyan	Scema				


See Student List. Select one of these, excel or .pdf   Your roster will download for printing.





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Class Detail

Time Period: All Active

Medical Assistant In-Person Orientation

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Class RosterDemographicsQuestionsGrades/CreditsScheduleSkillsNotes

View: Enrolled and PendingAttendance Options

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<input type="checkbox"/>	2. Action	Cordero	Ariadna				
<input type="checkbox"/>	3. Action	Drago	Micaela				
<input type="checkbox"/>	4. Action	Espinoza	Andrea				
<input type="checkbox"/>	5. Action	Kachua	Scame				

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