

PENNSYLVANIA DEPARTMENT OF EDUCATION
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

August 29, 2022

PENN*LINK

TO: School District Superintendents
School District Special Education Directors
School District Business Managers
Intermediate Unit Executive Directors
Intermediate Unit Special Education Directors
Intermediate Unit Business Managers
Charter School Chief Executive Officers
Charter School Special Education Directors
Charter School Business Managers

FROM: Carole L. Clancy, Director
Bureau of Special Education

SUBJECT: Fiscal Training for IDEA-B 611 Funding and Other Fiscal Items

The U.S. Department of Education, Office of Special Education Programs (OSEP) has oversight of states' compliance with federal special education laws, regulations, and requirements. OSEP has incorporated a component of its compliance monitoring verification visits to include a fiscal verification review. Some components of its fiscal verification review will include a review of the use of funds for coordinated early intervening services, maintenance of effort, and general use of federal, Individuals with Disabilities Education Act, Part B (IDEA-B) funds.

To assist the local educational agencies in working with these components of the federal on-site visits, the Pennsylvania Department of Education is providing training to familiarize special education directors and business administrators with clarifying information. This training will address the following topics: IDEA-B, 611; Contingency Funding; ACT 16; Maintenance of Effort; and Approved Private School Electronic Management System, including 4010 and 4011 students.

It is required that each school district and charter school send participants to this training. Because the training is highlighting the fiscal program data verifications associated with the IDEA-B fiscal reporting requirements, it is strongly recommended that the participants attending this training are the special education director and business administrator. Also, if a school district or charter school contracts for business services, its contracted business representative should attend.

In-person training sessions will be held on the following dates at these locations:

Northwest Tri-County IU 5	Thursday September 8, 2022	9:00 – 12:00
PaTTAN Harrisburg	Wednesday September 14, 2022	9:00 – 12:00
PaTTAN East	Tuesday October 4, 2022	9:00 – 12:00
Luzerne IU 18	Thursday October 6, 2022	9:00 – 12:00
PaTTAN Pittsburgh	Wednesday October 12, 2022	9:00 – 12:00
ARIN IU 28	Tuesday October 18, 2022	9:00 – 12:00

Any questions regarding the fiscal training should be directed to Dr. Del Hart, Chief, Division of Analysis & Financial Reporting, at 717.772.1114 or dehart@pa.gov.

This message was sent via PL-SPECIAL@LISTS.PSU.EDU, the Special Education e-mail listserv of the Pennsylvania Department of Education.

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